



OFFICIAL SHIPPING & CUSTOMS BROKERAGE SERVICES

- **Advance Delivery** of shipment directly to your booth space prior to exhibitor set up.
- **Priority Customs Clearance** service in collaboration with Canada / U.S. CBSA and CBP border agencies.
- **Turn Key Coordination** direct pick up from set location & delivery to your booth with return shipment.
- **Hassle Free** bill of lading & all documentation provided and completed by our well experienced, dedicated specialists.
- **International Shipment and Storage** for all your exhibits between events within North America.
- **24/7 Customer Service** continuous supervision during set up, during the event as well as move out.

**SAVE MONEY, SHIP EARLY,
SEND IN YOUR FORM NOW!**



HEAD OFFICE
12340 Horseshoe Way
Richmond, BC
Canada, V7A 4Z1
Fax: 604 277 1736
Telephone: 604 277 1726
Email: logistics@levyshow.com



Levy Show Service Inc. has been appointed the official service contractor for **ZOOMERSHOW VANCOUVER 2019**. Our experienced logistics staff will support you with your inbound, outbound shipping, advance warehousing and Customs clearance.

Here are some of the best reasons for acquiring Levy's Exhibit Transportation service:

- Seamless Service from pick up at your location and delivery right to your booth
- One invoice listing all your show services ordered
- Paperwork completed for you including pre-printed shipping labels
- Limitless options for shipping, just ask!
- Our Levy Logistics team are friendly and experienced providing you with invaluable service 7 days a week
- Our Levy team are specialists in the meeting & events industry

Our goal is for your event to be a success.

Please call today 604 277 1726 or email logistics@levyshow.com

We look forward to hearing from you.

EXHIBIT TRANSPORTATION



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ZOOMERSHOW VANCOUVER 2019
 April 13 - 14, 2019
 Vancouver Convention Centre - East
 Vancouver, BC

LEVY LOGISTICS INFORMATION AND ORDER FORM

Please accept this form as your authority to provide Shipping and/or Customs Services. We wish to use the following services:

Shipping & Customs
 Shipping Only
 Customs Only
 Post Event Short Term Storage

SHIPPER INFORMATION **IF SHIPPING FROM ANOTHER SHOW PLEASE CONTACT US DIRECTLY**

Company/Exhibitor		Booth #	Shipping from a show YES <input type="checkbox"/> NO <input type="checkbox"/>		Booth #
Facility/Business Picking Up From		Contact Name	Show Name		
City	Address			Floor	
Country	Pr/St	Postal Code			
Phone	Fax	E-Mail			
* Tailgate PICK UP required? <input type="checkbox"/> YES <input type="checkbox"/> NO		Loading Dock? <input type="checkbox"/> YES <input type="checkbox"/> NO		PICK UP Details: Other: (ie: Residential, Inside P/U) _____ Date: _____ Time: _____	

DESTINATION INFORMATION AFTER SHOW **IF SHIPPING TO ANOTHER SHOW PLEASE FILL IN THIS SECTION**

Company/Exhibitor		Shipping to a show YES <input type="checkbox"/> NO <input type="checkbox"/>		Booth #
Facility/Business Delivering To		Address / Floor		Show Name
City	Pr/St	Postal/Zip Code	Move-In Date	Move-In Times
Country	Contact	Show Contractor		Marshalling Yard YES <input type="checkbox"/> NO <input type="checkbox"/>
Phone	Fax	I will be shipping to the Advanced Warehouse YES <input type="checkbox"/> NO <input type="checkbox"/>		
* Tailgate DELIVERY required? <input type="checkbox"/> YES <input type="checkbox"/> NO		Loading Dock? <input type="checkbox"/> YES <input type="checkbox"/> NO		DROP OFF Details: Other: (ie: Residential, Inside Delivery) _____ Date: _____ Time: _____

CUSTOMS INFORMATION

Customs Broker	Customs Broker contact	Customs Broker Phone	Customs paperwork attached <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> ONE WAY	<input type="checkbox"/> ROUND TRIP	<input type="checkbox"/> REGULAR GROUND	<input type="checkbox"/> EXPEDITED GROUND

SHIPMENT INFORMATION

Description of Packages and Contents	# of pieces	Dimensions (L) X (W) X (H)	Weight lbs

DO YOU REQUIRE CARGO INSURANCE? YES NO ___(initial)

You must check one of these boxes above and initial. NOTE: if the request for cargo insurance is not indicated and initialed, your shipment will not be insured. If you have checked Yes, please continue to next page.



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LEVY LOGISTICS CARGO INSURANCE

Exhibiting Company Name		Booth #
Contact Name	Phone	Email

*How do you know your trade show materials will be protected?
 Add cargo insurance to your shipment for peace of mind.*

If you are requesting Cargo Insurance, please complete the following application:
 Indicate Currency for Limits and Premium: Canadian Dollars US Dollars
For Shipment value over \$1000.00 deductible amount is \$500.00. For shipment value under \$1000.00 deductible amount is \$250.00.

Trip	Deductible	Coverage Limit	Rate *	Premium
<input type="checkbox"/> Inbound: One Way shipping into the event ** Maximum Standard Limit \$50,000	\$500.00/\$250.00		.005	
<input type="checkbox"/> Outbound: One Way shipping out of the event ** Maximum Standard Limit \$50,000	\$500.00/\$250.00		.005	
CLAIMS: Report all claims to CNA Continental Casualty Company Phone: 1-800-668-6100 Subject to the terms and conditions of Cargo Policy #819218		Premium Total (Minimum Premium \$50)		
		Administration Fee:		\$ 50.00
		Total Payable		

** Maximum Limit is \$50,000.

Administrative Use	Cargo Policy Number 819218	Certificate Number:
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PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM
 ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT



ZOOMERSHOW VANCOUVER 2019

POST EVENT INFORMATION

Post Event Shipping with Levy Logistics

We offer outbound shipping, customs clearance as well as local cartage, as required.

- Pre-arranged: Kindly complete the Logistics Information and Order Form provided in the exhibitor kit. Please start at section "Destination Information AFTER SHOW" and submit the completed form to logistics@levyshow.com
- On Show Site: Please visit the Levy Customer Service Desk and complete a Material Handling Agreement (MHA). We will require delivery information to ensure your freight reaches its final destination!

Post Event Short Term Storage (long term storage available upon request)

Short term storage is available for all exhibitors. Our logistics team will arrange local cartage services from the event venue direct to our warehouse, at the exhibitor's expense.

- Pre-arranged: Please send an email to our Levy Logistics Department at logistics@levyshow.com requesting post event storage services.
- On Show Site: Please visit the Levy Customer Service Desk and complete a MHA.
- Post Event Storage Information:
 - Please allow a minimum of one business day for availability of freight at the Levy Warehouse
 - Levy will send an email to the contact person on file with release details (i.e. pick up date and time, warehouse address, etc)
 - We will require your carrier information to arrange a proper warehouse release.
 - The exhibitor is responsible for providing the carrier bill of lading or courier labels(s) prior to the release of shipment from our storage facility.
 - The exhibitor is responsible for making all transportation arrangements once the shipment is released from the Levy Warehouse

Rescued Freight

All exhibitors must move out of ZOOMERSHOW VANCOUVER 2019 by Sunday, April 14, 2019 at 9:00 pm. Any materials left at the venue past this time will be considered **RESCUED** by Levy Logistics and forwarded to the Levy Warehouse at the exhibitor's expense.

Charges

Material handling and shipping charges will be invoiced to the exhibitor directly. A completed Credit Card Authorization Form is required in order to process your post show shipping and storage requests.

Further Information

For more information please feel free to contact our Levy Logistics team at 604 277 1726 or by email at logistics@levyshow.com