

**The Nathan B. Stubblefield Foundation
 WMNF Community Radio 88.5 FM
 Board of Directors Meeting - 7:15 p.m., June 20, 2016
 WMNF Conference Room
 WMNF 88.5FM Community Radio
 1210 E. MLK Blvd. Tampa, FL 33603-4417**

**The Nathan B. Stubblefield Foundation, Inc.
 Board Meeting Minutes of June 16, 2016**

<u>Board Member</u>	<u>P</u>	<u>A</u>	<u>Board Member</u>	<u>P</u>	<u>A</u>
Michael Bagby	P		Laura Keane		T
Randy Wynne	P		Kurt Madsen		T
Craig Kopp	P		Letty Valdez	P	
John Francis	P		Sandy Wismer	P	
Laila Abdelaziz		A	Lauren Adriaansen	P	
Kate Throo Williams	P		Kisha Linebaugh	P	
David Harbeitner	P		Catherine Lim		A
Pamela Robinson	P		Ian DeBarry	P	
Joshua Holton	P				

<u>Agenda Item</u>	<u>Lead</u>	<u>Start Time</u>	<u>Minutes</u>
Call to Order	Michael Bagby	7:21	
Roll Call / Proxies	Josh Holton	7:22	
David is Laila's Proxy			
Cindy Reichard visiting			
Approve Last Month's Minutes	Josh Holton	7:17	
Approved by acclaim. John Moved, Ian seconded.			
Visitor Comments	Michael Bagby	7:18	
General Manager Report	Craig Kopp	7:25	
0.8 in the ratings. Market share hit a "1" for the first time. Weather impacted the fund drive. \$14,000 deficit as of today after the drive. News block promos.			
Main concern internally is the AC unit. Bids have been entered. Meeting with various departments to assess budget needs.			
Personnel Committee	Lauren Adriaansen	7:38	
• GM survey being developed			

Finance and Audit Committee (F&AC)	David Harbeitner	7:48	
<ul style="list-style-type: none"> We are current on our financial report. Revenue is 3-4% below forecast, with expenses 10% below. Small positive trend on the budget. We have enough information now to realize a 10-15% positive on the engineering costs. We will be bidding for auditors for the next contract. New bookkeeper has been hired. 			
Development Committee	Kisha Linebaugh	7:58	-
<ul style="list-style-type: none"> Birthday Bash is in September. Bowl-a-thon= raised \$1,300 We were welcomed back. We raised more than any other partner. Development line item, not a board fundraising campaign? Board has determined that the fundraiser should remain a board campaign, and Craig Kopp will discuss the issue at greater length with Laura Taylor. 			
Technology Committee	John Francis	8:04	
<ul style="list-style-type: none"> Recommendation to Consent agenda ad hoc committee that Basecamp be used for facilitating committee approval processes. 			
Community Advisory Council Report	Laura Keane	no report	
Nominating and Board Development	Laura Keane	no report	
Bylaws	Kate Throo Williams	8:18	
<ul style="list-style-type: none"> Kate presented proposed policy changes in the grievance procedures. Craig decided to take to task reviewing discrepancies in Staff grievance policies in an attempt to align them with our existing board policies. 			
Volunteer Committee	Ian DeBarry	no report	
Diversity Committee	Pamela Robinson	8:37	
<ul style="list-style-type: none"> Juneteenth celebration: Breakfast for AM programmers. afternoon movies shown. Poetry/open mic event. Toy Run on December 5th 			
Long Range Plan Committee	Kurt Madsen	8:33	
<ul style="list-style-type: none"> Long Range Planning poster is up. Local news stories need to be connected to the bigger global picture. 			
Youth Outreach	Josh Holton	8:38	
<ul style="list-style-type: none"> All marketing efforts to go through JoEllen 			
*Executive Session	Michael Bagby	8:52	
"litigation and other matters requiring confidential advice of counsel"			

CLOSED at 9:07pm Motion to leave Kisha Second by Michael.

President's Report Michael Bagby 9:08
• Board encouraged to contact nominating committee.

New Business / Announcements Any Board Member 9:03
• June 22nd County Commission 6:30pm

Attendance Review Josh Holton 9:05
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Evaluation (PALS: Participation, Accomplishments, Listening, Scheduling)

Michael Bagby 9:06

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Next Meeting / Adjournment Michael Bagby 9:09
7/18

MISSION STATEMENT

WMNF is a listener-supported community radio station that celebrates cultural diversity and is committed to equality, peace, and social and economic justice. WMNF provides broadcasts and other forums with a grassroots local emphasis that promote creative, musical, and political vitality.

THE BOARD'S ROLE

Governs the NBSF, which protects the FCC license, building and equipment, goodwill; employs staff. Establishes the mission of WMNF. Responsible for strategic planning. Establishes prudent financial policies, annual budget, annual audit, conducts planning retreats, approves personnel policies, style statements and programming policies. Participates in fund-raising functions of WMNF; approves non-budgeted expenditures over \$2,000.00.

*We go into Executive Session only when proper criteria concerning purpose are met or to review/approve the previous month's Executive Session minutes.

SPECIAL NOTES:

*Ad Hoc Consent Agenda Committee has been folded into Technology Committee update.
PLEASE REVIEW last month's board minutes PRIOR to the board meeting, as well as, all other*