



Job Title: Allocation Specialist  
Date: 7/2010

Reports To: COO

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At OluKai, we build premium products for the ocean lifestyle. Our footwear is created using the highest quality materials and crafted into beautiful, functional and incredibly comfortable designs that reflect the spirit of the ocean lifestyle we all enjoy.

We are committed to creating quality products for our customers while leaving the smallest footprint possible on the planet. Our company philosophy is to be environmentally responsible as manufacturers and to pledge OluKai to actively support and work for a clean environment and a better quality of life.

Our customers and staff embody the connection that exists between people and the ocean, it is our Culture. We want to build a team of individuals who embrace this culture, and have a passion for providing premium products and service to our customers.

OluKai is seeking an Allocations Specialist to join our team.

DUTIES AND RESPONSIBILITIES – Other duties may be assigned as necessary:

- Allocate sales orders accurately and on a timely basis (multiple times/day)  
Review requests for sales, changes to orders and provide allocation dates for special product releases.
- Analyze OluKai inventory levels to ensure we maintain appropriate inventory levels.
- When supply does not meet demand at requested lead times, track reasons and drive determination of root causes & solutions that lead to the improved ability to meet customer demand within expected lead-times.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Bachelor's degree. Advanced degree desirable.
- 3-5 years Allocations/Inventory experience a must
- Experience working with Full Circle Software a must.

Visit us at [www.olukai.com](http://www.olukai.com). We offer a competitive benefit and compensation package, including: Medical, Dental, FSA, 401K, PTO, paid holidays, Surf Wednesdays, generous product discount, very casual, fun (yet professional) work environment.

No headhunters or recruiters, please.  
OluKai is an equal opportunity employer.