



ATHLETIC HANDBOOK

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**ATHLETIC DIRECTORY
GENERAL INFORMATION**

Location	#1 Trojan Way
Principal	Mr. Matt Adams-HS Dr. Julie Steele-MS
Assistant Principals	Dr. Todd Ship-HS Ms. Catherine Brown-HS Mr. Jeremy Hawkins-MS
Counselors	Ms. Lequasha Brooks Mr. Desmond Foster
HS Principal's Secretary	Mrs. Vicky Hardaway
MS Principal's Secretary	Mrs. Sonya Dyer
Receptionist	Mrs. Sheila Walker
Bookkeeper	Mrs. Veronica Stewart
Superintendent	Dr. Jute Wilson
Duty Superintendent	Mr. Cleve Hendrix
Maintenance Director	Mr. Bill Baker
Transportation Department	Mr. Tommy Glisson Mr. Glenn Forsyth
Nickname	Trojans
Colors	Blue, Red and White
Region	4-AA
Activities/Athletic Director	Mr. Calvin L. Scandrett
Band Director	Mrs. An'Cheyl Green

LAMAR COUNTY HIGH SCHOOL
Head Coaches Directory

SPORT	HEAD COACH	PHONE NUMBER
Activities Director	Calvin L. Scandrett	478-952-2740
Air Rifle	MSG Arlene Kelly	
Baseball	Mike Obert	
Basketball (Boys)	Prelvis Paster	
Basketball (Girls)	Tamica Andrews	
Basketball Cheerleading	Hester Washington	
Cross Country	Michael Oberg	
Football	Jamie Abrams	
Football Cheerleading	Katie Abrams	
Golf	Gerald Wread	
Soccer (Boys)	James Horne	
Soccer (Girls)	Timothy Calvert	
Swimming	Timothy Calvert	
Track (Boys)	Eddie Roberts	
Track (Girls)	Rondrikus Fletcher	
Volleyball	Princess Banks	
Weight Lifting	Jamie Abrams	
Wrestling	Jeffery Sloan	

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PHILOSOPHY

The Lamar County High School (LCHS) Athletic Department believes that athletics and the associated activities have a direct impact on the school's ability to reach its academic and athletic goals. Through athletics, students are guided by coaches who are committed to developing the student athlete's physical, emotional, and mental maturity through physical conditioning, skill development, and competition.

The coaching staff further believes that reaching one's potential means very little without performance, as the basis of athletic preparation has a direct link for living and working in a competitive society. Participation in all extracurricular activities at the school-level is a privilege, not a right, that carries with it responsibilities to the student athlete's respective team, the school, and the community.

LCHS student athletes are ambassadors of this community and their conduct should reflect the highest standards of effort, self-discipline, sportsmanship, academic prowess, and school pride. The coaches who lead the athletic teams of LCHS have a responsibility to the student athlete and the citizens of Lamar County, as their goal is to have a positive impact and to build a sense of school pride throughout the community. Not only are the coaches of athletic programs committed to winning; they are equally driven to be positive role models, to teach self-discipline, and to prepare our student athletes to be successful beyond the athletic arena.

Additionally, we believe in the value of athletic participation in all its forms. Such participation fosters the qualities of team membership, individual commitment, and personal excellence. Because every sport offers opportunities to develop these qualities, we are philosophically committed to a range of sports activities for every athlete who has time and the desire to play them, and we are opposed to recommendations that athletes restrict participation to a single sport."

The LCHS Athletic Department's main goals are to:

- help the student athlete to reach his/her potential
- build and sustain competitive athletic teams
- serve and entertain the citizens of Lamar County.

Welcome to LCHS Athletics and to the Trojan Tradition!



OBJECTIVES AND STRATEGIES

1. DEVELOP CHARACTER

Group Meetings Goal Setting
 One on One Meetings Discipline
 Role model Physical & Mental Preparation

2. MEET ENTERTAINMENT NEEDS OF FANS

Quality Coaches and Athletes Sustainability
 Number of Coaches and Athletes Scheduling Games
 Facilities Educate Coaches (professional dev.)

3. IMPROVE THE IMAGE OF THE ATHLETIC PROGRAM

Winning Play-Offs
 Positive Attitudes (coaches, athletes) Scholarship Opportunities
 Academic Programs Good Sportsmanship
 Media Coverage Build Capacity

4. GENERATE A PROFIT

Break Even Minimizing Expenses
 Increase Revenues Fund Raising
 Sport Camps and Tournaments Boosters

5. BEING A LEADER IN ATHLETICS

Be First with New Ideas Research and Develop New Ideas

6. Build Capacity to sustain a successful ATHLETIC PROGRAM

Make a Profit Keep Financial Reserves
 Participation rate Booster Organizations
 Publicity Involve/nurture the community
 Middle School connection Rec. Dept Connection
 Add support programs (pep bands, dance teams)

COACH—A TEACHER FIRST

It should be clearly understood that coaches are, first, and foremost, teachers and then coaches. It is a must that our athletic staff set an example of excellence in the classroom or wherever a teaching responsibility may be.

Coaches are expected to either attend faculty meetings or meet with the principal or his designee for an update of missed materials or information when attendance is not possible. If there are several coaches on staff, then arrangements for at least one coach to attend a meeting should be made. This responsibility can be rotated.

An outstanding coach has to be an outstanding teacher because coaching is teaching.

RESPONSIBILITIES OF COACHES

Coaches are responsible for developing and maintaining a quality team in accordance with the LCHS Athletic Department's philosophy. They are charged with and given the authority to develop team rules and expectations, to set practice times, to encourage and discipline student athletes and select members of their teams.

Coaches reserve the right to determine appropriate times to talk with parents concerning their child's effort, his/her work ethic, and performance. Conversations specifically centered around "playing time" are not appropriate, however, the aforementioned topics are open for discussion and through conversations may provide insight. The coach should handle all communication with parents in a professional and courteous manner, and make decisions on behalf of the team and not necessarily on behalf of the individual athlete. Coaches are expected to refrain from belittling athletes, from using sexual innuendos, using intimidation tactics, and from using profane and/or otherwise distasteful language.

ACADEMIC MONITORING

Coaches should constantly monitor the academic progress of their student athletes. Every sport should have a coach assigned to monitor progress and to identify potential problems. Coaches should not hesitate to request academic data on specific students from the counselors' office. Coaches should not hesitate to seek the assistance of the Activities Director in dealing with academic matters. Coaches should use extreme caution when approaching teachers, avoiding any sense of pressuring them or requesting preferential treatment.

COMPLIANCE WITH GHSA

All coaches are to abide by the Georgia High School Association (GHSA) rules and regulations. These are published each year in the GHSA Constitution and By-Laws book (white book). Coaches are required to attend an annual GHSA sponsored rules clinic. It is the responsibility of each head coach to ensure that all coaches associated with his/her sport attend or view the online clinic. Failure to attend a rules meeting will result in a \$100.00 fine from the GHSA office (**paid for by the individual coach**). The activities director will ensure that all coaches are updated annually. Any blatant disregard of rules could bring a reprimand, fine, or dismissal of the head coach.

BEGINNING DATES FOR PRACTICE

The beginning dates for practice are set by the GHSA. These dates can change from year to year, so check first in the GHSA manual and then with the activities director.

BOOSTER CLUB

Booster clubs exist for promoting our athletes and providing services for our athletic programs. Booster clubs must work in conjunction with Board of Education and athletic department policies. The head coach is the main point of contact with the sport's Booster club. In addition, the head coach has the responsibility of communicating to the activities director and principal all related requests and associated activities. Any fundraising activity of a booster club that uses the school name or students to sell items must have prior approval of the Board of Education before being conducted. All requests must be submitted to the principal, who will then submit the request to the superintendent for Board of Education approval.

The expenditures of each booster club have to be included in the annual Title IX Gender Equity report. Each July the system needs to receive a list of the funds spent by the booster club for the previous school year. It is the responsibility of each head coach to ensure that this information is provided to the A.D. who then reports to the system's gender equity coordinator. In the event the booster club or benefactor wishes to make capital improvements to the system's facilities, permission must be obtained from the principal and Superintendent before beginning. The principal, activities director, central office facilities director, and superintendent shall be consulted before any work is begun. Booster Clubs should pay for the athletes' awards, meals, and camp fee.

COMMUNITY COACHES

The Georgia High School Association allows for community or lay coaches to serve as assistant coaches. These are individuals who are not certified employees of the system but who assist in coaching of one or more sports. The following guidelines must be adhered to:

- Community coaches must be under a Supplement Service Contract with the Lamar County School System. Upon recommendation of the A.D. & the principal to the superintendent the personnel department will request Board approval and issue the contract. The contract must list the amount payment, if any, to be made by the system.
- A community coach cannot be under contract to more than one Board of Education.
- Community coaches cannot under any circumstance serve as a head coach.
- Community coaches must be under the immediate supervision of a certified coach at all times.
- Community coaches must complete the NFICEP Training and Testing Program in "First Aid" and "Coaching Principles" prior to their first year. Prior to coaching in subsequent years they must attend an annual GHSA sponsored rules clinic.
- Community coaches cannot do any coaching until the NFICEP course has been successfully completed. It is the responsibility of each head coach to solicit community coaches (if they desire) and to ensure compliance with all the above regulations. The cost associated with community coaches attending clinics and courses shall be paid initially by the individual or booster club of the sport. These funds must be paid to the bookkeeper so that a school check can be sent to the GHSA office. After successfully completing the clinics and courses the athletic department will reimburse the individual or booster club.

Upon selecting a community coach candidate the head coach should make a recommendation (in writing) to the A.D. & high school principal who will then forward to the superintendent a recommendation. The Lamar Co. Board of Education will have to approve the superintendent's recommendation, only then can a contract be issued.

Until the Board of Education has formally taken action, no announcements can be made; this provision applies to all personnel recommendations.

BUDGETING

The gate receipts of the revenue producing sports are used to fund the athletic department's budget. The Lamar Co. Board of Education pays for coaching supplements and team travel to competitions during the particular sport's season. Each head coach must submit a spending plan by the end of post-planning each year. A tentative budget will be developed from these plans and an approval of that sport's spending plan will be issued to the head coach by Aug 15th of the next school year (with the exception of football). The funding of this spending plan will hinge on the revenues generated during the school year and may have to be adjusted accordingly. Projected revenues are based on the previous year's revenues.

Individual sports may have needs that cannot be met through this budget; and therefore, additional fundraising activities may have to be used. The use of booster clubs, player contributions, and other fund raising activities may have to be used. All fund raising activities must follow board policy and have the prior approval of the school principal.

PURCHASING PROCEDURES LAMAR COUNTY HIGH SCHOOL ATHLETIC DEPARTMENT

The approved procedures for purchasing items to be paid by LCHS Athletic Department are as follows:

- A. purchase order with items listed or quote attached given to Principal for approval BEFORE items are ordered
- B. after purchase order is approved, send original by mail or fax to vendor or call order in to vendor
- C. all invoices must have purchase order number
- D. after receiving equipment, supplies, etc. invoice should be attached to copy of purchase order and given to the bookkeeper in the main office for payment - Booster Club invoices must be paid by the booster club. Items such as officials, team meals, etc. must have appropriate paper work and check authorization signed to issue check.

Purchases that do not conform to the correct procedures will not be authorized for payment by the Principal. It is recommended that items that are to be given to players be funded through booster clubs and other fundraising when possible.

Purchases funded with school athletic funds should be ordered and invoiced separately from the items funded by booster clubs and players. Booster club purchases are not to be charged to the athletic department nor should they be charged to the school. Only athletic department funded purchases can be charged and invoiced to the system.

Officials – Officials checks are to be requested by the activities director using the school's check requisition form. It is the responsibility of the activities director to secure officials and complete the required paperwork. All regular season officials are charged against the athletic gate budget.

Team Meals – Teams meals must be arranged through the sport's booster club.

The head coach of each sport is responsible of ensuring these procedures are followed.

BANQUET & AWARDS

Each sport may organize their banquet(s) and schedule it through the AD & principal. Individual booster clubs should pay for meals and awards for athletes and coaches. Parents and

guests may be charged according to the cost of the meal. It is highly recommended that the building administrators, superintendent, and Board of Education members be invited as guests.

Head coaches are responsible for working closely with their Booster Club to plan banquets. On the day of the banquet, the coach should be available for assisting in set-up and last minute arrangements. The coach should also plan to stay after the banquet until the cleanup is complete. Coaches should be organized for their banquets, and should make every attempt to conclude the banquet in the shortest time possible. This needs to be done in respect to our student-athletes' academic demands. Banquets are to be conducted as positive experiences for the team members and their families. Coaches are responsible for creating this atmosphere even after seasons where teams have not been successful or did not achieve to the coach's level of expectations. Care should also be given to feature graduating seniors at the banquet and to avoid too much emphasis on plans for future teams that may overlook graduating seniors.

Athletes may receive only one school jacket during their four years of high school eligibility.

Letters and Jackets: An athlete earns a letter by participating in 1/3 or more of the regular season quarters/innings, 1/2 of the regular season halves in soccer, 75% of the volleyball matches, or 3 seasons of participation in the same sport. In sports without quarters, innings, and halves athletes earn their letter/jacket for two years of participation in regular season and post-season (region) or 3 seasons of participation in the same sport. The purchase of jackets is the responsibility of the athlete or booster club of the particular sport. **Each sport is allowed to modify lettering requirements. Changes to the lettering policy must be submitted in writing to parents, students and activities director before the first day of official practice for the sport.**

SCHEDULING

The head coach is responsible for scheduling varsity and junior varsity games. Tentative schedules are to be approved by the building principal and activities director before being finalized and signing contracts. It is a GHSA rule that all football and basketball have written contracts signed by both schools. This is strongly recommended in all other contests.

All schedules should be made with the overall school schedule in mind. Contests during semester exams and other testing periods should be avoided. Additionally, strong consideration should be given to holidays as athletes as well as coaches need to spend time with their families. Coaches should share tentative schedules to avoid (if possible) home date conflicts between sports. Sunday competition is prohibited. Sunday practices are not appropriate.

ELIGIBILITY

Eligibility reports are due into the GHSA office on assigned dates listed in the GHSA Calendar. These dates change each year. It is the head coaches' responsibility to get the team rosters to the activities director one week prior to the GHSA due date. **Eligibility criteria can be found in the GHSA handbook.**

FACILITIES

The athletic facilities are under the control of the Lamar County School Board. They are managed by the principal and the activities director. These facilities are for the use of the student body, faculty, and staff. No other individuals or groups are allowed to use the facilities without written permission of the Lamar County School Board.

All scheduling of the athletic facilities are done through the activities director, with principal's approval. Priority will be given to the sports that are in season. If there remains a conflict, the activities director will determine the schedule. High School athletic facilities are as follows: the gym, the Graham/Harris Building, the football/soccer/track and field stadium, the Athletic Complex, the weight room, cross country course, and the practice fields. Because all facilities used by our sports program are owned by the Board of Education, it is even more imperative that everyone work together to ensure clear communication, cooperation, and appreciation to those other entities who help make opportunities available for our youth.

KEYS

All coaches will receive keys to the areas that are needed for games, practice, storage, and weight room. These keys are the coaches' responsibility. Keys are not to be given to anyone not dealing with Lamar High School's athletics. All outside groups must go through the activities director, principal and school board in order to use the athletic facilities.

1. **Coaches should not "give" or "loan" their keys to anyone.**
2. If a coach opens an athletic facility for a student-athlete(s), that coach is completely responsible for the complete supervision of that facility during that period of use.
3. If a coach is leaving a facility and no other coach is in attendance at that facility, all student-athletes must leave at that time, and all doors to the facility must be locked at that time.

Keys must be returned to the maintenance department when a coach gives up their coaching assignments.

APPAREL

All coaches are expected to dress in a manner that is professional and uniform. Any apparel distributed to coaches is school property and will be turned in when a coach no longer is a part of the staff.

PARTICIPATION REQUIREMENTS

In order for student/athletes to participate in a sport, they must give all required paper work to the head coach. These requirements are as follows.

1. Parental consent forms that include medical release and insurance information.
2. All student/athletes must have a physical signed by a doctor. By Georgia law, this must be on the GHSA physical form. Coaches should keep a copy of this form, and the original is kept in the activities director's office. A physical is good for one calendar year.
3. Eligibility reports should be turned in to the activities director or academic coach before final cuts are made.
4. Only the signed physical form may be used from one sport to another. All other forms must be signed for each sport the student/athlete participates in.
5. All participation requirements are to be in the head coaches' possession before tryouts begin.
6. Coaches should have a traveling set of medical release forms

TEAM RULES

Student Athlete Contracts should be signed by the athlete and parents and on record with the coach before the athlete competes in a contest. The pre-season meeting is a good time to go over expectations and answer any questions. Once rules are established, all coaches should enforce them. Non-enforcement will demoralize a squad and cause a loss of confidence in the coach. Coaches should set high standards for discipline. Coaches are expected not to tolerate anything less than the highest expectations and standards. Team rules should be consistent with the spirit and letter of the student handbook and should not be contradictory with regard to expectations or consequences.

CUTTING PROCEDURES

Coaches involved in sports that conduct tryouts should communicate their cuts to the student-athletes in person, if possible. If a cut list is posted, please wait until the end of the school day and be available after the list is posted in a designated area for any communication. According to the number of students involved in the cut, this meeting can be accomplished individually or in a group environment.

ABSENCES FROM TRYOUTS

If a student-athlete misses a try-out period (in a limited participation sport) because of an overlapping season, the student-athlete is allowed a full tryout after the previous season ends. The tryout should be conducted in a fair and thorough manner and with an open mind.

POST SEASON SUMMARY REPORT

At the end of each season a post-season report is to be given to the activities director for the school records. The post season summary report is due no later than a week after the team's banquet. These records will be important to the school's athletic program for many reasons.

It will help keep school athletic records from year to year. It will help in the transitions between coaches. It will help to track participation numbers for each sport. It can be used to reunite past teams. It gives the activities director a look at the inventory and upcoming needs of each sport.

The post-season summary report will include the following information:

1. Team roster
2. Letter winners and year
3. Win/loss record
4. Individual and team post season honors
5. Outstanding individual statistics
6. Team captains
7. Inventory
8. Major equipment needs for next season

PUBLICITY

All announcements of scores, practices, and banquet information that are released from Lamar Co. High School must be given to the local media outlets. Each coach has the responsibility to send these media outlets sports related information. Be sure to invite all media to banquets

PUBLIC / MEDIA RELATIONS

- Assistant coaches should refrain from giving quotes to the newspaper unless directed to do so by the head coach. All information given to media outlets should be cleared through the head coach.
- All comments to the newspaper regarding individual athletes should be positive in nature.
- When meetings with parents coaches should refrain from discussions regarding other team members unless they and their parents are present.
- Contest results should be reported after wins or losses.

TEAM MANAGEMENT AND RULES

Team rules and expectations should be given to each player at the beginning of team tryouts. This should include the requirements for lettering in that sport. The team rules need to specify the number of practices, excused and unexcused, that a player can miss. The rules for being late to practice or a game will also be covered in the team rules. School discipline should be covered.

The procedure for contacting the coach in case of an emergency needs to be listed. Any special practice days that players need to be aware of before trying out will need to be mentioned in writing. This would include basketball practice during Christmas holidays, football camp during summer vacations, and baseball practice throughout the spring break vacations. Before coaches can add players to their team second semester that were ineligible first semester, they must provide the AD & principal with clear evidence that all courses were passed and that eligibility requirements, including being on-track, have been met.

Any time lost during an athletic season due to the assignment to the alternative school for disciplinary reasons will result in the loss of athletic eligibility for the entire season.

Any player that has been dismissed from a team for any reason (academics, discipline or quits) will not be allowed to try out or participate in any way with another team until the first team's season is completely over.

It is possible to be a part of two teams at the same time in **the SPRING**, but not recommended. The player must choose a primary sport and a secondary sport. The two head coaches are to work out the player's practice schedule and games. If at any time there is a conflict between the two sports, the player will be forced to choose one. Team sports must always be the primary sport. It is only fair that all team players practice together. When all the team rules and regulations are written and signed by each player, there is a clear understanding of the head coach's expectations. The head coach will keep the signed copies on file and send a copy to the activities director.

TRANSPORTATION

The head coach of the sport involved must make arrangements with the activities director for transportation to the event. Buses should be used for transportation, and all buses should be left clean. No paper or other litter should be left on the bus.

All transportation to competition must take place on a school bus driven by properly licensed personnel. No player is allowed to drive to any event. No player will be allowed to leave the competition site without a parent present or verified written permission.

Coaches are reminded that our athletes represent our school and community and at all times during road trips. Coaches and players are to dress appropriately. There must be a certified faculty member on the bus during all trips. This faculty member is in charge of the players and responsible for them. Any overnight trips must have prior approval by the Lamar Co. BOE.

EVALUATIONS OF ACTIVITIES DIRECTOR AND COACHES

All head coaches will be evaluated by the principal and activities director. The evaluation is a procedure to help head coaches stay within the philosophy of the athletic program. It identifies a coach's strengths and gives feedback on improving weaknesses. These evaluations are completely subjective and are not a part of the coach's teaching evaluation file.

Evaluations are kept in the activities director's office for only the principal and the activities director to see. They will be made available to the superintendent upon request. All head coaches will be given an opportunity evaluate the activities director. These too are subjective in nature and given anonymously to the activities director. The high school principal is also asked to evaluate the activities director. These are made available to the superintendent upon request. Coaching recommendations for renewal and acceptance for the next year's positions are found in the evaluations.

COACHING SUPPLEMENTS

Separate contracts will be signed for coaching supplements, apart from teaching contracts. Coaching contracts can be signed at anytime during the school year. The coaching supplement is a year to year contract. There is no tenure or continuing contracts for coaching.

DUTIES & RESPONSIBILITIES

ACTIVITIES DIRECTOR

1. Administers athletic policies and procedures working within rules

of the Georgia High School Association.

2. Recommends coaching assignments to the principal & superintendent.
3. Recommends facility improvement to the principal & superintendent.
4. Develops, along with head coaches, athletic schedules and contracts when needed.
5. Develops contracts with head coaches for game officials.
6. Finds ways to support and finance the athletic programs.
7. Approves all spending to be paid by the athletic budget.
8. Attends most home games and /or has another administrator scheduled for the event.
9. Makes decisions along with the administrator present, after consulting with head coach, to postpone or cancel a contracted event due to poor playing conditions.
10. Supervises and is responsible for all feeder programs along with head coach and principal.
11. Supervises the academic/athletic program along with each coach.
12. Works with the superintendent and personnel department in developing a yearly athletic supplement budget.
13. Coordinates the use of all athletic facilities after school hours and by outside groups.
14. Assumes responsibility for the game management of all home athletic events and when admission is charged, the safe keeping and deposit of gate receipts with the bookkeeper.
15. Represents the school at all region meetings.
16. Keeps records of team's win/loss records and lettering systems.
17. Responsible for all other assigned duties by the principal and superintendent.

HEAD COACHES AND ASSISTANT COACHES

1. Sets a good example for others to follow. This includes being a good role model for athletes to follow. Coaches should refrain from cursing.
2. Teaches the value of honest effort in conforming to the spirit as well as the letter of the rules.
3. Instructs the players in their sportsmanship responsibilities.
4. Disciplines those students who display unsportsmanlike behavior and when necessary, deny them the privilege of representing the school in interscholastic competition.
5. Respects the officials' judgment and interpretation of the rules. Public protests can only lead to similar behavior by players and spectators.
6. Instructs the players on the schools' athletic policies, objectives, and team rules. This includes the lettering system and the academic/athletic program.
7. Involves him/herself with the leadership of booster clubs. Keeps booster clubs moving in a supportive and not critical direction.
8. Prepares the team participation documentation
9. Prepares the end-of-season check list for the activities director.
10. Distinguishes between competition and over-emphasis on winning. Learning to do one's best is a worthwhile educational goal. However, an obsession with winning, which causes loss of sight of the educational and recreational values of competition, is detrimental to the athletic program.
11. Assists the principal and activities director in the hiring and firing of assistant coaches.
12. Prepares and manages practice sessions.
13. Stays within the budget assigned.
14. Schedules games and assists activities director with needed contracts.
15. Turns bus requests in at assigned time for team travel.

16. Strives to achieve the athletic objectives while staying within the athletic philosophy.
17. Develops fund raising methods to ease stress of athletic budget.
18. Strives to improve as a coach and improve his assistants by learning new strategies and techniques in their sport. This can be done through books, articles, clinics, and visiting other campuses.
19. Teaches players the basic and advanced techniques of their sport. This includes rules, etiquette, and sportsmanship.
20. Prepares and keeps records for post-season summary and organizes post season banquets.
21. Helps to develop feeder program in the middle school and recreation programs.
22. Helps senior athletes, who are capable to participate at the college level and achieve college scholarships.
23. Submits eligibility and other academic reports to the activities director at appropriate times.
24. Supports student involvement in all extracurricular activities and other school activities.
25. Upholds the rules, regulations, and policies set by the Lamar County School Board and the Georgia High School Association.
26. Files a full report and a corrective action plan for all unsportsman-like conduct (technicals, yellow/red cards, ejections, etc) by players, coaches, and fans to the AD no later than 8:30 the day after the infraction occurs. This includes home and away events for all levels of athletics ---- middle school through Varsity.
27. Understands that being a LCHS coach is that of a positive role model and therefore, refrains from the use of alcohol and tobacco while in a direct supervision role on or off campus.
28. Assumes and insures that music played prior to, during, or after athletic contests is appropriate and in harmony with the mission of LCHS. This policy includes all athletic facilities during athletic at no time is it acceptable to play music with profane lyrics.
29. Agrees that any work created while he/she is employed by LCSS is property of LCHS. This relates directly to play books, game plans, handbooks, video, etc. Coaches who wish to take this material at the end of their tenure can make such a request in writing to the Athletic Department 30 days prior to their final day. This relates directly to play books and other items which could be "helpful" to our opponents.
30. Completes all other duties assigned by the school principal and/or the activities director.

Sportsmanship

Coaches are expected to:

1. Exemplify behavior that is representative of the educational staff of the school and that which credits the teaching profession.
2. Demonstrate high ideals, good habits, and desirable attitudes in personal behavior and demand the same standards for players.
3. Employ accepted educational methods in coaching that give all players opportunities to develop initiative, positive leadership, sound judgment, and enduring work habits.
4. Properly supervise athletes at all practices and events and insist on consistent displays of sportsmanlike behavior.
5. Cooperate with the school administration, faculty and staff in planning scheduling, and conducting school activities.
6. Be courteous to opponents and officials. Refrain from directing disparaging remarks toward opponents, officials, spectators or other persons associated with an interscholastic activity.

7. Encourage and teach their players to play hard and to the limits of their abilities, regardless of the game score
8. Maintain self-control at all times. Accept adverse decisions without public displays that indicate dissatisfaction with officiating or the general course of events in a game
9. Understand and observe the rules of the game and the standards of eligibility
10. Respect the facilities of the opponents and take care of them appropriately
11. Be modest in victory and be gracious in defeat
12. Remain on the bench if an altercation occurs on the playing area. Additionally, teach players to remain on the bench if an altercation occurs. The penalty for leaving the bench is severe and those who violate the rule are subject but not limited to the following:
 - an automatic ejection from the game and/or
 - minimum of a two game suspension and/or
 - removal from the team
 - loss of eligibility for the remainder of high school career in all sports
 - additional action taken against the school could result in fines, forfeiture of games, and possible disbarment from post-season play-off games
 - additional disciplinary action by the LCHS administration
13. Model to parents, spectators and athletes:
 - that the primary purpose of interscholastic activities is to promote physical, mental, moral, social, and emotional well-being in the participants through the struggles of competition
 - that we all represent the school just as definitely as members of the team
 - that participants (including cheerleaders) have the right to compete in an atmosphere without boos and derisive comments
 - to respect the judgment and integrity of officials, realizing that their decisions are based upon game conditions as they see them
 - that good sportsmanship is more important than victory, and demonstrate that by applauding the good play of all involved
 - to be modest in victory and gracious in defeat

INJURIES

The new HIPPA law prohibits discussion of an injury without written consent from the legal parent or guardian of the athlete. This restriction includes but is not limited to the media.

ATHLETIC CAMPS, SUMMER LEAGUES, etc.

All camps & leagues must be cleared through the AD & Principal and have official approval by the Superintendent/ Board of Education. If fees are collected, then all school accounting procedures must be followed.

Coaches should be aware of GHSA legislation dealing with practice and summer activity regulations. (GHSA By-Law 2.69 in the GHSA Manual): Member schools shall not conduct or allow to be conducted an illegal practice. Definition: Practice in any extracurricular activity from the first beginning of the school year specified by GHSA until the last day of the school year is defined as an assembly of two or more students participating in any extracurricular activity in the presence of or under the direct or indirect supervision of a coach in that specific activity.

Illegal practice specifically includes participation on or practice in any non-school sponsored athletic activity or instructional camp during the school year which is coached, directly or indirectly, by any coach of that school's athletic activity involved.

Neither schools nor coaches shall suggest, require, or otherwise attempt to influence students to participate in or practice an extracurricular activity outside the GHSA designated season.

See GHSA guidelines for conditioning of athletes for each squad.

COMPLIANCE STATEMENT

My signature indicates that I have read and understand the provisions of this document and know to that any violation of this manual, BOE Policy, Code of Ethics, certified employment contract, and/or supplemental contract could result in my termination of services as a teacher and coach in this system.

(Name)

(Date)

Please sign and return to AD by Aug. 15.

