

# THE BYLAWS

## INDIAN LAND ATHLETIC BOOSTER CLUB

Revised  
December 5, 2016

### ARTICLE I – NAME

This organization shall be known as the Indian Land Athletic Booster Club.

### ARTICLE II – PURPOSE & POLICIES

#### Section A – Purpose

Coming under the direction of the Indian Land High School Principal and Athletic Director, the purpose of the Indian Land Athletic Booster Club (herein known as the Club) through fundraising and moral support shall assist the administration, faculty and students of **Indian Land High School** in stimulating education, promoting and creating interest in all sports and cheerleading activities.

#### Section B – Policy

It is recognized that the selection of school personnel as well as the direction of all activities of the school must come from members of the professional staff who are charged with that responsibility under the authority of Indian Land High School.

#### Section C – Bylaws

The Bylaws of this organization shall be reviewed and developed through the Officers or by a committee chosen by the President of this Club. Changes will require a two-thirds vote by the members present at a regular meeting and subject to approval by the Indian Land High School Principal and Athletic Director.

### Section D – Expenditures

All proposed expenditures, projects & requests will be presented to the membership and will be decided by a majority vote of the members present.

## **ARTICLE III – MEMBERSHIP**

### Section A – Honorary Members

The following hold an Honorary Lifetime Membership of the Indian Land Athletic Booster Club:

- |                   |                   |
|-------------------|-------------------|
| 1. Sonny Cloniger | 7. Jack Griffin   |
| 2. Georgia Potts  | 8. Bennett Gunter |
| 3. Maude Furr     | 9. J.O. McCorkle  |
| 4. Randolph Potts | 10. Jimmy Fox     |
| 5. Donna Griffin  | 11. Arthur McAfee |
| 6. Lib Gunter     | 12. Dave Hajek    |

Membership at this level allows voting rights at regular meetings of the Club and free admission to all regular season games. The Athletic Director will issue honorary membership passes when required.

### Section B – Eligibility

1. Membership is open to the general public regardless of sex, race or religion. A person must be 18 years of age and not a high school student to have voting privileges.
2. A person's inability to pay the annual dues shall not prevent them from becoming a member. Should a prospective member not be able to meet the dues requirements, he or she will be asked to sign a statement stating he or she is not able to make dues requirements.
3. Honorary Lifetime Membership is obtained solely by a two-thirds vote of the Club members present and approved by the Indian Land High School principal and Athletic Director.

### Section C – Fees or Dues

Membership Dues shall become due at the first meeting of the new school year or September 30 whichever is later. Memberships not obtained prior to that date do not receive voting privileges, nor season pass discounts. Persons new to ILHS may obtain membership and voting/discount privileges if done so within 45 days of new student registration. Dues are nonrefundable. The dues shall be set by the members of the Club.

## Section D – Rights of Membership

1. Membership in the Club does provide the member with the privilege of voting at any Club meeting and the privilege of purchasing season passes from the Indian Land High School Athletic Department.
2. Club membership shall not entitle the holder to any special consideration. Club members shall not attempt to use the Club to interfere with policies of the administration of the Indian Land School system.

## Section E – Resignations & Disciplinary Action

Any member may be suspended or expelled from this organization for just cause by a vote of the Officers and approved by the Indian Land High School Principal and Athletic Director, but the member shall have the right to appeal and a vote by all current members will determine the reconsideration.

## **ARTICLE IV – OFFICERS**

### Section A – Positions

Officers of the Club shall consist of a President, Vice-President, Secretary and Treasurer. In the event a vacancy occurs in any of the offices during the year, the Officers shall elect an interim Officer. The position of an Officer may be declared vacant for non-performance of duties by two-thirds of the members present. All Officers must be members in good standing.

### Section B – Duties of the Officers

1. The President shall preside at all meetings and special meetings of the Club. He/she shall submit at the annual meeting in May, a report reviewing activities of the Club and recommending future activities of the Club. An annual report will be a joint effort with the Treasurer showing the receipts and disbursements for the year. He/she shall appoint all standing committees and their chairman. He/she may designate another member of the Club to temporarily fill a position of a committee in place of someone who is absent, ill or unable to serve.
2. The Vice President shall fulfill the duties of the President when the latter for any reason, is unable to act in an elected capacity. He/she shall perform additional duties as assigned to him/her by the President.
3. The Secretary shall be the custodian of the permanent records of the Club and shall keep a journal of minutes and of its proceedings. He/she shall take charge of all records, papers and documents belonging to the Club. He/she shall maintain a list of all current Club members. At the expiration of his/her term of office, he/she shall transfer all records, papers and documents to his/her successor.

4. The Treasurer shall be responsible for all funds of the Club and shall disburse such funds only when approved by majority vote of the members present. He/she shall keep the accounts of all books belonging to the Club and will open them to inspection by any member of the Club. He/she shall deposit the Club funds, in the name of the Club, into an account at a bank or trust approved by the Officers. He/she shall supply the President of the Club with a monthly report of receipts and disbursements. He/she shall submit a final report at the final meeting of the year. At the expiration of his/her term of office, he/she shall transfer the successor all funds, records, paper and documents that belong to the Club.

### Section C – Term of Office

Each Officer is elected annually from and by the membership present for a term of one year.

### Section D – Nominations and Elections

1. At the regular meeting held in March, a member of the Club shall be elected by the President or presiding Officer to nominate candidates for the offices to be filled at the annual meeting in May. Nominees shall be active members in good standing during the school year prior to taking office. This member shall report the nominees at the regular meeting in April. Before the election at the annual meeting in May, additional nominations from the floor shall be permitted.
2. The election of Officers shall be done by secret ballot of members present. Ballots then shall be counted by an election committee of three members present, appointed by the presiding President. Newly elected Officer shall assume the duties of their offices at the June membership meeting and shall serve until their successors are chosen.

## **ARTICLE V – MEETINGS**

### Section A – Regular Meetings

1. Regular meeting of the membership shall be held on the first Monday of each month unless otherwise cancelled or rescheduled by the Athletic Director.
2. All members shall have the privilege of the floor in any discussion. All members shall have the privilege to present any motion for consideration, provided they request to be put on the agenda 24 hours prior to the next meeting. All matters presented for consideration, except those that are exempt by the Bylaws may be voted upon by all members present.

### Section B – Annual Meeting

The regular meeting in May shall be known as the annual meeting and shall be for the sole purpose of electing Officers, receiving final reports from the treasurer, standing committees and for any other business that may arise.

### Section C – Officer Session

The Athletic Director and Club Officers may meet in Officers Session prior to a regular Club meeting. The Officers will report all discussions at the start of each regular meeting after the approval of the minutes. Interim expenditures up to 4250 must be presented to the Athletic Director. These expenditures must be approved by a majority vote of the Officers by any means of communication, recorded in detail by the secretary and added to the Officers Session notes for the next meeting of members.

### Section D – Parliamentary Procedure

The rules contained in the current edition of *Roberts Rules of Order Newly Revised* shall govern this Club in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order this organization may adopt.

### Section E – Quorum

At all regular meetings a quorum will be established by a majority of Officers present and at least 4 (four) members. Any amendments made to the Bylaws will require submission of revision at the previous meeting and a two-thirds vote of the members present.

## **ARTICLE VI – COACHES REQUESTS**

1. At the June meeting of each year, the Athletic Director shall present a request to the membership of items coaches would like for the Club to consider for the coming year.
2. At the July meeting of each year, the new Officers will make recommendations to the membership of coaches' requests and projects to fund these requests for the coming year. At this meeting and all meetings during the coming year, a majority vote of the members present approving or disapproving such requests will be taken.

## **ARTICLE VII – COMMITTEES**

1. Fundraising committees will include but not be limited to: selling memberships, spirit wear/articles, raffle tickets, concessions and corporate solicitation. All committees must be appointed by the President (Article IV; Section B).
2. Expenditure requests must be made as a motion at any regular session of the Club or as stated in Article V; Section C.
3. All donations (physical or monetary) made by this Club to Indian Land High School shall become property of Indian Land High School.
4. Committee Chairmen should submit a written report when requested by the Officers and at the annual meeting. They should be ready and willing to attend any requested Officer Session the Officers as deem needed.
5. At any fundraiser where money is being handled, the money box must be counted at the end of the night by two people. Each person must sign their name confirming final amount. Money box must be given to either the Athletic Director; an Officer of the Club

or and Administration of the School (i.e., Principal, Vice Principal or Assistant Athletic Director).

### **ARTICLE VIII – CALENDAR YEAR**

The calendar year for the Club shall begin on the first Monday in June each year and end on the last day of May of the following year.

### **ARTICLE IX – VETO**

The Principal of Indian Land High School shall have veto power on any or all decisions of the Club.

### **ARTICLE X – DISSOLUTION**

In the event the Indian Land Athletic Booster Club dissolves, all monies and properties will be transferred to Indian Land High School and disbursed at the direction of the Principal and Athletic Director of Indian Land High School.