

WESTLAKE CITY SCHOOLS

Pay to Participate

Guidelines and Payment Form

2016 – 2017

Athletics, Clubs and Activities

We Educate for Excellence...

**Empowering all students to achieve their educational goals,
to direct their lives and to contribute to society**

Westlake City School District Participation Guidelines for 2016 - 2017

A **Pay to Participate** fee schedule for athletics and extracurricular activities is approved by the Board of Education, effective beginning February 1, 2014. The guidelines for pay to participate are listed below.

1. The sports and extracurricular activities listed on the pay to participate fee form for Dover Intermediate School, Lee Burneson Middle School and Westlake High School will require a fee to participate.
2. There is an individual student cap on participation fees as follows:
 - High School.....\$315
 - Middle School.....\$175
3. To participate in a sport or activity, fees must be paid in full by indicated due dates. Payment plans, financial assistance or waivers are not available.
4. Fees may be paid by check or money order (payable to Westlake Board of Education); or by credit card: Visa, MasterCard, American Express or Discover, using our online SPS [EZpay system](#). *Cash payments will not be accepted.*
5. All forms and fees must be returned in a sealed envelope with the student's name, to the main office of DIS, LBMS or WHS. A form must be completed and returned for each student, even if paying online.
6. The participation fee does not guarantee any student playing time.
7. If a minimum number of participants, as determined by administration, is not met for a sport or activity, that sport or activity will be canceled.
8. Fees are non-refundable with the following exceptions:
 - a. A sport or activity is canceled due to an insufficient number of participants
 - b. The student does not make the team
 - c. A student suffers a season-ending injury prior to the first game
 - d. The student moves out of the district prior to the first game
 - e. The student becomes academically ineligible before the first mandatory practice set by OHSAA
9. Questions for Pay to Participate should be directed to:

Westlake High School
Mr. Tim Freeman, Principal -Activities &
Clubs
Mr. Tony Cipollone, Director - Athletics
(440) 835 - 6354

Lee Burneson Middle School
Mr. Paul Wilson, Principal
(440) 835-6340

Dover Intermediate School
Mr. Alex Fleming, Principal
(440) 835-6325

**Westlake City School District
Participation Guidelines for 2016 - 2017
Westlake High School**

Pay to Participate Payment Form: This completed form must accompany full payment. Please complete a separate form for each student. *Please Print*

Name of Student:		Grade:	School:
Address:			Phone:
Name of Parent/Guardian:			
Date Paid:	Amount Paid: \$	Student ID#:	
Payment Type: <input type="checkbox"/> Online <input type="checkbox"/> Check # _____ <input type="checkbox"/> Money Order (no cash will be accepted)			

Please list activities/sports and the corresponding fee.

	Activity/Sport	Cost
1		\$
2		\$
3		\$
4		\$
	(T) If Required One Time Transportation Fee (\$65.00)	\$
	TOTAL	\$

There is a cap of \$315 on fee amounts by individual students

Payment Deadlines for Sports: Fall – August 15.....Winter – December 1Spring – April 1
Checks made payable to **WESTLAKE BOARD OF EDUCATION**, along with this completed form, must be made in full and returned to:

Mrs. Mary Dunn, Clerk at Westlake High School or Kathleen Mackenzie, Secretary to Athletics
27830 Hilliard Boulevard,
Westlake, Ohio 44145

HS Academic Challenge	\$35	HS Golf (T)	\$125	HS Show Choir	\$15
HS Baseball (T)	\$125	HS Gymnastics (T)	\$55	HS Soccer (T)	\$125
HS Basketball (T)	\$125	HS Key Club	\$15	HS Softball (T)	\$125
HS Chamber Orchestra	\$15	HS Lacrosse - Boys (T)	\$55	HS Spanish Club	\$15
HS Cheerleading - FALL (T)	\$55	HS Latin Club	\$15	HS Student Activities	\$15
HS Cheerleading - WINTER (T)	\$55	HS Leadership Challenge	\$15	HS Swimming/Diving (T)	\$55
HS Chorus (Symphonic, Choral, Women's Ensemble and/or Mixed)	\$15	HS Majorettes (T)	\$55	HS Tech Mates	\$35
HS Computer Club	\$35	HS Marching Band (T)	\$55	HS Tennis (T)	\$55
HS Cross Country (T)	\$55	HS Men's Chorus and Octet	\$15	HS Track (T)	\$55
HS Debonaires (T)	\$55	HS Musical	\$15	HS Volleyball (T)	\$125
HS Demonettes (T)	\$55	HS National Art Honor Society	\$15	HS WHBS TV	\$35
HS Drama Club	\$35	HS National Honor Society	\$15	HS Wrestling (T)	\$125
HS Football (T)	\$125	HS Newspaper	\$35	HS Yearbook	\$35
HS Forensics	\$35	HS Pep Band	\$15		
HS French Club	\$15	HS Science Olympiad (Gr.10 - 12 - Div. C) (T)	\$35	(T) Transportation Fee*	\$65
HS German Club	\$15	HS Science Olympiad (Gr.9 - Div. B) (T)	\$15	*One time Fee	

**Westlake City School District
Participation Guidelines for 2016 - 2017
Lee Burneson Middle School**

Pay to Participate Payment Form: This completed form must accompany full payment. Please complete a separate form for each student. *Please Print*

Name of Student:	Grade:	School:
Address:		Phone:
Name of Parent/Guardian:		
Date Paid:	Amount Paid: \$	Student ID#:
Payment Type: <input type="checkbox"/> Online <input type="checkbox"/> Check # _____ <input type="checkbox"/> Money Order (no cash will be accepted)		

Please list activities/sports and the corresponding fee.

	Activity/Sport	Cost
1		\$
2		\$
3		\$
4		\$
	(T) If Required One Time Transportation Fee (\$65.00)	\$
	TOTAL	\$

There is a cap of \$175 on fee amounts by individual students

Payment Deadlines for Sports: Fall – August 15.....Winter – December 1Spring – April 1
Checks made payable to WESTLAKE BOARD OF EDUCATION, along with this completed form, must be made in full and returned to:

Mrs. Laurie Bowles, Secretary at LBMS
 2260 Dover Center Road
 Westlake, Ohio 44145

MS	Academic Challenge	\$15	MS	Jazz Ensemble	\$35
MS	Band	\$15	MS	Math Competition	\$35
MS	Basketball (T)	\$55	MS	Science Olympiad (Div. B) (T)	\$15
MS	Brigade	\$15	MS	Softball (T)	\$55
MS	Builder's Club	\$15	MS	Strings	\$15
MS	Cheerleading (T)	\$55	MS	Student Council	\$15
MS	Cross Country (T)	\$55	MS	Track (T)	\$55
MS	Environmental Club	\$15	MS	Volleyball (T)	\$55
MS	Football (T)	\$55	MS	Wrestling (T)	\$55
MS	Honor's Orchestra	\$15	MS	Yearbook	\$15
			(T)	Transportation Fee*	\$65
*One time Fee					

**Westlake City School District
Participation Guidelines for 2016 - 2017**

Dover Intermediate School

Pay to Participate Payment Form: This completed form must accompany full payment. Please complete a separate form for each student. *Please Print*

Name of Student:	Grade:	School:
Address:		Phone:
Name of Parent/Guardian:		
Date Paid:	Amount Paid: \$	Student ID#:
Payment Type: <input type="checkbox"/> Online <input type="checkbox"/> Check # _____ <input type="checkbox"/> Money Order (no cash will be accepted)		

Please list activities/sports and the corresponding fee.

	Activity/Sport	Cost
1		\$
2		\$
3		\$
4		\$
5		\$
	TOTAL	\$

Checks made payable to WESTLAKE BOARD OF EDUCATION, along with this completed form, must be made in full and returned to:

Mrs. Megan Moutoux, Secretary at DIS
2240 Dover Center Road
Westlake, Ohio 44145

DIS	Band	\$15
DIS	Strings	\$15
DIS	Choir	\$15
DIS	Greensleeves	\$15
DIS	Academic Contest	\$15
DIS	Student Council	\$15

**Westlake City School District
Participation Guidelines for 2016 - 2017**

Online Payment Option Information

Westlake City Schools offers the option of paying your Pay to Participate fees online with your Visa, Master Card, American Express or Discover credit and/or debit card. In order to make an online payment, simply access the Westlake City Schools website: www.wlake.org and click on the **SPS EZpay** Icon or [click here to be taken to the SPS EZpay link directly.](#)



If you have already created an **SPS EZpay** account, enter your username and password and process your payment in a similar fashion. If you do not have an **SPS EZpay** account, please follow the instructions for creating an account. In order to create an account, you will need your child's school district ID # (6-digit number). It can be found on your child's report card or schedule. If you do not have an ID number for your child, please contact your child's school.

Once logged into [SPS EZpay](#), navigate as follows:

- >Click Activity Fees
- > Click Category (Pay2Participate)
- > Click on the fee you want to pay and enter quantity/amount
- > Select a student
- > Add to your basket

Please remember Westlake City Schools can only accept credit/debit card payments via online and not onsite. Please direct online payment inquiries to (1-866-693-9729), or email at info@spsezpay.com.

Please note payments made online will be credited by the end of the next business day, and there is non-refundable \$1.50 a convenience charge per transaction to utilize this system.