

# Port Huron Area School District Activity Fee Policy



The Port Huron Area School District provides a variety of student extra-curricular activities that have paid advisors/coaches and other operating expenses. The District has determined that students shall be assessed a fee to partially offset the cost of these activities. The policy regarding Activity Fees and the amount charged will be reviewed annually to address changing needs and costs.

## Activities

The activities for which students will be assessed an Activity Fee are as follows:

<u>Middle School</u>		<u>High School</u>	
Athletics	Drill Team	Athletics	Drill Team
Drama	Quiz Bowl	Drama	Quiz Bowl

## Fees

- Middle School - \$50 annual fee regardless of the number of activities.
- High School - \$100 per activity with a cap of \$200 per student (Note: Drama is considered one activity with a one-time annual fee of \$75 regardless of the number of drama productions).
- Family - Fees will be capped at \$300 per family regardless of the number of children participating in activities at any level. Parents are responsible for keeping track of fees paid and notifying the appropriate school administrator when the family cap has been reached.
- Direct certification and qualified household information surveys. The fee shall be \$25 for students who are approved for free or reduced meals through the Food Service Program.

## Rules Regarding Fees

1. The Activity Fee must be paid and a completed *Activity Fee Contract* (reverse side) submitted to the advisor/coach BEFORE the first contest/performance in that activity.
2. All checks must be made out to the Port Huron Area School District (or PHASD).
3. Payment of an Activity Fee does not guarantee playing/participation time on a team or other activity.

## Refunds

1. Students who are cut from an activity will be reimbursed the full amount of the fee.
2. Students who voluntarily quit an activity within ten (10) calendar days after enrolling and whose equipment has been returned will be reimbursed the full amount of the fee.
3. After ten (10) calendar days, a refund may be allowed if the student's withdrawal is the result of illness or injury. The illness or injury must have a prognosis as lasting the duration of the season/activity.
4. Fees will not be refunded for students who are removed from an activity because of disciplinary reasons, academic ineligibility or who voluntarily quit after ten (10) calendar days after enrolling.

If you have any questions, please contact your building Assistant Principal/Athletic Director.

**Port Huron Area School District**  
**Activity Fee Contract**



**Directions for Parents/Guardians:** Complete the top of this form. Check reverse side for policy and required fees. Send/deliver completed form with payment (check or cash) to the school Assistant Principal/Athletic Director. The form and payment must be received BEFORE any student will be allowed to participate in a contest/performance.

Student Name:	Birth date:	
School:	Grade:	
Address:	City:	Zip:
Parent/Guardian's Name:		
Home Phone:	Daytime Phone:	
Activity (1):		
Activity (2):		
Payment Amount:	Check or Cash:	Check#:

Yes I do want school officials to share information from my household information survey and direct certification and qualified household information surveys.

My signature means that I have read, understand and agree to the terms specified in the **Activity Fee Policy** found on the reverse side of this form. Furthermore, I understand that payment of this fee does not guarantee playing/participation time on any team or activity.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

**School Office Use Only:**

Free/Reduced Verified - form must be on file (yes/no):			
Family Cap of \$300 Reached - forms for other children indicating payment must be provided (yes/no):			
<b>Payment Received:</b>			
Activity (1):	*Amt Paid:	Ck #:	Date:
Activity (2):	*Amt Paid:	Ck#:	Date:
Comments:			

\*Write "cash" in Ck # space if paid in cash

\_\_\_\_\_  
Received By (Name & Title)

\_\_\_\_\_  
Date

**Directions for School Personnel:** Once completed and payment received, provide the parent with a copy (2-sided), and retain original for school file.