

Wayland Union Schools Volunteer Acknowledgement Form

Program / Sport: _____

I, _____, agree to act as a volunteer for Wayland Union Schools and abide by all Board policies and administrative guidelines pertaining to volunteers. I have read the Guidelines for Volunteer Coaching for Athletic and Academic Camps below. I understand that I will not be compensated for my services, as I am acting as a volunteer for the stated program or sport.

Printed Name of Volunteer

Volunteer Signature

Date

I am the coach or Advisor for this program and wish to have the above volunteer in my sport or activity as referenced above. I have made no commitment of payment to the volunteer for the time they are volunteering for my program or sport.

Coach / Program Advisor Signature

Date

Administrator/ Athletic Director Signature

Date

A volunteer, who is not otherwise employed by WUS, is not permitted to be with students until this form has been fully executed. This must be completed for each event and for each year.

Guidelines for volunteer coaching for athletic and academic camps

Camps/clinics offered for ages or grade levels for which the coach/employee performs coaching/academic duties:

The district expects that these duties are part of the coaching/academic assignment and no compensation of any kind will be paid. Restriction on payment includes both district funds and funds coming from internal accounts.

Camps/clinics offered for ages or grade levels other than those for which the coach/employee performs coaching / academic duties:

While the district feels that coaches/employees should participate in these activities as a means to build strong athletic/academic programs, it is understood that these are not part of the regular duties. However, the district will not pay coaches/employees who choose to offer these camps/clinics. The employee can choose to do so on a volunteer basis, and will be required to complete a Volunteer Acknowledgement Form (VAF).

Restriction on payment includes both district funds and funds coming from internal accounts.

This Volunteer Acknowledgement Form and an ICHAT must be fully executed prior to the event's start date.

There will be NO EXCEPTIONS to this.

ROUTING:

Date: _____ Volunteer to Coach/Advisor

Date: _____ Coach/Advisor to Administrator/Athletic Director

Date: _____ Administrator/Athletic to HR

Date: _____ HR to Administrator/AD

