

REVERE LOCAL SCHOOL DISTRICT / USE PERMIT FOR BUILDINGS AND GROUNDS

Requesting Organization: _____

Nature of Program/Mtg: _____ Estimated Attendance: _____
 (adults) (students) (total)

Date(s): _____ Open at: _____ Close at: _____

Property Requested: HES BES RMS RHS Richfield Hametown Other - explain below

Facility Requested: Classroom(s) #____ Gym Aux. Gym Kitchen Cafeteria Athletic fields
 Multi-Purpose Rm Auditorium Library Other - Please list

Equipment :	Gym	Auditorium	Misc.
	<input type="checkbox"/> volleyball net	<input type="checkbox"/> PA system / # mics.	<input type="checkbox"/> # chairs _____
	<input type="checkbox"/> basketball net	<input type="checkbox"/> projection screen	<input type="checkbox"/> # tables _____
	<input type="checkbox"/> bleachers	<input type="checkbox"/> concert shell	<input type="checkbox"/> overhead projector
	<input type="checkbox"/> PA system / # mics. _____	<input type="checkbox"/> choral risers	<input type="checkbox"/> VCR/monitor
	<input type="checkbox"/> other - explain below	<input type="checkbox"/> other - explain below	<input type="checkbox"/> projector on cart w/PC
			<input type="checkbox"/> other - explain below

Individual Responsible: _____ Phone 1: _____

Address: _____ Phone 2: _____

(City) _____ (Zip) _____ Phone 3: _____

Email: _____

RULES for use of buildings / grounds

1. The organization sponsoring the activity/meeting will be held responsible for any and all damage done to the school facilities used.
2. Smoking is strictly prohibited in the buildings or on the grounds.
3. No food or drinks are permitted in the gyms or auditorium.
4. User agrees to defend, indemnify and hold completely harmless the Revere Local School District from any and all claims, damages, costs and expenses, including without limitation claims based upon the negligence of the Revere Local School District, arising from or related to use of the buildings / grounds, the materials it contains and any sites linked to this site. Further, the user understands and agrees that use of the buildings / grounds is at their sole risk. The site is provided on as "as is" and "available" basis. Revere Local School District expressly disclaims all warranties of any kind, whether expressed or implied, including, but not limited to the implied warranties of fitness for a particular purpose.

**** Signature of Renter: _____ Date: _____**

**** Signature indicates agreement with all conditions of the Board of Education Policy and Rental Fees for use of buildings or grounds - see attached Policy and Fee Schedule. Signature of renter further signifies that he/she/group realizes that their group may be responsible for providing their own liability coverage.**

Certificate of insurance: Required Y / N Received

FEES	Group #:	1	2	3	4
Custodial					
Cafeteria Staff					
Auditorium					
Other					

Revere use only - PAYMENT	
Date Received _____	
Check # _____	Receipt # _____
Bank _____	

Principal of Building/Facility Requested _____ (date) _____

Superintendent _____ (date) _____

Coordinator of Business Services _____ (date) _____

Stage Manager / if applicable _____ (date) _____

Waiving of Fees: _____
 Initials _____ Date _____

Athletic Director / if applicable _____ (date) _____ 2/22/08 tgs