

# Sault Area High School Parental Consent for Transportation by Private Vehicle

I give consent for my child to be transported by private vehicle by an approved Sault High Athletic Department Driver.

Student Name \_\_\_\_\_

Purpose of Trip(s) \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Destination: \_\_\_\_\_

The school verifies that the driver has a valid operator's license, the vehicle is in proper operating condition, and a safety belt will be available for you child.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Transportation By Private Vehicle

These guidelines are to be followed whenever a staff member will be transporting students by a private vehicle whether it be his/her vehicle or some other person's. This guideline does not apply if the vehicle is a bus or van chartered from a licensed operator.

- Determine that transportation by District vehicle is either not available or is not feasible.
- Submit for approval Form 8660 F1 – Request for Transportation by Private Vehicle to the principal for his/her approval prior to the trip. Attach the parent consent forms to the request form.
- A parent of any participating student will be given, on request, the name of the driver and the description of the vehicle.
- No person shall be approved for the transportation of students in a private vehicle who is an employee of this Board or an approved volunteer, and the holder of a currently valid license to operate a motor vehicle in the State of Michigan. Principals will retain a copy of approved driver's current valid drivers license and current insurance certificate.
- No person shall be permitted to transport students without automobile liability and person injury insurance in the amount of \$100,000 per person and \$300,000 per occurrence.
- Make sure that any private vehicle used for the transportation of students is owned by the approved driver or the spouse of the approved driver, is in proper working order, and conforms to the registration requirements of the State. All students must be transported in a seat designed for human occupancy, and must wear a seat belt.
- The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in a private vehicle. Drivers who are not professional staff members are requested to report students misconduct to the principal.
- Obtain written consent from each student's parent using form 8660 F2-Parent Consent for Transportation by Private Vehicle. No student shall be allowed to ride in the vehicle without his/her parent's written consent.
- If the trip is out-of-town and the transportation is approved, following the procedure described in AG 2340A – Field Trips or AG 2340B –Other District Sponsored Trips regarding Emergency Medical Authorization Form 5341 F1.
- Provide the school office with the trip itinerary and a list of names of the students who will be riding in the vehicle.
- Upon return of the vehicle to the school, make sure each student has proper transportation home and remain at the school, until all students have left school property.

**Sault Area High School**  
**Request to Transport Students by Private Vehicle**

This form permits a parent/guardian to transport students to a school event in which district transportation is not provided.

Purpose of Trip: \_\_\_\_\_

Date(s) of the Trip(s)

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Student Name \_\_\_\_\_

Owner of Vehicle \_\_\_\_\_

Driver of the Vehicle \_\_\_\_\_

Amount of Liability Insurance \_\_\_\_\_

Name of Insurance Company \_\_\_\_\_

**PLEASE PROVIDE COPY OF DRIVERS LICENSE AND PROOF OF INSURANCE.**

I have verified the following:

- There is a safety belt for each passenger.
- The driver has a valid operator's license in this state.
- Each student's parent has provided written consent to the trip.
- The vehicle is in proper operating condition.
- No Hazardous road conditions on the itinerary are forecast.
- Proper transportation has been arranged for each student upon return to the school.
- No other person other than driver listed above will be driving the vehicle.

\_\_\_\_\_  
Principle/Athletic Director

\_\_\_\_\_  
Date

Transportation Approved

Transportation Not Approved