

REQUEST FORM

WAUKESHA NORTH BOOSTER CLUB

2222 Michigan Avenue Waukesha, WI 53188

TEAM/SPORT	& COACH:		S	SHIP TO:				
	REQUEST DATE		F.O.B.		EXPECTED DELIVERY			
QTY	ITEM		DESCRIPTI	ION		UNIT PE	RICE	TOTAL
Coaches please note:				SUBTOTAL				
-You must include with this request form 2 to 3 like bids for your be considered.				est to		OTHER		
-Put on this request form your desired bid. (Does not always need least expensive)Bring 6 to 12 copies of your completed request form and bids to the Booster Club meeting.					TOTAL			

Coaches: Please complete the reverse side of this form to assist us in better understanding the need for this allocation and to help us to prioritize our funding approvals. This must be completed in order for us to allocate funds. Thank you!

1.	Describe the need of Booster Club funding for your requested item(s).
2.	If you ask for more than one item and you could only receive one which one would it be?
3.	Will the item(s) requested be utilized for other sports? Which ones (?)
4.	How do you help support the Athletic Booster Club and its mission?
5.	Has your sport's team done or plan to do any fundraising for the purchase of this or other item(s)?
6.	When was the last time Booster Club funding was received for this item?
7.	Describe how the requested item will enhance the performance of your athletes and or the field of play.
8.	If your sport is a co-op with other schools? How much funding are the other schools contributing to the purchase of this item(s)?
9.	Where will this item(s) be stored?
10	. Have you turned in your inventory of the school uniforms and equipment to the designated school Equipment Manager?