

Northview Athletic Association

*Northview High School
10625 Parsons Rd
Johns Creek, GA 30097*

Policies and Procedures

CLUB BUDGETS

Policy:

- Northview Administration and Fulton County Board of Education require Club Budgets be submitted prior to the start of the sports season
- NAA will abide by the rules of the FCBOE and NHS Administration
- Budgets should be voted on by the sports' NAA members for approval
- Non NAA Members do not vote on the budget
- Non NAA Members cannot hold office
- Budgets must be completed and approved by the Administration Coach, Athletic Director and School Principal prior to the teams' first game.

Procedures:

- Please allow two weeks for this process.
- Submit your budget to the Team Administration Coach who will submit the budget to the Athletic Director and Principal for approval
- After approval from the above entities, a copy of your budget must be sent to naa.bookkeeper@gmail.com
- The Northview Athletic Association Bookkeeper will monitor your checking and deposit activity in Quickbooks, and you will see the progress in your monthly statement
- The Bookkeeper will contact the Director should there be a continued overextension in one area of budgeting.
- Forms are located at www.northviewtitans.org under "Forms" tab