



Book	District Policy
Section	K - General Public Relations
Title	Fund Raising
Number	KEB
Status	Active
Adopted	July 1, 1986
Last Revised	October 24, 2014
Last Reviewed	March 22, 2017

Fund-raising projects that benefit the School System, individual schools or are on school property shall be conducted in accordance with the following policies:

All fund-raising activities benefiting a school shall be approved by the principal. All fund-raising activities benefiting the school system shall be approved by the Superintendent or designee;

No fund-raising activity benefiting a school may include popularity or beauty contests;

No fund-raising activity may remove or distract students from classroom instruction. No food or beverages may be sold as a fund-raising activity during the school day, except as permitted by Policy EED, Sales of Food. The United States Department of Agriculture defines the "School day" as the period from the midnight before to 30 minutes after the end of the official school day.

Raffles must have the approval of the principal and comply with all licensing rules and laws governing these activities (O.C.G.A. 16-12-22.1 and 16-12-50, et seq.). No person under the age of 18 shall be permitted to participate in a raffle unless accompanied by an adult.

Schools and supporting organizations should contact the Sheriff for raffle license information.

No fund-raising activities may involve cash bingo prizes.

Students should not approach persons they do not know for the purpose of selling or soliciting contributions, pledges, or orders. This does not prohibit setting up booths in publicly accessible areas, provided appropriate permission has been obtained.

Fund-raisers that rely on third party companies who are paid or receive a percentage of fund-raising proceeds, such as companies providing product sales, event planning or auction management, must enter into a written agreement with the school or school organization clarifying services and payment, and must provide contact persons of at least three nonprofit or public organizations with whom they have done business. The school or school organization should follow up with these persons as references before entering into any agreement with a third-party fund-raising company.

Participation in any specific fund-raising event must be voluntary for students, parents, and employees.

All fund-raising activities must comply with state, local, and federal laws and authority and school system policies and procedures.

Cross References:

Reference: Georgia Law and State and SACS Standards