

GUIDE FOR
STUDENT ACTIVITIES

AT
DAVIS MIDDLE SCHOOL
EVANSTON MIDDLE SCHOOL
EVANSTON HIGH SCHOOL

UINTA COUNTY SCHOOL DISTRICT NUMBER ONE

EVANSTON, WYOMING

Revised July 2014

STUDENT CONDUCT RULES

The following are acts which will cause a participant to be suspended/dismissed from activities:

- A. Possession, use, under the influence of, or dispensing of any drug/alcohol.
- B. Possession or use of any form of tobacco product.
- C. Vandalism to school property or any property while on a school sponsored activity.
- D. Stealing individual/school property or property on trips.
- E. Possession, threat, or use of a dangerous weapon.
- F. Fight with teammates or opponents.
- G. Failure to meet team attendance requirements.
- H. Attitude interfering with a positive team atmosphere.
- I. Actions or behavior unbecoming a UCSD #1 Activities student.
- J. Hazing, bullying, initiation, bullying, menacing of fellow students (See UCSD #1 Board Policy JFCF).
- K. Discreditable or degrading communication using technology that has a negative impact on UCSD #1 activity programs or students.

HEALTH AND SAFETY

- A. All students who participate in athletics must have a physical form on file before they can practice/play. The physical must be on the WHSAA form and be current as of June 1st of the school year.
- B. All participants in activities must have a parental consent and emergency card on file in order to participate.
- C. All participants in activities must have an insurance release form signed by the parents/guardian stating they have insurance and they will not hold the school responsible for any medical bills incurred because of injury.
- D. All participants in activities must have our drug testing general authorizations form A signed and on file.

ELIGIBILITY/ATTENDANCE

Any player who has been disqualified from a contest for committing an unsportsmanlike act shall be disqualified for the remainder of that contest, activity, or tournament. In addition, for football, track, cross country, golf, and swimming, the player shall be disqualified from the next contest at the level of play from which the player was ejected. The basketball, volleyball, soccer, or wrestling contestant shall be disqualified from the next two contests. In all sports, this disqualification shall include all contests at any level until the contestant has served the suspension at the level of play from which the player was ejected. Unsportsmanlike acts either prior to or following a contest will result in similar penalties.

U.C.S.D. #1

Activity Eligibility

Weekly and Semester eligibility will be required of all extra-curricular and co-curricular activity (out of town events) participants. Students not meeting eligibility requirements will be ineligible for after school activities including: performances, games, competitions or recitals. If there are questions about eligibility, students, parents, teachers, coaches or administrators will have the opportunity to meet with the eligibility appeals committee to express their concerns.

Purpose:

- To promote Educational Excellence Through Activities.
- To encourage activities participants to make a strong commitment to academics and activities.
- To promote self-discipline and high academic standards.
- To encourage a strong attendance and participation pattern for life long success.

Weekly Eligibility:

1. You must be passing (current grade of 60%) all subjects or the equivalent of by Thursday at the end of the regular school day. Both credit and non- credit courses will count towards your weekly eligibility. Students and Coaches will receive their first warning on Monday at the end of the school day.
2. If you fail to meet this requirement, you will lose your ability to participate in: performances, games, competitions, or recitals, immediately from the next day Friday through the following Thursday.
3. Students will be required to practice during the ineligibility period unless receiving school requested after school academic assistance. Students may be required to attend academic support sessions and practice, if time permits.
4. No student shall be allowed to travel with the team or group during the ineligible period.
5. Parents, Coach/Sponsor, Principal, Activities office and Counselors will be notified immediately of ineligibility.
6. Students cannot regain eligibility during ineligible period. No late work, missing assignments, or make-up tests will regain eligibility during the ineligible period.
7. Individuals can appeal their eligibility in extreme cases only by written request with the Activities Director, School Principal, or Academic Counselor. Deliver your request to the principal's secretary in the appropriate building.
8. A student must be on both the Monday and Thursday list in the same course to be deemed academically ineligible.

Semester Eligibility: High School Only

1. You must have passed (70% cumulative grade) 6 of 8 courses or 75% of scheduled courses.
2. You must have a minimum of a 2.0 G.P.A. for all credit courses for the semester.
3. An Incomplete is a Failure.
4. If students fail to meet these requirements, they will lose eligibility for one full semester.

5. Summer school can be used for semester eligibility recovery.
6. Students must be making progress towards a high school diploma (on track for graduation) by taking courses in the core academic areas in every school year.
7. Any Home School or Virtual School student will be required to meet the same standards as U.C.S.D. #1 students.

All U.C.S.D. #1 students beginning 2013-2014, weekly eligibility for both Middle and High Schools and semester eligibility for High School only will be required. All students will be required to meet minimum standards.

COACHES AND SPONSORS are to encourage students to maintain high academic standards, which include good study habits, strong attendance patterns, completing and turning in quality work, and seeking teacher assistance when appropriate.

TEACHERS are expected to maintain current grades updated on a weekly basis and to communicate with students, parents, coaches/sponsors when poor academic progress is observed.

ADMINISTRATION are expected to create a list of students failing 1 or more classes on Monday at 3:00 p.m. and an ineligible list on Thursday at 3:00 p.m. for high school students. Middle schools will create a list of students failing 1 or more classes on Monday at 8:00 a.m. and an ineligible list on Thursday at 2:30 p.m.

ATTENDANCE

STUDENTS must be in attendance for a full day of school the day he/she participates (activity and practice). Exceptions may be granted for death in the family, professional appointments, etc. by the Principal and/or Activities Director.

ACTIVITY TRAVEL

TRANSPORTATION

*Students may return home with their parent/guardian when they complete the travel transfer steps. We encourage students to stay with the school group.

*We are representing Evanston High School, Davis Middle School and Evanston Middle School and the community; therefore, we will dress as neatly as possible.

STUDENT TRANSPORTATION IN PRIVATE VEHICLES

*In no case shall students transport other students on school-related or school sponsored activities.

*In no instances shall students be transported to school-related activities in private or leased vehicles without the expressed authorization of the building principal or athletic director.

STUDENT TRANSPORTATION TO AND FROM PRACTICE

*It is common to have practice at different times (not always immediately after school) and at different locations ei. Golf at the Golf Course, etc... Although we make an attempt to keep consistence with the practice schedule students need to be flexible and have transportation available. We often run shuttle buses for M.S. students 'To' other venues, we ask parents be considerate of our staff and make every attempt to pick up their students in a prompt manner. If this becomes a problem, the sponsor is asked to visit with the parents. If a problem still exists the student can be omitted from the squad.

FACILITIES WE VISIT

*Always take valuables & bags with you to the bench. **DO NOT** leave valuables in the bus or dressing facilities.

*Leave facilities better than when we arrived. Coaches inspect bench area, locker rooms, etc.

OVERNIGHT TRIPS

*Students will be assigned rooms and specific expectations will be given upon arrival at the motels.

*Student(s) are responsible for restitution for damages to the room and possible suspension from participating in overnight trips.

*The following specifics relate to overnight trips:

1. Student(s) do not enter or leave in private vehicles.
2. No gambling, tobacco, or drugs/alcohol!
3. Boys/Girls are not to be in the other's room.
4. Curfew with lights out is to be established.
5. Students are subject to rules and guidelines controlling use of cell-phones, I-pods, and all other technology devices

*Students who violate the above will be suspended from the activity for the remainder of the trip and will be suspended from the next activity or trip. Repeated violations will result in suspension from all activities.

CONFLICT BETWEEN ACTIVITIES

Students participating in two (2) or more school sponsored activities will have conflicts from time to time with activities scheduled at the same time. The following guidelines will be used to resolve those conflicts:

- A. State and Regional Contests will prevail in all activities!
- B. The Coaches/Sponsors and student will try to reach a mutual agreement. If an agreement cannot be reached, the student must make the decision and the student will not be penalized in any manner for the choice made.

CHANGING ACTIVITIES

Students who quit and/or are dismissed from an activity will not be allowed to participate in another activity until the activity he/she was involved with is over. The only exception to this rule is by mutual consent of coaches/sponsors involved and approval of the Activities Director.

*A student will not be allowed to participate in another activity if they have not returned all school equipment/supplies that have been checked out to them.

DISMISSAL FROM AN ACTIVITY

The coach/sponsor will try to resolve any situation before dismissing a student. If a student is dismissed from an activity, the following steps are available:

First level of appeal...Activities Director/Principal

The student may appeal their dismissal/suspension to the Activities Director/Principal. This must be done within three (3) days after the dismissal/suspension.

Second level of appeal...Superintendent

The student may appeal the Activities Director's/Principal's decision to the Superintendent. This must be done within three (3) days after the Activity Director's/Principal's decision.

Third level of appeal...Board of Trustees

The student may appeal the Superintendent's decision to the Board of Trustees. This must be presented in writing to the Superintendent five (5) days after the Superintendent's decision. The decision of the Board of Trustees shall be final.

STUDENT ACTIVITIES SUSPENSION PROCEDURE

1. Possession, use, under the influence of, a positive test result, or dispensing of any alcohol beverage or illegal drug will result in a suspension from school competitions and activities sponsored or sanctioned by Uinta County School District #1 for a period of 20 school days. The student will also be recommended for counseling. After the 20 day suspension, if the suspension was because of a positive drug screening, the student will be retested. If tests are negative the student is reinstated, but must submit to a drug screen or lab test on a monthly basis for a maximum of 6 months.
 - a. A second offense or positive test in the same year or any two consecutive calendar years will result in a suspension from activity for **60 days or the remainder of the current season, whichever is longer**. If this second offense is in the spring semester, the suspension will carry over into the following fall semester.
 - b. **A third offense or positive test in the same year or any two consecutive calendar years will result in a suspension from activity for the remainder of the school year. If this third offense is in the spring semester, the student will not be able to participate during the following fall semester.**
 - c. A **fourth** offense or positive test results in suspension from activities for the remainders to the students' enrollment with the school. (May be appealed to the board).
2. Possession/use of any form of tobacco product will result in consequences set by the individual coach/sponsor.
 - a. A second offense will result in suspension from school activities for twenty (20) school days.
 - b. **A third offense in the same year or any two consecutive calendar years will result in a suspension from activity for 60 days or the remainder of the current season, whichever is longer. If this second offense is in the spring semester, the suspension will carry over into the following fall semester.**
 - c. **A fourth offense in the same year or any two consecutive calendar years will result in a suspension from activity for the remainder of the school year. If this third offense is in the spring semester, the student will not be able to participate during the following fall semester.**
 - d. **A fourth offense or positive test results in suspension from activities for the remainders to the students' enrollment with the school. (May be appealed to the board).**
3. Vandalism/stealing of school property or any property while on a school sponsored activity will result in a suspension from school activities for a period of 20 school days and restitution for the property. Second offense will result in suspension from school activities for the remainder of the school year.
4. Possession, threat, or use of a dangerous weapon will result in suspension from activities for the remainder of the school year and police involvement.
5. The use of abusive language toward others and fighting will not be tolerated...such behaviors destroy group spirit. Each situation or violation will be handled individually by the coach/sponsor and punishment, depending on the severity of the offense, may range from a warning to suspension from the activity for the remainder of the season.
6. Actions or behavior unbecoming a UCSD #1 Activity student.

**BILL OF RIGHTS
FOR STUDENTS IN ACTIVITIES**

Right to have qualified coaching/sponsors.

Right to participate in a safe and healthy environment.

Right to participate as a student athlete and not as a professional athlete.

Right to proper preparation for participation in their sport/activity.

Right to an equal opportunity to strive for success.

Right to accept success and failure as learning experiences.

Right to experience positive meaningful interaction with others.

Right to learn sportsmanship.

Right to be treated with dignity.

**MANDATORY DRUG TESTING
STUDENT DRUG TESTING POLICY
UINTA COUNTY SCHOOL DISTRICT # 1**

MISSION STATEMENT:

The Uinta County School District #1 recognizes that drug abuse is a significant health problem for students, detrimentally affecting overall health, behavior, learning ability, reflexes, and the total development of each individual. The Uinta County School District #1 Board of Education is determined to help students by providing another option for them to say “No”. Drug abuse includes, but is not limited to, the use of illegal drugs, alcohol, and the misuse of legal drugs and medications.

DEFINITIONS:

- Drug:** Any substance considered illegal by Wyoming Statutes or which is controlled by the Food & Drug Administration unless prescribed by a licensed physician or any legal substance used for mind altering purpose.
- Activity Programs:** Any Activity that meets the guidelines of the Wyoming High School Activities Association and Uinta County School District #1 sanctioned activities.
- School Year:** From the first day of classes in the fall, unless the activity begins prior to the first day of classes, in which event, from the first day of practice through the last day of classes in the spring.

POLICY STATEMENT:

Uinta County School District #1 (“the district”) is conducting a mandatory drug-testing program for students. Its purpose is threefold: (1) to provide for the health and safety of students in all Activity Programs; (2) to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs; and (3) to encourage students who use drugs to participate in drug treatment programs.

PROCEDURES FOR STUDENTS:

Consent: Each student wishing to participate in any activity program does consent to drug testing pursuant to the District’s drug testing program and the student’s custodial parent or guardian shall consent in writing to drug testing pursuant to the District’s drug testing program. Written consent shall be in the form attached to this policy as FORM A. No student shall be allowed to participate in any activity program absent such consent. Students not involved in activities may be allowed to voluntarily participate in the testing pool with a consent form signed by the parent.

Student Selection: At the option of the district, all students in activity programs may be drug tested at the beginning of the school year. In addition, random testing will be conducted weekly during the school year. Selection for random testing will be by lottery drawing from a “pool” of all students participating in activity programs in the district at the time of the drawing. A single test can be required by a principal from a student for reasonable suspicion. The superintendent shall take all reasonable steps to assure the integrity, confidentiality and random nature of the selection process including, but not necessarily limited to, assuring that the names of all participating students are in the pool, assuring that the person drawing names has no way of knowingly choosing or failing to choose particular students for the testing, assuring that the identity of students drawn for testing is not known to those involved in the selection process and assuring direct observation of the process by the least intrusive means possible while assuring brevity and privacy.

SAMPLE COLLECTION

Samples will be collected at a mutually convenient time on the same day the student is selected for testing or if the student is absent on that day, on the day of the student’s return to school. If a student is unable to produce a

sample at any particular time, the student will stay under supervision until the sample is provided. All students providing samples will be given the option of doing so alone in an individual stall with the door closed. Any student who willfully provides a false testing sample or who otherwise tampers with a specimen sample or undertakes any effort to obstruct or impair the accuracy of a substance test will be suspended from participation in activities for the remainder of the school year. If this occurs in the spring semester, the student will not be able to participate in the fall.

TESTING AGENCY:

The district will choose a qualified agency for the purpose of processing sample results and maintaining privacy with respect to test results and related matters.

PRESCRIPTION MEDICATION

Students who are taking prescription medication may provide a copy of the prescription or a doctor's verification, which will be considered in determining whether a "positive" test has been satisfactorily explained. That documentation will be forwarded to the testing lab with instructions for the lab to consider the student's use of such medication to assure the accuracy of the result. Students who refuse to provide verification and test positive will be subject to the actions specified below for "positive tests."

SCOPE OF TESTS

The drug screen tests for one or more illegal drugs. The superintendent or his designee shall decide from week to week which illegal substances shall be screened, but in no event shall that determination be made after selection of students for testing. Student samples will not be screened for the presence of any substances other than illegal drugs or performance enhancements drugs or for the existence of any physical condition other than drug intoxication. As a quality control measure, the school reserves the right to send any urine sample that appears unusual in color and/or consistency to a laboratory for testing and confirmation or non-confirmation.

LIMITED ACCESS TO RESULTS

The results will be reported only to the superintendent or to such person as the superintendent may designate in the event the superintendent is absent.

PROCEDURES IN THE EVENT OF A POSITIVE RESULT

Whenever a student's test result indicates the presence of illegal drugs ("positive test"), the following will occur:

If the sample tests positive, a custodial parent or legal guardian will be notified. The sample will then be sent to a laboratory selected by the screening agency. If the sample still reads positive a meeting will be scheduled with the Superintendent or his designee, the student, the custodial parent or legal guardian, and the student's principal and head coach or sponsor.

FIRST POSITIVE RESULT

For a positive result, the student will be placed on probation and not be allowed to participate in competitions, presentations and activities of Uinta County School District #1 for a period of twenty (20) school days. The student will be recommended for counseling.

After the twenty day suspension, the student will be retested. If the test results are found to be negative, the student will again become eligible for competitions, presentations and activities relating to Uinta County School District #1. However, the student must submit to a mandatory drug screen or lab test on a monthly basis. The duration to be determined by the intervention program. (A maximum of six months.)

A student may be required to practice or participate at the head coach's or sponsor's discretion. He/she cannot compete or dress out for any competition and will not be permitted to travel with the team to any competitions or performances.

SECOND POSITIVE RESULT

For the second positive result in the same year or any two consecutive calendar years, the student will be suspended from participating in activities for **60 days or the remainder of the current season, whichever is longer. If the second offense is in the spring semester, the suspension will carry over into the following fall semester.**

THIRD POSITIVE RESULT

For the third offense or positive test in the same year or any two consecutive calendar years the student will be suspended from participating in activities for the remainder of the school year. If this third offense is in the spring semester, the student will not be able to participate during the following fall semester.

FOURTH POSITIVE RESULT

For the **fourth** positive result, the student will be suspended from participating in activities for the remainder of his enrollment with the school. (May be appealed to the board)

NON-PUNITIVE NATURE OF POLICY

No student shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of service of any such subpoena or legal process, the student and the student's custodial parent or legal guardian will be notified as soon as possible by the district.

OTHER DISCIPLINARY MEASURES

The District by accepting this policy is not precluded from utilizing other disciplinary measures set forth in the Student Discipline Policy and this policy does not preclude the District from taking disciplinary procedure and resulting action when founded upon reasonable belief and suspicion that a student has participated in drug related activities.

**UINTA COUNTY SCHOOL DISTRICT #1
STUDENT ACTIVITY PARTICIPANT RESPONSIBILITY
ACKNOWLEDGEMENT**

PARTICIPANTS NAME _____
GRADE _____ **SCHOOL YEAR** _____

As a student participating voluntarily in a Uinta County School District #1 Activity program, I understand that:

1. I will have a completed physical examination by a registered physician (after June 1st of each year). One current physical examination per year is sufficient for all sports during the current school year. A physical examination and /or Doctor's release will be required if deemed necessary because of injury(s), accidents, etc.
2. I will abide by school and District activities handbooks, coaches team rules, and the rules of the W.H.S.A.A.
3. I will conduct myself as an ambassador of my family, team, school, and community.
4. I will be responsible for all equipment issued to me throughout the season or school term. I will return such equipment at the conclusion of the season, and will pay current replacement cost for any of the equipment not accounted for by me at the end of the season or term.
5. I will not use or be in possession of tobacco, alcohol, or narcotics. If I violate the policy in the activities handbook, I will be subject to disciplinary actions as outlined in the activities handbook.
6. I fully understand the eligibility requirements of the W.H.S.A.A. and Student activities handbook regarding academics and attendance at school.
7. I acknowledge that all activities can involve many risks of injury. I understand that the dangers and risks of playing or practicing to play/participate may include, but not be limited to the risks of sprains, fractures, ligament and /or cartilage damage, concussions, brain damage, eye injuries, neck/spinal injuries which may result in complete or partial paralysis, death, etc.
8. I acknowledge that I have been properly advised, cautioned and warned by coaching personnel of the inherent risks of practicing and playing in athletics. It is still my desire to participate in sports and to do so with full knowledge and understanding of the risk of injury.
9. I, along with my parents, understand the risk of injury, eligibility requirements, policies and procedures, and agree to comply with all requirements.
10. I fully understand that the Uinta County school district #1 does not provide any accident or health insurance coverage for my son/daughter while participating in interscholastic athletics. I fully understand that it is my responsibility to provide insurance coverage.

(Continued)

UINTA COUNTY SCHOOL DISTRICT #1
EVANSTON, WYOMING

DRUG TESTING POLICY
GENERAL AUTHORIZATION FORM A

I understand that my performance as a participant and the reputation of my school are dependent, in part, on my conduct as an individual. I have read and understand the contents of the Uinta County School District #1 Drug Testing Policy. I hereby agree to accept and abide by the policies, standards, rules and regulations set forth by Uinta County School District #1 Board and the sponsors for the activity in which I participate.

I also authorize Uinta County School District #1 to conduct a drug and alcohol screening to test for drugs and/or alcohol use. I also authorize Uinta County School District #1 to conduct random tests during the current school year. I authorize the release of information concerning the results of such a test to the Uinta County School District #1 and to the parents and/or guardians of the student.

This shall be deemed a consent pursuant to the Family Education Right to Privacy Act for the release of above information to the parties named above.

Student Name (Printed)

Student Signature

Date

Parent/Guardian Signature

Date

**PLEASE SIGN AND RETURN THIS INFORMED CONSENT AND DRUG ALCOHOL
SCREENING AUTHORIZATION TO COACH / SPONSOR**

**Notification of Violation of
Drug Screen Testing Policy**

I, _____ am the custodial parent/legal guardian of _____ a student in the Uinta County School District #1. I have been notified by officials of Uinta County School District #1 that _____ (student's name) has tested positive during the drug test administered under the provisions set by the Uinta County School District #1.

The student is hereby recommended for counseling, if any charge is incurred, it will be the responsibility of the parents. The student will also be placed on probation and not be allowed to participate in competitions, presentations and activities of Uinta County School District #1 for a period of twenty school days.

After twenty school days, the student will be retested under the guidelines set for in the Drug Screen Test Policy. I, the custodial parent/legal guardian, understand that if the test results are found to be negative, the so named student will again become eligible for competitions, presentations and activities relating to Uinta County Schools. I also understand that there will be a minimum mandatory drug screen or lab test on a monthly basis at the expense of the parent/guardian. The duration to be determined by the intervention program. (A maximum of six months.)

If the test results are positive, the so named student will be suspended from competition, presentations and activities relating to Uinta County School District #1 for remainder of the school year. If the positive test is in the spring semester, the student will not be able to participate during the following fall semester. The student would be encouraged to seek professional counseling or rehabilitation at the expense of the parent or legal guardian.

Custodial parent/ legal guardian

School Official

Custodial parent/ legal guardian

Date

Notification of Second Positive Results of Drug Screen Test

I, _____ custodial parent/legal guardian of _____ a student in the Uinta County School District #1 System, was notified on _____(Date) of the first positive drug screen test results of the so named student by _____(School Official). At that time, I understood that the student would be on probation and not be allowed to participate in competitions, presentations and activities of Uinta County School District #1 Schools for a period of twenty school days. I understood that after twenty school days, a second test would be administered under the guidelines set forth in the Uinta School District #1 School’s Drug Screen Policy. I, custodial parent/legal guardian of the so named student, was notified of the second positive test results on the date of _____ (date) by _____ (School official).

I understand that under the Uinta School District’s Drug Abuse Policy, which I, the custodial parent/guardian consented to when I signed the consent form, the so named student will be suspended from competitions, presentations and activities for the remainder of the school year. If this positive test is in the spring semester, the student will not be able to participate during the fall semester. I also understand that it is recommended I should seek professional counseling and rehabilitation for the named student.

Custodial parent/legal guardian

School Official

Custodial parent/legal guardian

Date