

# Clarksville Community School Corporation

## Athletic Handbook

*Our spirit's high, our faith so true, we're out to win this fray. Dear  
Clarksville High we're backing you for victory this day. We'll fight and  
back our colors true, that proud old black and white. Fight on you  
mighty Generals and bring home victory tonight!*

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## ATHLETIC HANDBOOK FOR CLARKSVILLE STUDENT ATHLETES

**First Edition: August 1998**  
**Revised: April 2014**

**NONDISCRIMINATION POLICY**

It is the policy of the Clarksville Community School Corporation not to discriminate on the basis of race, color, religion, gender, national origin, age, limited English proficiency, or handicapping condition in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title VI and Title VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973). Any concerns with regard to Section 504/ADA and Title IX, may be directed to the attention of Dr. Kimberly Knott, Superintendent of Schools, 200 Ettel Lane, Clarksville, IN 47129, or by phone at 812-282-7753.

## **ATHLETIC STATEMENT**

This athletic handbook is designed to inform athletes and their parents or guardians of the rules, regulations, and information needed to participate in athletics in the Clarksville Community School Corporation.

Participation in school athletics is a privilege that carries with it varying degrees of honor, responsibility, and sacrifice. Since athletic competition on school teams is a privilege and not a right, those who choose to participate will be expected to follow the Code of Conduct established by the administration, and other specific coach's rules for their sport. Athletes represent their school and student body. Athletes are to conduct themselves in a manner that is becoming to their family, their school, and their community.

## **ATHLETIC PHILOSOPHY**

The goal of the Clarksville Community School Corporation Athletic Department is to provide the best opportunities for student-athletes to excel in teamwork, sportsmanship, self-discipline, and moral character. The purpose is to provide each participant with experiences that will be positive and memorable and that help the athlete develop the capacity for commitment to a cause, acceptance of responsibility, and loyalty towards any chosen endeavor.

## **ATHLETE DEFINED**

The Clarksville athlete is defined as and includes all young men and women who represent a team that engages in interscholastic competition and further includes cheerleaders, lifters, student managers, student trainers, and statisticians.

## **ATHLETIC PROGRAM PROFILE**

### **Clarksville Elementary School**

- There are four (4) sponsored sports. They are as follows:

Boys' Basketball

Girls' Basketball

Boys' Track

Girls' Track.

### **Clarksville Middle School**

- There are eleven (11) sponsored sports. Although not sanctioned by the IHSAA, Clarksville Middle School will abide by the IHSAA By-Laws.

#### **FALL SPORTS**

Boys' Cross Country (all grades)

Girls' Cross Country (all grades)

Boys' Football (7<sup>th</sup>/8<sup>th</sup> grade)

Boys' Tennis (all grades)

Girls' Volleyball (6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> grade)

Cheerleading

#### **WINTER SPORTS**

Boys' Basketball (all grades)

Girls' Basketball (all grades)

Cheerleading

#### **SPRING SPORTS**

Girls' Tennis (all grades)

Boys' Track & Field (all grades)

Girls' Track & Field (all grades)

#### ***SPECIAL NOTES:***

- 5<sup>th</sup> and 6<sup>th</sup> grade wishing to play football can participate in the "Little Generals" football program.
- Volleyball will have separate 7<sup>th</sup> and 8<sup>th</sup> grade teams. 6<sup>th</sup> graders wishing to participate will play on the 7<sup>th</sup> grade team.
- Basketball has teams for each grade level. NO middle school basketball player or manager will be "moved up" to participate or practice at a higher grade level. The Director of Athletics will only make exceptions when participation numbers dictate the move.

### **Clarksville High School**

- CCSC sponsors fourteen (14) IHSAA sanctioned sports. Many of these offer opportunities for competition at the varsity, junior varsity, and freshman levels. Clarksville High School is a member of the Mid-Southern Conference (MSC) which includes: Austin, Brownstown Central, Charlestown, Corydon Central, Eastern, North Harrison, Salem, Scottsburg, and Silver Creek.

## FALL SPORTS

Boys' Cross Country  
Girls' Cross Country  
Boys' Football  
Girls' Golf  
Boys' Tennis  
Girls' Volleyball  
Cheerleading

## WINTER SPORTS

Boys' Basketball  
Girls' Basketball  
Cheerleading

## SPRING SPORTS

Boys' Baseball  
Boys' Golf  
Girls' Softball  
Girls' Tennis  
Boys' Track & Field  
Girls' Track & Field

*In rare circumstances, a student may want to participate in more than one sport during a season. Written approval from the athletic director and both head coaches must be obtained before this can occur.*

## STANDARDS OF CONDUCT FOR ATHLETES

- The good of the team is first and foremost. Once a team is eliminated, the individual becomes the most important.
- Players must show good sportsmanship.
- All athletes will care for all equipment as though it was their own personal property. If equipment is destroyed through practice the school will replace it. If equipment is lost or stolen, the athlete will fulfill their responsibility by paying for replacement of the item(s).
- All athletes must obey the specific training and practice rules of their team as given to them by the coaching staff.
- Athletes shall not engage in negative behavior.
- Athletes and support students of the team must be academically eligible according to the guidelines outlined on **page 4**. Team members shall plan their time so that they devote energy to their studies to insure passing grades that represent their true abilities.
- Athletes must be a positive influence and set a good example with their behavior.
- Officials deserve courteous respect.
- Athletes must understand and appreciate that coaches, teachers, and school officials have the best interests of all athletes in mind as they equip, schedule, and conduct the athletic program.
- All athletes must comply with the standards of our athletic code of conduct and school rules or be subject to disciplinary action or dismissal from a team as determined by the rules, coaching staff, athletic director, and/or principal.

## BEHAVIOR STANDARDS OF PUBLIC VISITORS

*School Board Policy 1130* – The Board invites parental and community member involvement and recognizes that the vast majority of input received will be of a constructive and civil nature. This policy is designed to address those rare instances where that is not the case. While it is not the Board's intent to deny an individual's right to freedom of expression, it has the responsibility to maintain, to the extent possible and reasonable, safe, harassment-free schools, school activities, and workplaces for students and staff and to minimize disruptions to the school corporation's programs. Persons coming onto school property shall be under the jurisdiction of the building administrator or his/her designee. School employees shall be courteous and helpful in interacting and responding to parents, visitors, and members of the public. In turn, individuals who come onto school property or contact employees on school business are expected to behave accordingly. **Persons causing any disturbances to school programs, school activities, school meetings, and/or school board meetings shall be requested to leave the property at once.** Persons who fail to leave the premises when requested to do so by proper school authorities shall be considered to be trespassing and the police will be called. Specifically, actions that are discouraged and may warrant further action include, but are not limited to:

1. Cursing and use of obscenities,
2. Disrupting or threatening to disrupt school or office operations,
3. Acting in an unsafe manner that could threaten the health or safety of others,
4. Verbal or written statements or gestures indicating intent to harm and individual or property, and
5. Physical attacks intended to harm an individual or substantially damage property.

A written incident report will be filed for such occurrence. The superintendent/designee, on advice from the Board attorney, shall determine whether an incident indicates the need for a restraining order or pursuit of other legal options on behalf of the school corporation.

## ELIGIBILITY

### RESIDENCY REQUIREMENTS

Student-athletes must be residents of the Clarksville Community School Corporation school district. Non-Resident student admissions will be considered by the Board of School Trustees and will be subject to IHSAA rules.

### ACADEMIC ELIGIBILITY

All student-athletes at Clarksville Elementary School, Clarksville Middle School, and incoming freshmen students at Clarksville High School will be academically eligible to participate in athletics at the beginning of each school year regardless of the previous school year's report card.

Coaches at all three schools will monitor academic progress throughout the season and reserve the right to restrict playing/practice time at any point during the season for inadequate academic effort.

#### Students in Grades 3-5

A student-athlete must pass ALL of his/her classes at the nine-week grading period. Any student-athlete receiving an "F" on their report card will be suspended from participating in athletic contests.

#### *5<sup>th</sup> graders who compete on a middle school team:*

5<sup>th</sup> grade students who are academically ineligible can be reinstated if they have passed ALL of their classes at mid-term (4 ½ weeks) or at the end of the next nine-week grading period, whichever comes first. Students who are academically ineligible may attend practices at the coach's discretion.

#### Students in Grades 6-12

**Clarksville Community Schools will adhere to rule C-18-1 of the IHSAA By-Laws for grades 6-12. This rule states the following:**

- *Students must pass each grading period a minimum of 70% of full credit subjects possible (semester grades take precedence).*

A Clarksville student in grades 6-12 can take seven (7) courses. Therefore, student-athletes must pass five (5) classes each grading period to be eligible for athletic contests the following grading period. Report cards are typically issued in October, January, March, and May. An athlete who is academically ineligible can be reinstated if he/she passes the appropriate number of classes on their next report card.

Fall sport athletes (excluding grades 6-9) must have passed the required number of classes on the final report card of the previous school year. Students who enroll in summer school classes for high school credit may count these passing classes to the previous grading period. For example, a student passes four (4) classes on his/her report card in May. He/She enrolls and passes one (1) summer school class. This student has now reached five (5) passing classes and can participate in fall sports.

Coaches are permitted and encouraged to check the progress of students by communicating with teachers and issuing periodic grade checks. It is the policy of the athletic department to work closely with the academic progress of each student-athlete. Students who are academically ineligible may attend practices at the coach's discretion.

### ACADEMIC PHILOSOPHY

Academic achievement is the first priority in the Clarksville Community School Corporation; therefore, students are required to be in attendance during the school day in order to practice or participate in an athletic contest on that same day. Please refer to *Attendance: School and Game Day* on [page 9](#).

### PHYSICAL EXAMINATIONS

Every student-athlete is required by the Clarksville Community School Corporation to have a valid IHSAA physical examination completed and on file with the athletic office **before** practicing in any sport. Physical exams are the responsibility of the athlete and his/her parents or guardians.

### WHAT MUST BE DONE BEFORE YOUR FIRST PRACTICE?

The following forms must be on file in the school office before the athlete can practice:

1. Completed physical examination performed by a licensed physician. IHSAA physical forms must be used and have ALL signatures (doctor, parent, athlete). IHSAA forms are available in the main office at each school, the athletic office located at the high school and on the IHSAA website. All physicals dated on April 1st or after are good for the following school year.
2. Concussion and [Sudden Cardiac Arrest](#) Form with all appropriate signatures.

3. Consent Form with all appropriate signatures.
4. Random Drug-Testing form – Clarksville High School only.
5. HIPPA Form – Clarksville High School only.
6. An athlete moving from one sport to the next must have fulfilled all obligations with the previous sport (i.e. equipment returned, uniform returned).

#### **ATHLETIC TRANSFER REPORTS – CLARKSVILLE HIGH SCHOOL ONLY**

Athletes who are new to Clarksville High School must complete an *IHSAA Athletic Transfer Report*. The athlete is NOT eligible until the IHSAA declares the athlete eligible. This process uses the following procedure:

1. Athlete and parent complete first section of the transfer report. According to IHSAA rules, the parent must meet with the Principal/Athletic Director face to face.
2. Clarksville High School sends the transfer form to the student's previous school.
3. The Principal/Athletic Director at his/her previous school must sign and approve the transfer. The school sends this back to Clarksville High School.
4. Clarksville High School then sends the completed form to the IHSAA for approval.

*NOTE: Transfers must be academically eligible based on their last report card at their previous school. Transcripts will be requested.*

## **RANDOM DRUG TESTING CLARKSVILLE HIGH SCHOOL ONLY**

### **INTRODUCTION**

The Board of School Trustees of the Clarksville Community School Corporation recognizes the health risks and dangers associated with the use of unlawful drugs and alcohol. Drug and alcohol abuse are a threat to the safety and health of our students, faculty, and staff. It jeopardizes the efficiency and quality of our educational programs. The risks associated with such abuse may include the possibility of impaired judgment, diminished capacity, deterioration of body organs, conditions that substantially inhibit a person from performing to his/her fullest natural ability, serious injuries, and death.

The Board of School Trustees encourages all students to participate in extra-curricular and co-curricular activities. The Board believes the opportunity for such participation is a privilege and not a right. "Driving to School" is also a privilege and not a right. These privileges are offered to students who meet all conditions of eligibility set forth by the school or a governing body (IHSAA). One such condition for eligibility shall be an agreement by the student and his/her parents or guardians to submit to testing for the use of drugs and alcohol in accordance with the Clarksville Community School Corporation Drug Testing Program.

All Clarksville athletes are required to enroll in the Random Drug Testing Program. Before participating in a sport, the athlete and parent must sign the drug-testing form to enroll in the program. Students who refuse to enroll in the program will not be allowed to participate in any extra-curricular activities. More in depth information on random drug testing, including procedures, policies, and consequences, can be obtained by contacting Clarksville High School.

### **PHILOSOPHY**

The testing program is an integral component of the overall educational process of Clarksville High School. Its purpose is not punitive in nature, but rather intended as an aid in discovering possible drug and alcohol related problems.

The "safety factor" will be the primary reason for testing students who participate in extra-curricular activities or who drive a motor vehicle to school. This group of students is taking advantage of privileges offered to them by the school. Any person from this group who is under the influence of alcohol or illegal drugs presents a real and substantial danger to his/her own health and safety as well as the health and safety of other students.

### **PROGRAM GOALS**

1. Identify a student with drugs or alcohol in their body system.
2. Provide notification to the parent or guardian of any drug or alcohol problem.
3. Educate, help, and direct students away from drug and alcohol use.

## SUBSTANCES BEING TESTED

1. Ethyl Alcohol
2. Amphetamines (Amphetamine & Methamphetamine)
3. Barbiturates
4. Benzodiazepines
5. Cocaine Metabolite
6. Opiates
7. Phencyclidine
8. Marijuana Metabolite (THC)
9. Propoxyphene

## CODE OF CONDUCT

*The Code is in force 365 days a year*

### STATEMENT

The conduct of participants in athletics, in or out of school, shall be such as not to reflect discredit upon our school, and not to create a disruptive influence on the discipline, good order, moral or educational environment in our school. Any such misconduct violating these principles shall be subject to disciplinary measures.

Parents/Guardians and athletes are required to sign the acknowledgment, consent, injury awareness, and disclosure document stating that they understand the Code and the athlete is subject to disciplinary measures should he/she violate the Code.

The following rules are specific examples of conduct that would violate the Code of Conduct. Conduct that is not covered by these specific examples that violate the principles of the Code of Conduct is subject to disciplinary measures. Any penalty to be served due to violation of one of the following rules must be served immediately upon confirmation of the violation. All incoming freshmen and students new to the school district will start with a clean Code of Conduct record.

**Rule 1:** Athletes (hereafter student athletic trainers, managers, and cheerleaders are included in the term “athletes”) shall not knowingly possess, use, transmit, or be under the influence of alcohol, any narcotic drug, hallucinogenic drug, stimulant, depressant, anabolic steroids, marijuana, or counterfeit caffeine pills nor possess, use, or transmit paraphernalia for use of such substances. Use of an authorized drug as prescribed for the athlete by a registered physician shall not constitute a violation of this rule.

**Consequence:** A student possessing, using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcohol or drug intoxicant of any kind, on the **first offense**, will be automatically suspended from participation in athletic contests and from the team or squad in which the student is participating for **25% of the contests** for the season for such team or squad. During that time, the athlete will also be suspended from any other related athletic events. If out of season, the punishment will carry over to their next sport’s season. Practice for an athlete who is under suspension is at the discretion of the coach. The **second or succeeding offense** will result in suspension from participation in athletics for a minimum of **one calendar year (12 months)** from the day the infraction is confirmed with no practice allowed with any squad or team. Special consideration: For an honest admission of guilt, in the absence of irrefutable evidence, the penalty will be reduced by one half. The one half reduction may only occur once during an athlete’s high school career.

**Rule 2:** Athletes shall not use or be in possession of tobacco products on school grounds or any time they represent a Clarksville school.

**Consequence:** The use or possession of tobacco is not in accordance with the Code of Conduct. The **first offense** will result in automatic suspension from participation in athletics and from the athletic squad for a minimum of **10% of the contests** for the season for such team or squad. During that time, the athlete will also be suspended from any other related athletic events. Practice for the athlete is at the discretion of the coach. **Succeeding offenses** will bring automatic suspension from his or her athletic team for **25% of the contests** for the season. During that time, the athlete will also be suspended from any other related athletic events. If out of season, the punishment will carry over to their next sports season. They

may receive additional punishment based on each coach's rules for his/her sport or at the discretion of the individual coach.

**Rule 3:** Athletes shall not commit felonies, misdemeanors, or acts of delinquency.

**Consequence:** Any athlete arrested or detained as a juvenile or adult on such a charge will be suspended from participation pending investigation of the incident. **Conviction of a felony** at any time shall exclude the athlete from athletic participation for **one full year (12 months)** from the day the violation is confirmed. **Succeeding felony convictions** will disqualify an athlete from any participation for the **remainder of his/her high school career**. **Conviction of a misdemeanor** shall be subject to athletic suspension for **25% of the contests** for the season on the **first offense** with practice at the discretion of each coach. During that time, the athlete will also be suspended from any other related athletic events. If out of season, the punishment will carry over to the next sports season that the student participates in. **Succeeding misdemeanor offenses** will bring an athletic suspension for **one calendar year**.

**Rule 4:** Violation of school rules such as truancy, suspension, or classroom disruptions.

**Consequence:** Any athlete who is in **violation of school rules** such as truancy, suspension, classroom disruption, or other punishable acts will be disciplined by the already established school rules. The athlete may further be dealt with within the structure of each coach's rules for the sport.

**Rule 5:** The coach for each sport may set specific team rules. These rules and the penalties for breaking them will be given to the athletes by the coach at the first meeting or practice of that sport. These written regulations will be on file in the athletic office.

#### **EVENTS INCLUDED IN SUSPENSION**

Percentage of suspensions will be placed only on regular season and/or known games (i.e. first round of sectional play). Any competition occurring after the first round of sectional play will not be included in the athlete's suspension percentage. An end-of-season suspension will carry through the entire IHSAA postseason. Athletes will not be permitted to participate in related athletic events during their entire suspension.

#### **OUT-OF-SCHOOL SUSPENSION**

If an athlete is suspended out-of-school for any reason they will be ineligible for all contests during the term of his/her suspension. ***Out-of-school suspended athletes cannot practice during the suspension time.*** Practice is at the discretion of the coach for any in-school suspended athlete. ***In-school suspended athletes are eligible for practice and/or games.***

#### **CARRY-OVER SUSPENSION**

If the violation of the Code occurs in the last part of a sport season and the violator cannot fulfill the terms of his/her violation in that sport the suspension does carry over until the suspension is fulfilled. This includes their next sport or the same sport next year. Athletes who cannot complete a season due to a suspension will also not be permitted to attend any practices or travel with the team. If a typically one-sport athlete elects to participate in a new sport in order to serve a suspension, he/she will be required to complete this season in good standing.

#### **FORFEITURE OF AWARDS**

If the violation of the Code occurs in the last one-fourth of the sport season, the athlete will not be considered in good standing and therefore will forfeit all letters and awards for the sport season.

## AWARDS

### CLARKSVILLE HIGH SCHOOL ONLY

#### AWARDS INFORMATION FOR ATHLETES

Awards are an integral part of most activities. They exist to reward, indicate belonging, and show commitment to a cause. Awards are important and Clarksville High School athletes are recognized with a wide variety of earned awards. It is always very important to keep awards in perspective. Too many or inappropriate awards indicate a disregard for the true meaning of sport while too few can indicate a feeling of non-importance. In reality, awards cannot truly show what has been gained from competing in athletics: the development of loyalties, commitment to a cause, learning about one's limits, and representing one's school, community, family, and self.

All sports are considered major sports at Clarksville High School. Athletes, student trainers, managers, and cheerleaders are eligible to earn awards. Each sport gives the same type of awards and the school purchases these awards. **The athletes must purchase jackets.** No athlete may receive an award in a sport for which he/she is academically ineligible at the completion of the season, under suspension for an athletic violation, or otherwise not in good standing. Candidates must complete the season's play in order to receive an award; however, injuries may waive this stipulation. **No awards will be issued until equipment and uniforms are turned in to the coach.**

The following information indicates the general guidelines and normal progression for awards. Athletes will receive the appropriate awards for each year as listed and explained below. Freshmen and sophomores are eligible for varsity competition and can earn their varsity award at any time. Each team will also distribute major awards to be determined at the discretion of the head coach. *New athletes who move in and attend Clarksville High School cannot exchange awards from their previous school. Athletes cannot buy, substitute or make up for awards not previously won.*

#### DESCRIPTION OF AWARDS

- **Certificate**  
Certificates are awarded to athletes who participate in any athletic team at Clarksville High School.
- **Chenille Letter**  
A chenille letter will be awarded when an athlete receives their first varsity award.
- **Sport Emblem**  
A sport emblem will be awarded for placement on the letter the first time an athlete earns a varsity award in a particular sport.
- **Bar**  
A bar will be awarded for placement on the letter each time an athlete letters in a particular sport.
- **Letter Jacket**  
Any athlete who has earned his/her first varsity award can purchase the jacket.
- **Letter Blanket**  
Awarded athletes when they have earned their tenth varsity letter.

#### PLACING AWARDS ON THE LETTER JACKET

- Chenille letter on left breast.
- Numerals on the left sleeve.
- All Conference patch or other patches on right breast or on back of jacket.

#### TEAM REQUIREMENTS FOR A VARSITY AWARD

- **Baseball:** Each player, except pitchers, must play in a minimum of 30 innings for the season. Pitchers must win a minimum of three games or complete at least fifteen innings during the season. Players may also letter on recommendation of coach and/or athletic director.
- **Basketball (Boys and Girls):** Players must participate in 50% of the games played for the season and/or have the recommendation of the coaching staff and/or athletic director.
- **Cheerleading:** Cheerleaders must complete two seasons on the varsity squad in order to receive their varsity award, i.e., football and basketball cheering in one year earns the varsity award. Cheerleader awards follow the same progression and receive the same awards as any other athletic team. Cheerleaders may also letter on the recommendation of the coach and/or athletic director.
- **Cross Country (Boys and Girls):** To earn a varsity award an athlete must accomplish two of the following three criteria: 1) average in the top five runners during the season, 2) run the 3.1 mile race below 20:00 minutes for boys or below 25:00 minutes for girls, or 3) have no unexcused practices.

- **Football:** 1) Players must participate in one-half of the total quarters of the season to earn a varsity award. 2) The varsity award can be given when an injury prevents a player from participating, i.e. a starter injured early in the season. 3) Be a senior and finish the season in good standing will earn a varsity award. 4) Coaches and/or the athletic director reserve the right to letter players in other circumstances. 5) Managers and/or student trainers who attend practices and games regularly and assist the coaches and team as directed by the coaching staff will earn a varsity award.
- **Golf (Boys and Girls):** Participate in six varsity matches. The players' score must count in three matches toward the team score. An athlete may also letter upon the recommendation of the coach and/or athletic director.
- **Softball:** Each player, except pitchers, must play in a minimum of thirty innings for the season. Pitchers must win a minimum of three games or complete at least fifteen innings during the season. Players may also letter on the recommendation of the coach or the athletic director.
- **Tennis (Boys and Girls):** Each player must participate in five varsity matches and/or average in the top ten players during the season. Players may also letter at the recommendation of the coach or the athletic director.
- **Track (Boys and Girls):** To earn a varsity award an athlete must accomplish the following: 1) Average 1.5 points per meet. 2) Score points in the conference or sectional meet. 3) Have no unexcused practices or missed meets. If the athlete has two out of the three, the athlete will letter with the final approval of the coaching staff.
- **Volleyball:** A varsity letter is awarded to any athlete who has played in at least one-half of all varsity matches. An athlete may also letter upon the recommendation of the coach and/or the athletic director.

## **INFORMATION FOR ATHLETES**

### **ACCIDENTS/INJURIES**

All accidents or injuries, home or away, are to be reported to the trainer and/or coach immediately.

### **AFTER SCHOOL REMEDIATION**

Students assigned to after school remediation **MUST** attend this program before participating in athletic practices or contests on that day.

### **ATTENDANCE: SCHOOL AND GAME DAY**

Daily attendance at school and practice is expected. Because a sound education is of utmost importance, each school will have a specific attendance policy for participation in practice or contest. Exceptions to the rules are:

1. College visit.
2. Death in the immediate family, as defined in the *Student Handbook*.
3. Field trip or other out-of-class school sanctioned activity.

If a student arrives later than the stated attendance policy for their school or leaves school early, the student **MUST** provide a doctor's note to be eligible for participation or practice for an extra-curricular activity. This applies to attendance on a school day preceding any weekend event(s).

### **CLARKSVILLE ELEMENTARY SCHOOL**

In order to participate in practice, a contest, or any other activity, a student must be in attendance by 10:00 a.m.

### **CLARKSVILLE MIDDLE SCHOOL**

In order to participate in practice or a contest a student must be in attendance by the start of third period.

### **CLARKSVILLE HIGH SCHOOL**

In order to participate in any extra-curricular activity or practice a student must be in attendance at school by second period.

### **AUTOMOBILES**

Automobiles are to be parked between the lines and in accordance with all regulations of traffic control. Athletes will not be treated in a special way. Athletes should not talk to coaches about special favors or driving to contests. Athletes **MAY NOT** park in the fenced bus lot.

## **CHAIN OF RESPONSIBILITY**

The chain of responsibility will be as follows: athlete to the head coach.

## **CHANGING A SPORT**

If an athlete is cut from a team, he/she may join another team or program in that sport season. An athlete cannot quit one sport to join another sport until that sport season is concluded. Once an athlete has quit a given sport, participation in a conditioning program for another sport will not be permitted until the season for the previous sport has ended. All obligations from previous sports MUST be fulfilled before participation in conditioning or practice will be allowed.

## **COLLEGE-BOUND ATHLETES AND RECRUITING**

NCAA Eligibility Center rules determine who is eligible for scholarships. Basically, a student-athlete must be a "C" student in college prep classes as determined by the NCAA, score well on the Scholastic Aptitude Test (SAT) or the American College Test (ACT) and have the recommendation of his/her coaches. Times will be arranged for recruiter-athlete visits. Coaches and the Director of Counseling will set this up. Transcripts will be provided to the colleges through the counseling office.

## **INSURANCE**

The Clarksville Community School Corporation does not provide insurance coverage for student-athletes. Parents are given the opportunity to purchase student and sports insurance at their own cost and can obtain an application from the main office or the athletic office to purchase this insurance. Our administrators, coaches, and trainers are safety conscious. Clarksville coaches are trained to instruct athletes in the safe and proper techniques of their individual sport(s). Due to the nature of athletic activity, however, injury may occur. While the school provides the opportunity for such participation, the parent retains the right of denial of such participation and must carry the responsibility for providing medical care and insurance coverage for his/her son or daughter. Parents are encouraged to have a family insurance policy to cover athletic injuries and the cost of treatment. In recent years the IHSAA has also carried catastrophic insurance coverage to cover major injuries incurred during participation in approved IHSAA sports programs. NEITHER THE IHSAA NOR CLARKSVILLE SCHOOLS CARRY ANY KIND OF FIRST DOLLAR MEDICAL INSURANCE FOR ATHLETIC INJURIES.

## **PRACTICES: REGULAR, VACATION, AND SCHOOL CLOSING**

Team members are expected to attend all practices. The coach sets all practice schedules. If practice is scheduled during a school vacation, only the coach can excuse an athlete from practice. Practices during a school closing time, i.e. snow, are often held and attendance at these practices is considered voluntary.

## **SUSPENSIONS VIA DUE PROCESS**

A school due process suspension makes a student body member ineligible for competition and practice in any activities program for the duration of the suspension.

## **TEAM CUTTING POLICIES**

Each coach has his/her own policy for selecting team members. Coaches will explain their policy to candidates for their team at the first meeting. An athlete may be removed from a team anytime during a season.

## **TRAINING ROOM**

Training rooms are located off the high school main gymnasium and in the football complex. Student-athletes are not permitted in these rooms without adult supervision. Training rooms are for treatment and rehabilitation. Space is limited; therefore, only athletes needing treatment are allowed in these rooms. The Clarksville Community School Corporation employs a certified athletic trainer to manage, treat, and educate all student-athletes and coaches.

## **TRANSPORTATION**

The school corporation provides transportation to most athletic events. Transportation will not be provided for varsity golf matches held at our home course at Wooded View. The athletic department will set the schedule. Every athlete must use the transportation provided both to and from all away athletic events. The athletic administration feels that this travel time is an important part of building team continuity. In an emergency situation, parents may transport their children. Such requests must be made in writing to the head coach who has the final approval.

## **WEIGHT ROOM**

The following rules must be observed when using the weight room:

- No student shall use the weight room without adult supervision.
- Always lift with spotters.
- Always lift with proper technique.
- Absolutely no horseplay.
- Always use collars (clamps) when lifting.
- Return all equipment to the proper place when finished.
- Return all weights to their proper spot on the weight trees.
- Break down all Olympic bars to a 45 lb plate on each side.
- When placing weight on the bar, put the label side of the weight plate facing in.
- Return all belts to the proper place when finished.

## **NCAA ELIGIBILITY CENTER**

It is imperative for all student-athletes who plan to continue their education at post-secondary colleges and universities to work closely with the counseling office to assure that they are taking the necessary high school courses to gain admission to college. This planning should begin during their 9th grade year.

Any high school student who desires to play interscholastic athletics at a NCAA Division I or II college must register with the NCAA Eligibility Center at the beginning of his/her junior year in high school. Please visit the NCAA website at [ncaa.org/eligibility\\_center/](http://ncaa.org/eligibility_center/) for additional information.