



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
TRANSFER FORM-CITIZENS OF THE U.S. OR U.S. TERRITORIES

KHSAA Form GE06
Rev.04/14

*STUDENT IS NOT ELIGIBLE UNTIL THE RULING IS ISSUED BY THE RULING OFFICER.
 INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

Page 1 of 7

USE THIS FORM TO DETERMINE IF THE STUDENT HAS PREVIOUSLY PARTICIPATED AT THE VARSITY LEVEL. IF SUCH PARTICIPATION IS VERIFIED, ALL PAGES MUST BE COMPLETED AND EXCHANGED BETWEEN THE SCHOOLS.

This information is to be completed by the Receiving School (KHSAA school desiring eligibility for the student.)

NOTE: If the responses to questions 1 and 2 are both NO, then no ruling will be necessary by the KHSAA in this case, this form is to be placed on file at the Receiving School until the student graduates and is not to be sent to the KHSAA.

Information Needed		These lines are to be completed by the Receiving School	
Student Name			
Date of Enrollment at Receiving School			
Name of Receiving School			
Current Grade in school			
Student's Enrollment History (list school(s) attended) each year	Grade	School	Varsity Play (Yes/No)?
	9		
	10		
	11		
Birth Date		Age (as of this date)	
Print Name of Person Signing this Form		Position	
Date	Signature	Daytime Phone	

NOTE: THIS FORM IS NOW TO BE SENT TO ANY SCHOOL(S) THE STUDENT HAS ATTENDED DURING THE CURRENT AND/OR PREVIOUS SCHOOL YEAR (SENDING SCHOOLS) AFTER COMPLETION OF THE ABOVE SECTION TO DETERMINE IF ADDITIONAL INFORMATION IS NECESSARY.

This information is to be completed by the Sending School

NOTE: If the responses to questions 1 and 2 are both No, then no ruling will be necessary by the KHSAA in this case, this form is to be placed on file at the Receiving School until the student graduates and is not to be sent to the KHSAA.

Information Needed		These lines are to be completed by the Sending School	
Name of Sending School (last school at which student played varsity athletics)			
Complete Address of Sending School			
Phone Number of Sending School			
1	Has this student participated in VARSITY athletics representing this school after enrolling in grade 9? (check response)	YES	NO
2	Has this student participated in VARSITY athletics representing this school during the current school year? (check response)	YES	NO
3	Has this student been enrolled for one calendar year at the receiving school and been ineligible for the entire time of enrollment?	YES	NO
Print Name of Person Signing this Form		Position in School	
Date	Signature	Daytime Phone	

NOTE: THIS FORM IS NOW TO BE SENT BACK TO THE RECEIVING SCHOOL

**NOTE: IF THE RESPONSE TO QUESTIONS 1 AND 2 ARE BOTH NO, OR THE QUESTION TO NUMBER 3 IS YES, NO RULING WILL BE NECESSARY BY THE KHSAA IN THIS CASE AND THE FORM IS TO BE PLACED ON FILE AT THE RECEIVING SCHOOL UNTIL THE STUDENT GRADUATES. IF THIS IS THE CASE, DO NOT SEND THIS FORM TO THE KHSAA.
 IF THE ANSWER TO QUESTION 1 OR 2 IS YES, OR THE ANSWER TO QUESTION 3 IS NO, THEN COMPLETE THE REMAINDER OF THE FORM (PAGES 2 - 4)**

*The complete text of Bylaw 6, Transfer Rule –Citizens of the U.S. or U.S. Territories and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://www.khsaa.org/handbook>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling.
 If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



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TERRITORIES

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TRANSFER FORM – RECEIVING SCHOOL SUPPLEMENTAL INFORMATION
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS AFTER ENROLLING IN GRADE NINE, OR IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS DURING THE CURRENT SCHOOL YEAR AND THEREAFTER CHANGES SCHOOLS DURING THE SAME SCHOOL YEAR.
THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL AND ALL INFORMATION ON THESE PAGES SHOULD THEN BE FORWARDED TO THE SENDING SCHOOL IN ORDER TO ALLOW THAT SCHOOL TO COMPLETE THEIR PORTION OF THE FORM.

Student Name																		
4	Sport(s) in which student desires to participate (Check applicable) BA-Baseball, BK-Basketball, XC-Cross Country, FB-Football, GF-Golf, SO-Soccer, FP-Fast Pitch, SW-Swimming, TN-Tennis, TR-Track, VB-Volleyball, WR-Wrestling	BA				BK				XC				FB				
		GF				SO				FP				SW				
		TN				TR				VB				WR				
5	Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student.																	
6	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box)																	
7	Name of the person with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 5 above, please explain. Attach additional response if necessary.																	
8	Date the student and family moved into the address listed in Question 6?																	
9	Phone number (day and night) of student and family according to school records.																	
10	The Receiving School requests a waiver of the one-year period of ineligibility due to exception (check one)																	
		a) Bona fide Change in Residence																g) Reassignment by Board of Education
		b) Divorce																h) Transfer from Non-Member school
		c) Change of Custody																i) Military Assignment
		d) Death of One or More Custodial Parents																j) Cessation of School Program
		e) Boarding Schools																OTHER (INCLUDE LETTER DETAILING CIRCUMSTANCES)
		f) Non Athletic Participation for an Entire Calendar Year																
11	COMMENTS. Please record any notes concerning school change (<i>attach additional letter if necessary or if more space is needed</i>)																	
<p>Complete questions 12-18 if you are applying for a waiver of the Bylaw according to section 2, subsection (a), Bona fide Change in Residence. If applying for this exception, additional written documentation is required to accompany this form to verify the circumstances surrounding the bona fide change which may include sales documents, contracts or rental agreements. Carefully read the definition of a bona fide change in address, along with each question and request for information.</p> <p>a) BONA FIDE CHANGE IN RESIDENCE - The period of ineligibility may be waived if there has been a bona fide change in residence by the parents and student that precedes a student's change of schools. For purposes of this bylaw, a bona fide change in residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change in residence by virtue of his/her emancipation and change in residence for purposes of this bylaw.</p>																		
12	Who owns/leases/rents the Receiving School residence listed in Question 6? (parents, relative, etc)																	
13	Status of CURRENT residence listed in Question 6?																	
	Property is owned by student's custodial family																	
	Property sale is pending (ENCLOSE COPY OF CONTRACT OR SALE PENDING VERIFICATION)																	
	Property is lease/rental property with a minimum of at least a 12-month lease agreement (PROVIDE COPY OF LEASE)																	
	Other arrangement (detail on line below)																	
14	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 6?										YES		NO					



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15	What specific public/independent school district includes the address listed in Question 6 above (list specific public school not school system; in the case of multiple schools, list the "resides" or assigned school).				
16	Status of former residence listed in Question 35? RECEIVING SCHOOL MAY NEED TO WAIT TO COMPLETE THIS INFORMATION UNTIL SENDING SCHOOL PORTION IS COMPLETE				
	House has been sold and closing has been completed.				
	House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)				
	House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)				
	House is still owned/maintained by custodial family				
	Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)				
	Other arrangement (detail on line below)				
17	If the Status in question 16 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family? IF YES, DESCRIBE IN QUESTION 11 OR IN ATTACHED LETTER	YES		NO	
18	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition, does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES		NO	
<p>Complete question 19 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (b) Divorce. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>b) DIVORCE- The period of ineligibility may be waived in the event of a dissolution of marriage (i.e. a final and legally binding divorce decree from a court of competent jurisdiction) or properly recorded legal separation (i.e. a legally binding separation decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside.</p>					
19	Has there been a divorce degree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF ANSWER IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED	YES		NO	
<p>Complete question 20 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (c) Change of Custody. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>c) CHANGE OF CUSTODY - The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The period of ineligibility may be waived if it is shown that custody of the student has been taken from one or both parents and given to the other parent or a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody. In the event joint custody is awarded to both parents, for purposes of this bylaw, the student shall initially be eligible where either parent resides. The eligibility of a student may be restored one time if, after establishing eligibility and complying with the initial court order granting joint custody, a student relocates to permanently reside with the other custodial parent. The grant of eligibility shall only apply to the member school in which the residence of the custodial parent is located. After this one time move by the student to the other custodial parent all subsequent moves between parents shall require a period of ineligibility of one year.</p>					
20	Is this student changing schools due to that order or due to a change in the original parental custody order? IF ANSWER IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED	YES		NO	
<p>Complete question 21 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (d) Death. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>d) DEATH - The period of ineligibility may be waived in the event the death of one or both of the student's custodial parents creates such circumstances that the transfer to another secondary school is deemed appropriate.</p>					
21	Is this transfer due to the death of one or more of the student's custodial parents? IF ANSWER IS YES, GIVE DETAILS IN SPACE PROVIDED IN QUESTION 11	YES		NO	
<p>Complete question 22 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (e) Boarding School. Carefully read this exception, along with the request for information.</p> <p>e) BOARDING SCHOOLS - The period of ineligibility may be waived on a one-time basis for students entering or returning from a boarding school on a full time basis as a boarding school student.</p>					
22	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? IF ANSWER IS YES, A COPY OF LETTER FROM COURT/PRINCIPAL MAY BE REQUIRED	YES		NO	



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Complete question 23 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (f) Non-athletic participation for an entire school year. Carefully read this exception, along with the request for information.

f) NON-ATHLETIC PARTICIPATION FOR AN ENTIRE CALENDAR YEAR - The period of ineligibility may be waived in the event that the transferring student did not participate in an interscholastic contest at any level in any sport while enrolled in grades nine through twelve during the previous calendar year.

23	Has this student had one calendar year of non-athletic participation?	YES		NO	
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Complete question 24 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (g) Assignment by Local Board of Education. Carefully read this exception, along with the request for information.

g) REASSIGNMENT BY BOARD OF EDUCATION - The period of ineligibility may be waived if the student has changed schools through a properly documented reassignment of the Board of Education to another school. To meet this exception for a reassignment, reasons for the assignment may include, but are not limited to, the closing or opening of a school due to consolidation, merger, opening of a new school, or another type or opening or closing or assignment through KRS 158.6455 or other applicable adopted regulation. That assignment may be to the public school district should a private, parochial or independent school close.

24	Is this student transferring from a member school in Kentucky due to action of the local Board of Education? IF ANSWER IS YES, GIVE DETAILS. A COPY OF THE LETTER FROM BOARD PERSONNEL MAY BE REQUIRED	YES		NO	
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Complete question 25 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (h) Transfer from Non-Member. Carefully read this exception, along with the request for information.

h) TRANSFER FROM NON-MEMBER SCHOOL – The period of ineligibility may be waived for a student transferring from a non-member school located in Kentucky whose athletic participation has been limited primarily to other non-member schools.

25	Is this student transferring from a non-member school in Kentucky whose participation has been limited primarily to other non-member schools?	YES		NO	
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Complete question 26 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (i) Military Assignment. Carefully read this exception, along with the request for information.

i) MILITARY ASSIGNMENT - The period of ineligibility may be waived for a student transferring in a situation where documentation is presented to verify that the change in education and living arrangements is directly related to an order from any branch of the United States military service, including the reserve components.

26	Is this student transferring to a member school directly related to an order from any branch of the United State Military Service, including the reserve components? IF ANSWER IS YES, A COPY OF THE ORDERS RELATED TO CUSTODIAL PARENTS MAY BE REQUIRED?	YES		NO	
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Complete question 27 if you are applying for a waiver of the period of ineligibility according to section 2, subsection (j) Cessation of School Program. Carefully read this exception, along with the request for information.

j) CESSATION OF SCHOOL PROGRAM – The period of ineligibility may be waived in the event of a school remaining open but discontinuing its participation in an Association sponsored sport at all levels of play in which the student had previously participated while attending that school.

27	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO	
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Please be sure to include any documentation that is requested or that you feel is relevant to the consideration of the waiver.

RECEIVING SCHOOL VERIFICATION AND SIGNATURES - As Principal or Designated Representative of the RECEIVING SCHOOL, I certify that the above information is correct to the best of my knowledge and based on all available facts. NOTE: The Principal's signature does not represent a recommendation or the final ruling in the case. Disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Print Name of Person Signing this Form		Position in School Must be Principal or Designated Rep.	
Email Address:			
Date	Signature	Daytime Phone including area code	

NOTE: AFTER COMPLETION OF PAGES 2 - 4, THE RECEIVING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 – 7 TO THE SENDING SCHOOL(S).



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TRANSFER FORM – SENDING SCHOOL SUPPLEMENTAL INFORMATION
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED AT THE VARSITY LEVEL AFTER ENROLLING IN GRADE NINE, OR
IF A STUDENT HAS PLAYED VARSITY DURING THE CURRENT SCHOOL YEAR AND THEREAFTER CHANGES SCHOOLS.
THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL AND THEN RETURNED TO THE RECEIVING SCHOOL ALONG
WITH ANY ADDITIONAL CORRESPONDENCE NECESSARY TO SUPPLEMENT THE RECORD SO THAT THE RECEIVING SCHOOL CAN SUBMIT THE
FORM TO THE KHSAA IN ITS ENTIRETY.

Student Name																									
28	Date of first entry into Sending school																								
29	Grade level of first entry into Sending school (check one)	9		10		11		12																	
30	Date of Withdrawal from Sending School																								
31	Indicate grade levels in which this student participated at the varsity level.	9		10		11		12																	
32	Date of Last Varsity Participation in Any Sport, and the sport in which participated.																								
33	Sport(s) in which student participated (Check applicable) BA-Baseball, BK-Basketball, XC-Cross Country, FB-Football, GF-Golf, SO-Soccer, FP-Fast Pitch, SW-Swimming, TN-Tennis, TR-Track, VB-Volleyball, WR-Wrestling	BA		BK		XC		FB		GF		SO		FP		SW		TN		TR		VB		WR	
34	According to permanent records at the SENDING SCHOOL, Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student																								
35	Street Address of this student and family while attending the Sending School (use 911 address, do not use PO Box)																								
36	Name of the person with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 5 above, please explain. Attach additional response if necessary.																								
37	Phone number (day and night) of student and family at this address according to school records.																								
<p>Complete questions 38-43 if the representatives of the RECEIVING SCHOOL have checked box (a) on question 10, indicating that a waiver is being sought according to section 2, subsection (a), Bona fide Change in Residence. If applying for this exception, additional written documentation may be required of the sending school. Carefully read the definition of a bona fide change in address, along with each question and request for information.</p> <p>a) BONA FIDE CHANGE IN RESIDENCE - The period of ineligibility may be waived if there has been a bona fide change in residence by the parents and student that precedes a student's change in schools.</p> <p>For purposes of this bylaw, a bona fide change in residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change in residence by virtue of his/her emancipation and change in residence for purposes of this bylaw.</p>																									
38	Who owns/owned, leases/leased, rents/rented the residence listed in Question 35? (parents, etc)																								
39	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 35?	YES		NO																					
40	What specific public/independent school district includes the address listed in Question 36 above (list specific public school not school system, in the case of multiple schools, list the "resides" or assigned school).																								
41	Status of former residence listed in Question 35?																								
	House has been sold and closing has been completed.																								
	House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)																								
	House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)																								
	House is still owned/maintained by custodial family																								
	Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)																								
	Other arrangement (detail on line below)																								
42	If the Status in line 35 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?	YES		NO																					
43	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition , does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES		NO																					



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Complete question 44 if the representatives of the RECEIVING SCHOOL have checked box (b) on question 10, indicating that a waiver is being sought according to section 2, subsection (b) Divorce. Carefully read this exception, along with the request for information.

b) DIVORCE- The period of ineligibility may be waived in the event of a dissolution of marriage (i.e. a final and legally binding divorce decree from a court of competent jurisdiction) or properly recorded legal separation (i.e. a legally binding separation decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside.

44	Has there been a divorce degree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF ANSWER IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED	YES		NO	
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Complete question 45 if the representatives of the RECEIVING SCHOOL have checked box (c) on question 10, indicating that a waiver is being sought according to section 2, subsection (c) Change of Custody. Carefully read this exception, along with the request for information.

c) CHANGE OF CUSTODY- The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The period of ineligibility may be waived if it is shown that custody of the student has been taken from one or both parents and given to the other parent or a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody. In the event joint custody is awarded to both parents, for purposes of this bylaw, the student shall initially be eligible where either parent resides. The eligibility of a student may be restored one time if, after establishing eligibility and complying with the initial court order granting joint custody, a student relocates to permanently reside with the other custodial parent. The grant of eligibility shall only apply to the member school in which the residence of the custodial parent is located. After this one time move by the student to the other custodial parent all subsequent moves between parents shall require a period of ineligibility of one year.

45	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 52)	YES		NO	
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Complete question 46 if the representatives of the RECEIVING SCHOOL have checked box (d) on question 10, indicating that a waiver is being sought according to section 2, subsection (d) Death. Carefully read this exception, along with the request for information.

d) DEATH - The period of ineligibility may be waived in the event the death of one or both of the student's custodial parents creates such circumstances that the transfer to another secondary school is deemed appropriate.

46	Is this transfer due to the death of one or more of the student's custodial parents?	YES		NO	
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Complete question 47 if the representatives of the RECEIVING SCHOOL have checked box (e) on question 10, indicating that a waiver is being sought according to section 2, subsection (e) Boarding School. Carefully read this exception, along with the request for information.

e) BOARDING SCHOOLS - The period of ineligibility may be waived on a one-time basis for students entering or returning from a boarding school on a full time basis as a boarding school student.

47	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school?	YES		NO	
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Complete question 48 if the representatives of the RECEIVING SCHOOL have checked box (f) on question 10, indicating that a waiver is being sought according to section 2, subsection (f) Non-Athletic Participation for an Entire Calendar Year. Carefully read this exception, along with the request for information.

f) NON-ATHLETIC PARTICIPATION FOR AN ENTIRE CALENDAR YEAR - The period of ineligibility may be waived in the event that the transferring student did not participate in an interscholastic contest at any level in any sport while enrolled in grades nine through twelve during the previous calendar year.

48	Has this student had one calendar year of non-athletic participation at the sending school?	YES		NO	
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Complete question 49 if the representatives of the RECEIVING SCHOOL have checked box (g) on question 10, indicating that a waiver is being sought according to section 2, subsection (h) Reassignment by Board of Education. Carefully read this exception, along with the request for information.

g) REASSIGNMENT BY BOARD OF EDUCATION - The period of ineligibility may be waived if the student has changed schools through a properly documented reassignment of the Board of Education to another school. To meet this exception for a reassignment, reasons for the assignment may include the closing or opening of a school due to consolidation, merger, opening of a new school, or another type or opening or closing or assignment through KRS 158.6455 or other applicable adopted regulation. That assignment may be to the public school district should a private, parochial or independent school close.

49	Is this student transferring from a member school in Kentucky due to action of the local Board of Education?	YES		NO	
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Complete question 50 if the representatives of the RECEIVING SCHOOL have checked box (h) on question 10, indicating that a waiver is being sought according to section 2, subsection (g) Transfer from Non-Member. Carefully read this exception, along with the request for information.

h) TRANSFER FROM NON-MEMBER SCHOOL - The period of ineligibility may be waived for a student transferring from a non-member school located in Kentucky whose athletic participation has been limited primarily to other non-member schools.

50	Is this student transferring from a non-member school in Kentucky whose participation has been limited primarily to other non-member schools?	YES		NO	
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TRANSFER FORM-CITIZENS OF THE U.S. OR U.S.
TERRITORIES

*STUDENT IS NOT ELIGIBLE UNTIL THE RULING IS ISSUED BY THE RULING OFFICER.
 INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

Complete question 51 if the representatives of the RECEIVING SCHOOL have checked box (j) on question 10, indicating that a waiver is being sought according to section 2, subsection (j) Cessation of School Program. Carefully read this exception, along with the request for information.

j) CESSATION OF SCHOOL PROGRAM – The period of ineligibility may be waived in the event of a school remaining open but discontinuing its participation in an Association sponsored sport at all levels of play in which the student had previously participated while attending that school.

51	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO	
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52	COMMENTS. Please record any notes concerning school change (<i>attach additional letter if necessary or if more space is needed</i>)				

SENDING SCHOOL VERIFICATION AND SIGNATURES - As Principal or Designated Representative of the SENDING school, I certify that the above information is correct to the best of my knowledge and based on all available facts. NOTE: The Principal's signature does not represent a recommendation or the final ruling in the case. Disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Print Name of Person Signing this Form				Position in School			
Email Address:							
Date		Signature		Daytime Phone including area code			