

**VILLAGES AT CYPRESS CREEK
MASTER PROPERTY OWNERS ASSOCIATION
DESIGN REVIEW APPLICATION**

NAME: _____

ADDRESS: _____

SUBMISSION DATE: _____

PHONE: _____ EMAIL: _____

THE FOLLOWING ITEMS MUST BE SUBMITTED AND APPROVED BY THE DESIGN REVIEW COMMITTEE (DRC) **PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION.** The DRC shall approve or disapprove in writing all final plans within **60 days** from the date that all of the required information is received. Applications must be turned in at least **48 hrs. prior to meeting.** PLEASE READ GUIDE-LINES TO ENSURE YOU MEET ALL REQUIREMENTS.
www.thevillagesatcypresscreek.net Committee of volunteers only meets **ONCE** a month.

1. **Three (3) complete physical sets of Applications and Drawings and the following if applicable.**
2. **Scale drawing of plot plan or construction drawings must be included with application showing:**
 - (A) Location of building, landscaping or other improvement.
 - (B) All set backs including overhangs.
2. **Color specifications and chart/swatch sample showing all exterior colors.**
4. **Roofing type and color.** Residential minimum roofing standards: Architectural/Dimensional shingle with a minimum wind speed rating of at least 130 mph. or tile roof. **Letter from roofing contractor to document the above stated requirements.** COMMERCIAL/NON-RESIDENTIAL roof standards: The roof surface of all pitched non-residential roofs shall be cement tile, or an alternative material that has an appearance of clay/cement tile. Asphalt, fiberglass or like kind shingle products are not permitted.
5. **Landscape plan drawn to scale (with Plot Plan or Survey).** Applicant is to install St. Augustine varieties or Zoysia turf grasses, irrigation system sufficient in size to properly irrigate 100% of lawn and planting areas as established in Covenants and Restrictions for the Villages at Cypress Creek. Please refer to **DRC Guidelines, Section 5.3** and **appendix 100** for approved plant list at: <http://thevillagesatcypresscreek.net>. All landscape plans shall include, type of Plants, Shrubs or Trees, with the size of containers (ex: 1 gallon, 3 gallon, etc.) and quantity in the area to be used. Trees shall be specified by size of container, caliper (diameter of trunk @ 6" above ground) and total height. Commercial properties-Please refer to commercial guidelines. The removal, installation or replacement of any lot or street tree requires that an approval in writing from county be submitted along with the application. To apply for a written permit you may do so via that county website at <https://aca-prod.accela.com/hcfl/Default.aspx> or call the county at 813-272-5600 Ext. #9
6. **No metal porches or carports will be allowed.** All homes must have a lanai area that is covered under the roof truss system of the house and screened.
7. **Any changes** after approval will require an additional submittal to the DRC.
8. **Any alterations after completion** of approved work will require additional submittal to the DRC.

*****ALL CONSTRUCTION MUST CONFORM TO BUILDING CODES AND BE PROPERLY PERMITTED AS ESTABLISHED BY HILLSBOROUGH COUNTY. *****

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COMMENTS: (Use separate sheet if necessary): Please include any Photos, Samples & Brochures if applicable.

SIGNATURE OF APPLICANT: _____

DATE: _____

PLEASE RETURN (3 SETS) APPLICATION TO:

VILLAGES AT CYPRESS CREEK MPOA
C/O UNIQUE PROPERTY SERVICES INC.
P.O. 2878
Riverview, Florida 33568
PHONE: 813-879-1139

APPROVED BY DESIGN REVIEW COMMITTEE:

NAME: _____

DATE: _____

NAME: _____

DATE: _____

NAME: _____

DATE: _____

NAME: _____

DATE: _____