

Session 5 June 17 9:00 a.m. 1:00 p.m. – Facilitator Agenda

| Time | Topic/Objective | Notes |
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| 9:05 - 9:10am | Welcome, Agenda Overview, Subcommittee Challenge – Amy Gibbon, BGC Metro | <p>General welcome and thank you</p> <p>Agenda overview</p> <ul style="list-style-type: none"> • Subcommittee break outs • Reconvene and report out, • Committee discussion on implementation • Next steps <p>Subcommittee Challenge – When completing action agenda in subcommittees, test with following questions:</p> <ul style="list-style-type: none"> • To what end have you created each goal, strategy and action? • Will this go far enough to make a difference? • Have we challenged our community enough? <p>Tell committees who to follow and to which room (see below)</p> |
| 9:10 - 9:15am | Break to Subcommittees | <ul style="list-style-type: none"> • Coordination committee remain in current room • Awareness committee follow Melanie to the Community Impact Conference Room • Access committee follow Amy and Janet to Courtyard Room 1 with sliding glass door • Quality committee follow Cindy and Heather Courtyard Room 2 |
| 9:15 - 10:45am | Meet in Subcommittees | <p>Co-Facilitators Review Instructions and walk the subcommittee through the completion of their action agendas using the instructions</p> <ul style="list-style-type: none"> • Walk through subcommittee planning template, highlight recommendations from group on how to strengthen, note any new areas that need to be developed • Walk subcommittee through questions to complete goals, strategies and actions • Walk through check-point questions to ensure in line with systemic change |
| 10:45 – 11:00 | Break and Gather Lunch | Return to main room, grab lunch and prepare for subcommittee reports |
| 11:00 – 11:05 | Thank You and Transition – Merl Waschler | <p>VSUW Thank You</p> <p>Transition to Subcommittee Reports and Implementation Discussion</p> |
| 11:05 – 11:35 | Subcommittee Reports | <p>Inform the committee that during each presentation we want them to write down questions pertaining to that focus area on the designated card they have and place them at the end of the table. They will be collected for a question and answer period immediately following the presentations (cards will be collected and sorted at the end of each presentation and given to Melanie – awareness and quality and Michelle – coordination and access)</p> <p>Each subcommittee give a 7 minute report that covers the following topics:</p> |

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| | | <ul style="list-style-type: none"> • An overview of goals, strategies and high level actions, • How the plan was refined and what was added since the last iteration only if this is applicable and important to point out), • Is there a place to start in your subcommittee’s plan that would create synergy for the whole subcommittee plan <p>Presentation Order</p> <ul style="list-style-type: none"> • Awareness Committee • Coordination Committee • Quality Committee • Access Committee |
| 11:35 – 12:00 | Subcommittee Questions and Answers – Michelle and Melanie | <p>Michelle inform committee that we are going to choose 1-2 questions to ask each committee, they have a couple minutes to answers. The remaining questions will be used during the action agenda refining process that will happen over the course of the next month.</p> <p>Choose 1-2 questions to ask each subcommittee and allow them to respond, alternate leadership of conversation between Michelle and Melanie</p> |
| 12:00 – 12:45 | Implementation Discussion – Michelle Gayles, VSUW | <p>Walk committee through three questions</p> <ul style="list-style-type: none"> • What do you think about what we’ve produced (15 mins) – will it get us to the goals we established at the beginning: point to flip chart list • Who needs to be involved – ask people to pull out their lists (15 mins) • Write down 3 things you are willing to do to put the plan into action (think beyond just who you can connect us with , include this, but take it further in what activity you are willing to engage to bring the plan to fruition) – have people share some of their commitments aloud (15 mins) |
| 12:45 – 12:55 | Next Steps – Melanie McClintock, AzCASE | <p>Action Plan Refinement</p> <ul style="list-style-type: none"> • Meeting with youth to vet action plan (need 2-3 volunteers) • Meeting with cross-committee to finalize action plan (will work to address questions you raised today in refinement process) • Need 4 volunteer editors, one from each subcommittee, but not on the cross-committee (raise hands to volunteer) <p>Launch and Implementation</p> <ul style="list-style-type: none"> • Will follow up with each committee person to discuss the three things they identified they would do, things Michelle and I think you can assist with and overall implementation • Will meet with people identified on the stakeholder wheel and inform/engage them in the implementation • Potential launch activity – breakfast or event at an out of school time program, committee members bring another stakeholder, launch coordinated with release of |

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| | | <p>report/action plan</p> <ul style="list-style-type: none">• Will go through entire plan to identify starting places, will consider starting points recommended by subcommittees• Bring committee back in 6 months (January) to review progress |
| 12:55 | Thank You – Dr. Scribner, PUHSD | <p>Reiterate the key messages which are:</p> <ul style="list-style-type: none">• Value of such a diverse group of leaders getting engaged, especially at a time when many supports for youth are being reduced• Critical need for engagement beyond the usual suspects• The role Out of School Time programs play in the success of youth• Compelling story• You'll be hearing from us soon <p>Thank you to those who work with youth everyday General thank you</p> <p>Adjourn</p> |