

RC Tennis Association Board of Director's Meeting
Thursday, October 25 Reidsville Parks & Recreation offices

Present: Fred Thompson, John Walker, Ann Fair, Jackie Cantrell, Jeff Parris, John Walker, Jackie Cantrell and Shelby Rhyne.

Visitors: Bryson Chapmon, RCTA Summer Intern, Stephanie Galloway, Reidsville Housing Authority, Rob Howland, USTA Foundation and Jean-Marie Simon, USTA Southern.

Business Meeting

As Fred Thompson was delayed, Shelby Rhyne opened meeting at 6pm. July Board minutes were reviewed and approved by all in agreement.

Shelby Rhyne recognized two retiring members of our Board of Directors, Ann Fair class of 2014 and John Walker Class of 2015. After sharing their stories, they received a tennis medal in thanks for their service.

Treasurer's Report: prepared by Garland Hillard and presented by Shelby Rhyne. The third quarter 2018 Balance Sheet Summary presented and reviewed. Motion was made to accept 2018 third Quarter Balance Sheet as presented. The motion was seconded and passed unanimously.

The 2017 990 postcard was shared with all RCTA board members. Due to the USTA Foundation grant, we will surpass the \$50,000 income threshold and will need to submit the 990 EZ tax return form for 2018. Jeff Parris asked if we would need to have an audit and accountant's assistance with the form. Rob Howland shared that was not necessary.

RCTA received a \$1000 unrestricted grant from Reidsville Area Foundation and has been approved for a \$1300 Net Generation Pathway Grant to support our after school Kids Tennis Club Program. Shelby Rhyne announced that our 2019 capacity building grant for \$22,000 has been approved to support our NJTL network for 2019.

Visitors Stories shared:

Rob Howland and Jean-Marie Simon introduced themselves and share about the USTA Foundation capacity building program to connect tennis and education to change the lives of at-risk children. RCTA is one of 291 chapters in the USTA Foundation's NJTL network and one of eight small NJTL selected for this 2-year capacity building program. Rob and Jean Marie serve as our contacts for support during the grant period.

Bryson Chapmon, RCTA Summer intern, shared his experience as a on-court coach and ACE program leader with our NJTL summer program. Stephanie Galloway shared her family's benefit from participating in tennis as part of the Parkview Village Summer Enrichment Camp – one of our seven partners in our NJTL network in Rockingham County.

Executive Director Report:

Copies of the monthly ED report for July, August and September are included in the Board members packets. Highlights discussed include the RCS Girls All County Tournament, After School Kids Tennis Club program, Red Ball Team Challenge series, and Rockingham County Facility updates (Jaycee Park and Bridge Street Recreation resurfacing projects).

RCTA Board discussed the purchase of Directors and Officers Insurance for 2019. Shelby Rhyne will proceed with purchasing the coverage and 50% of the yearly fee will be reimbursed by USTA NC.

Shelby Rhyne presented the first RCTA Policy Manual and shared with the Board of Directors. We currently have one Financial policy requiring 2 signatures on checks more than \$500. Rob Howland shared that when we file the 990EZ other policies will need to be added to comply with this requirement of this IRS reporting form.

Show and Tell: RCTA scrapbook was shared around the table by historian Jackie Cantrell. Shelby Rhyne introduced the RCTA Board members to the USTA CTA webinar series and will share links to this impressive series of topics related to community tennis associations.

Strategic Plan Check-Up: Shelby Rhyne read the 6 RCTA objectives of

1. **Every Child** has an opportunity to play tennis(programs at all RCS Elementary Schools RCS After school Care and 4 community after school programs)
2. **Middle School** team support (January, August free clinics, PE days)
3. **RCTA Hub** for tennis news (newsletter, Facebook, website, database)
4. **Adult Learn to Play** (3 Try Tennis session)
5. **Funding**
6. **Advocating for Courts** (16 courts resurfaced)

During discussion, Rob Howland suggested we incorporate “youth development” in our “Every child” objective.

New Business:

Jackie Cantrell suggested we connect with RCS PTA/PTO of schools with playground courts to educate adults about RCTA outreach and programs.

2019 Board Meeting dates announced: January 17, April 18, July 18 and October 17

Old Business:

Shelby Rhyne has prepared an Executive Director job description. She will send it out before our January board meeting for Board Member review.

Meeting adjourned.

Respectfully submitted by Shelby Rhyne for Secretary, Liz Luking