



SOUTHERN
TENNESSEE

Junior Team Tennis Score Entry Process

- Schedules created in the Program by the Coordinator create the Match numbers used to record scores.
- Information setup in each flight screen creates the structure and parameters for entering scores.
- Program Coordinators, Managers/Coaches or co-managers need to log in to the Team Tennis program for the System to recognize them as eligible to record scores for Team Matches.
- Managers/Coaches are eligible to record scores only for those teams that they are listed as the Coach or Manager or co-manager.
- Program Coordinators can enter scores for any matches in their programs.
- Scores can be entered for completed matches only.
- The first manager going in to enter scores will record the match results.
- The "other" manager will be able to review the results, and either "confirm" or "dispute" but not edit the scores entered.
- Only coordinators can edit or reset (delete) scorecards that have been entered.
- Standings are updated immediately when the match is first entered

Managers and Coordinators must login to Team Tennis to record Match Scores.

Go to the Team Tennis Home Page and click on Click Here to login

Welcome to TennisLink USTA Team Tennis

Welcome to TennisLink - the United States Tennis Association online support for USTA Team Tennis.

For an overview of the features of the TennisLink Team Tennis Web Site use the following link [Click Here](#). Flash Animation is required.

My Teams - New To TennisLink [Help](#)

The "My Teams" feature allows you to quickly track the activity of your favorite teams without having to enter the team number every time you visit the site. Add as many teams as you wish. Click on Help for instructions.

Search By Player Name - Find records by player name [Help](#)

Last Name: First Name:

Search Type: ☒ Exact Match ☐ Name Starts With

Search By Team Name - Find records by team name [Help](#)

Team Name:

Division:

View Program Stats & Standings

USTA/Team Tennis Number:

Team Number:

Match Number:

League [Advanced Search](#)

Championship [Advanced Search](#)

To use TennisLink, cookies must be enabled in the user's browser. For more information, please go to your browser's help menu. To view reports you must disable your pop-up blocker.

Join Team Tennis

Program Play

[Register for a Team](#)

[Become a Program Coord](#)

[Become a Coach/Captain](#)

USTA Membership

[Join the USTA](#)

[Renew your Membership](#)

Championships

[Register a Team](#)

Captains & Coordinators

[Click here to login.](#)

Learn More

[Team Tennis Information](#)

Steps for Recording Scores

1. Login to the program as a Manager. Enter your USTA membership number and Password and click Logon.

>> Login

Enter USTA or Team Tennis Number: 3002392221

Enter Password: ●●●●●●

Logon

IF you forgot your password, enter your Password Hint below.

Select your Password Hint: Nick Name ▼

Enter your Password Hint:



2. The user is returned to the Team Tennis Home Page, under My Options – select Score entry

Search By Team Name - Find records by team name Help

Team Name: Go

Division: All ▼

View Program Stats & Standings

USTA/Team Tennis Number: Go

Team Number: Go

Match Number: Go

League [Advanced Search](#)

Championship [Advanced Search](#)

[Join the USTA](#)
[Renew your Membership](#)

Championships

[Register a Team](#)

My Profile

[Welcome Program](#)

[Coordinator](#)

[Logout](#)

My Role(s)

1) Program Coord

My Options

[Programs](#)

[Championships](#)

[Championship Mgr Reports](#)

[Create New Program](#)

[Score Entry](#)

[Financial Reports](#)

To use TennisLink, cookies must be enabled in the user's browser. For more information, please go to your browser's help menu. To view reports you must

3. Enter the Match ID for the match and click on **Next**

>> Enter Match Number

Enter Match Number: 283453



Next

Cancel

A screen displays that will confirm the information about the teams playing the match. If this is not the correct match you can click on Re-enter and correct the Match ID.

Clicking on Print ScoreCard will display a blank scorecard that displays the names of players on both teams and can be printed.

Click Next to proceed with entering scores

>> Verify Match Number

Welcome **Program Coordinator**

Verify that the teams listed below played in

Match #289479 in 2006 Premier Tennis League

Flight: Test Flight

smashes
Vs.
aces

Scores have not been entered for this match

If Correct, choose "Next" to continue, if incorrect, select the "Re-enter" button.



The Scorecard displays with the number of singles and Doubles lines that were setup in the Flight setup page in the Program. The Scoring format and Match Win Criteria are also displayed and also comes from the Flight setup page in the Program.

Neither of these can be changed if Matches have been recorded.

The scores should always be entered from the perspective of the Winning Team.

4. Enter the date the Match was played.

> > Match Score Card

Match #289479 in 2006 Premier Tennis League

smashes [Team ID:704247347] Vs. aces [Team ID:704247346]

Date Scheduled: 06/19/2006 9:00 am Date Match Played(mm/dd/yyyy): 

Scoring Format : Match Tiebreaker

Match Win Criteria : Games won

smashes*	aces	Winning Team Score	Result/Winner
# 1 Singles			
		-	Result: Completed
		-	Winner:
# 1 Doubles			
		-	Result: Completed
		-	Winner:

5. Click on the drop down menu on each line. All players registered for that team are listed. Select the players from each team that played on that court.

> > Match Score Card

Match #289479 in 2006 Premier Tennis League

smashes [Team ID:704247347] Vs. aces [Team ID:704247346]

Date Scheduled: 06/19/2006 9:00 am Date Match Played(mm/dd/yyyy): 08/02/2006 

Scoring Format : Match Tiebreaker

Match Win Criteria : Games won

smashes*	aces	Winning Team Score	Result/Winner
# 1 Singles			
	Crystal Clark	-	Result: Completed
		-	Winner:
# 1 Doubles			
		-	Result: Completed
		-	Winner:

6. Enter the scores from each match/court (from the winners' perspective).
7. Select from the drop down the most appropriate Result for the match from the list. Those entered are Completed Matches for the format.

Other Result Options are:

Retired - Enter score exactly as it was when the player retired, from the perspective of the no-retiring player.
 Default - Enter players only for the team that showed up. No scores are entered.
 Double Default – No Players and No Scores are entered.
 Timed Match – Scores entered as they were when match play was suspended.

8. Select the winning team for each match - No winner is an option in many cases.

> > Match Score Card

Match #289479 in 2006 Premier Tennis League

smashes [Team ID:704247347] Vs. aces [Team ID:704247346]

Date Scheduled: 06/19/2006 9:00 am Date Match Played(mm/dd/yyyy): 08/02/2006

Scoring Format : Match Tiebreaker

Match Win Criteria : Games won

smashes*	aces	Wining Team Score	Result/Winner
# 1 Singles			
Ellen Andrews	Crystal Clark	6 - 2	Result: Completed
		6 - 4	Completed
			Retired
			Default
			Dbf Default
			Timed Match
# 1 Doubles			
Meaghan Druffel	Chelsea Lee Harrison	4 - 6	Completed
Nicholas Joseph Driscoll	Michael Alan Brown	6 - 2	Completed
		1 - 0	Winner: smashes

Cancel Next

9. Once all match information is entered, review the data and click on Next to proceed to the Summary Page.

> > Match Score Card

Match #289479 in 2006 Premier Tennis League

smashes [Team ID:704247347] Vs. aces [Team ID:704247346]

Date Scheduled: 06/19/2006 9:00 am Date Match Played(mm/dd/yyyy): 08/02/2006

Scoring Format : Match Tiebreaker

Match Win Criteria : Games won

smashes*	aces	Wining Team Score	Result/Winner
# 1 Singles			
Ellen Andrews	Crystal Clark	6 - 2	Result: Completed
		6 - 4	Completed
			Winner: smashes
# 1 Doubles			
Meaghan Druffel	Chelsea Lee Harrison	4 - 6	Result: Completed
Nicholas Joseph Driscoll	Michael Alan Brown	6 - 2	Completed
		1 - 0	Winner: aces

Cancel Next

10. Review the information on the summary page, verify the correct players and scores have been entered and the totals are correct. If there is a problem, click on Re-enter to return to the previous page. If the match should not have been entered, click on Cancel. If everything is correct, click on Finish to complete the process and update the Standings.

The following message will confirm the process is completed successfully

> > Match Score Card

Match #289479 in 2006 Premier Tennis League				
smashes [Team ID:704247347] Vs. aces [Team ID:704247346]				
Date Scheduled: 6/19/2006 9:00 am Date Match Played : 8/2/2006				
Scoring Format : Match Tiebreaker				
Match Win Criteria : Games won				
Winner	smashes*	aces	Winning Team Score	Result
# 1 Singles				
smashes is the Winner	Ellen Andrews	Crystal Clark	6 - 2	Completed
# 1 Doubles				
aces is the Winner	Meaghan Druffel Nicholas Joseph Driscoll	Chelsea Lee Harrison Michael Alan Brown	4 - 6 6 - 2 1 - 0	Completed
Total Team Score:				
	smashes	aces		
Matches	1	1		
Sets	3	2		
Games	20	17		
			Re-enter	Cancel
			Finish	

