NEW to 2018 - CREATING JUNIOR USTA ACCOUNTS FOR PLAYERS UNDER 14 YEARS OLD

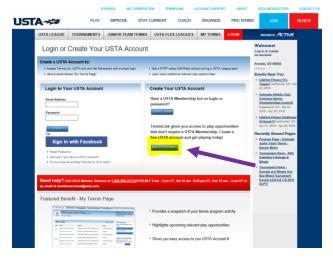
- It is now required by law for a parent or legal guardian to create all USTA accounts for players under 14 years old.
- This does not apply to existing JTT players that already have USTA Accounts.
- In order to register children under the age of 14 for a USTA program or event, the **parent and child** must have accounts that are linked to each other.
- To avoid confusion, please make sure parents are aware that a USTA Account is different than a USTA Membership and a
 USTA Membership is not needed to play JTT.
- If a parent already has their own account, they may scroll down to "Junior Account Creation" no need to make a new account

VISUAL REGISTRATION GUIDE

Parent Account Creation

1. Go to TennisLink and select "Create an Account"





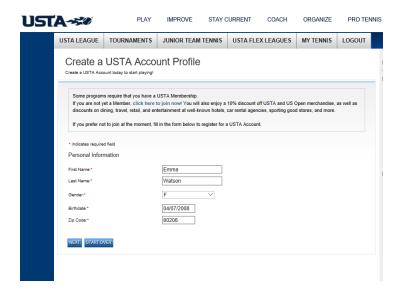
Select "Create a free USTA account and get playing today"

Create a USTA Account Profile

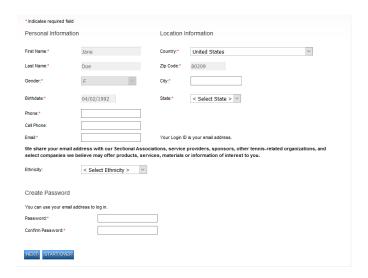


2. Click on "I am new to TL and want to create an account"

3. Fill in your personal info



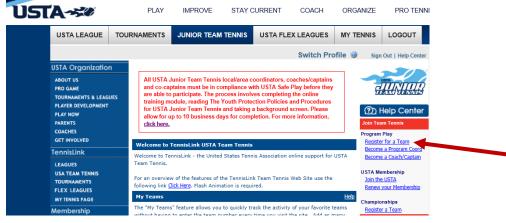
4. Continue with personal information, and create a password



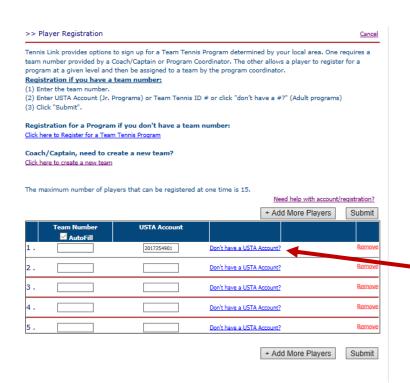
Hit "Next", and you will then be directed to your TennisLink homepage. Your account is set up and you can now create a USTA Account for your child.

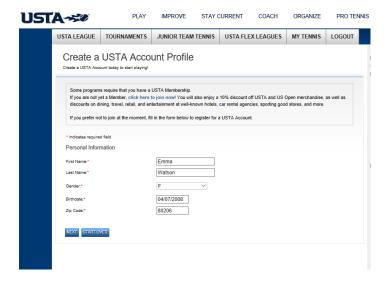
Junior Account Creation

1. Now that the parent account is created, navigate to <u>TennisLink</u> and login. Under the <u>JTT Tennis Tab</u>, click on Register for a Team (see red arrow).



- 2. Click on Don't Have A USTA Account.
- 3. NOTE: If you as a parent/guardian are registering your child for a team, then you may obtain a team number from their coach/facility coordinator. BUT, you do not need a team number if the coach/facility coordinator is signing kids up themselves. If that's the case, you will create your child's account and then provide this person with their USTA number.

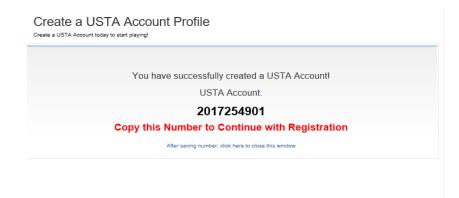




- 4. Fill in child's personal information, and hit Next
- 5. The following screen will appear



6. Select that you're the parent/guardian & then click continue. Continue filling in child's personal info and hit **Next**



7. Write down child's USTA Account number. Again, if a coach is registering kids, then just provide them with your child's USTA number. If a parent is signing them up, they will also need the team number. They will proceed to fill in both the team number and the child's USTA number, and be directed to checkout.



STEP BY STEP REGISTRATION GUIDE (Without Visuals)

Parent Account Creation

- A parent must have a USTA account in order to create an account for their child. This step is not necessary if you already have an account.
- 1. Go to TennisLink and select "Create an Account"
- 2. Click on "I am new to TL and want to create an account"
- 3. Fill in your personal info
- 4. Continue with personal information, and create a password
- 5. Hit "Next", and you will then be directed to your TennisLink homepage. Your account is set up. Next, create a USTA Account for you child.

Parent registering (parent has a USTA account, child does not)

- 1. As a parent/guardian, login to your TennisLink account
- 2. Under the JTT Tennis Tab, click "Register for a Team" (you do not need to have a team number at this point in order to create a junior account)
- 3. Click on "don't have a USTA account"

- 4. Fill in child's personal information, and hit "Next"
- 5. Write down their account number
- 6. Return back to registration page, fill in their team and account number, and proceed through checkout. Note: if a coach or facility coordinator is signing kids up for a team, then you do not need a team number. Just provide that person with your child's USTA number

Parent registering their child (both have a USTA account, but they are not linked)

This is optional for parents interested in linking their existing USTA account to their child's USTA Account.

1. Contact member services at 1-800-990-8782 to get those accounts linked. *Make sure that a new child account is not being created*