



USTA Player and Coach Development Guidelines

for Nominating Official Coach/Accompanying Person at ITF World Tennis Tour Junior Events

USTA Player and Coach Development is allowed to nominate one official coach/accompanying person at ITF World Tennis Tour Junior Events. With the nomination the official coach/accompanying person receives free hospitality at ITF Grades A, B, 1, 2 and 3. At the discretion of the Tournament Organizers this may be offered at some Grade 4 and 5 events.

The USTA will nominate USTA Staff members to represent the USA as the official coach/accompanying person at all ITF World Tennis Tour Junior events that our staff attend. However, if the USTA is not sending any Staff members to the ITF World Tennis Tour Junior events, we may nominate our players coach/accompanying person.

Guidelines for Nominating Official Coach/Accompanying Person at ITF World Tennis Tour Junior Events:

- The player and the coach/accompanying person must be members in good standing with the USTA.
- The coach/accompanying person must be in compliance with the USTA Safe Play program. To complete the process, visit www.usta.com/safeplay and select "Get Approved."
- The coach/accompanying person must have an ITF Player Support ID which can be obtained here: <https://playersupport.itftennis.com/home.aspx>.
- Please submit your request via the link below for each tournament: <https://forms.gle/MBgCTGqXszFVjqeZ9>
- Submissions must be submitted by **12:00 pm EST on the Tuesday 2 weeks prior** to the start of the event
- The coach/accompanying person must represent the USTA in respectable fashion. Any complaints about a nominated coach/accompanying person will result in those individuals losing their right to be nominated as an official coach/accompany person for a minimum of two years

Guidelines for when we receive multiple requests for the same ITF World Tennis Tour Junior Event:

- We will grant the nomination to the player with the highest ITF World Tour Junior Ranking on the entry list (Boy or Girl).
 - In addition, to ensure its even across the Boys and Girls space we will keep a 50% - 50% ratio to ensure both Boys and Girls players are able to benefit for receiving a nomination for their coach/accompanying person. This will not apply for tournaments where we only receive one nomination.
- If players are tied we will offer the nomination to the highest USTA Boys/Girls 18s ranking.
- If the Tournament Organizers allow us to nominate one Boys and one Girls official coach/accompanying player then we will send one nomination for the highest ranked boy and one for the highest ranked girl in that event.



Other Items to Note:

- Coaches are not allowed to room with players. The only exception allowed to this rule is when a National Association nominates a parent, or a person related to the player that is authorized, in writing, by the player's parent, as the official coach/representative, in accordance with the guidelines stipulated in the ITF Welfare Policy (Appendix F).
- It's the responsibility of the Coaches/Accompanying Person and Players to let us know if for some reason they are no longer able to attend the event once their nomination has been approved. If we do not receive timely notice will result in those Players losing the right to have their coach/accompanying person nominated for a minimum of six months.

If you have any questions, please email Karina Klein at ustapdplayerservices@usta.com.

***** This is a benefit provided to the players and their coach/accompanying person. USTA Player and Coach Development is not responsible for any charges not reimbursed by the events or if the Player Services staff fails to submit a nomination or if the tournament will not accept the nomination. We reserve the right to change these guidelines at any time*****