



Steps to Organize Your Rally Stars Jr. Team Tennis League

**Middle States
Rally Stars**

Making USTA Junior Team Tennis
easy and fun for kids.



2 Months from start of season

Complete the Background check:

<https://www.ncsisafe.com/members/SelfRegLandingUSTAJTT.aspx>

1. Set a date for season
 - a. Check the calendar for available dates and look for conflicts, such as holidays
 - b. How long will the league run?
2. Find sites
 - a. Number of courts at sites and day of week or weekend. Check availability.
 - b. Is there a cost involved?
3. Budget
 - a. What to charge for Area League Coordinator?
 - b. Included in the \$20 is cost for T-shirts and TennisLink.
 - c. Look for Sponsorships

6 Weeks from start of season

1. Create the Program on TennisLink:
<http://tennislink.usta.com/TeamTennis/Main/Homepage.aspx>
 - a. Create flights and team numbers to place on the registration flyer
 - b. Close registration one month from start of season
2. Amend the Registration flyer found on the Rally Stars webpage to include your specific details
3. Register as a Kids Tennis Club on the USTA National Website:
<http://www.usta.com/Youth-Tennis/Schools/SchoolsHome/>

4 Weeks from start of season

1. Host a Registration Play Event
2. Getting the word out – distribute flyers to:
 - a. Schools and Churches
 - b. Park and Recreation Departments, Local CTA's
 - c. Clubs and tennis providers
 - d. E-mail blasts, Newspapers, Social Media
3. Recruit volunteers and have them complete the background check
 - a. Parents
 - b. Local tennis players
 - c. High school/college students
4. Order equipment such as Nets, Balls & Racquets
5. Create teams and move players on TennisLink:
 - a. Create match schedule
6. Organize a Training for volunteers
 - a. Schedule a site and time that is convenient for most volunteers
 - b. Have equipment and material ready for training

2 Weeks from start of program

1. Order T-shirts
 - a. Order form is on rallystarstennis.com
2. Distribute Equipment to Sites
 - a. Copies of suggested lesson plans found on rallystarstennis.com

Focus is on Fun! Tennis is a sport for a lifetime!

