



SOUTHWEST

# 2012 Adult League Section Championships Captain's Packet August 3—5, 2012 El Paso, Texas



**Penn**  
OFFICIAL BALL

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May 23, 2012

Dear Adult League Team Captain:

Congratulations to you and your teammates on winning your USTA League local season and advancing to the USTA Southwest Adult League Section Championships. The event is being held August 3-5, 2012 in El Paso, Texas.

This packet contains the information your team will need to make the necessary preparations for the Section Championships. Please review the entire packet carefully and distribute the information accordingly to your team players. This packet will also be listed on the USTA Southwest section website at [www.southwest.usta.com](http://www.southwest.usta.com). Look on the top row of categories of the page, go to Adults, then League Tennis and click on Section League Championships.

#### **Host Hotel-Wyndham El Paso Airport Hotel**

**The Wyndham El Paso Airport Hotel has blocked off rooms for tournament players and is offering the participants a room rate of \$99.00 per night plus taxes. Players must reserve rooms with the Reservation Line at 1-800-742-7248 or directly with the hotel at 1-915-778-4241 and identify themselves as part of the USTA Southwest Adult League Section Championships. Players may also book on-line at [www.wyndhamelpaso.com](http://www.wyndhamelpaso.com) and use the group block code: 08026703US**

**Please note that the USTA Southwest Section has signed an agreement in advance to hold a limited number of rooms at this price. Future events may not provide discounted hotel rates if players decide not to stay at the hotel contracted by the USTA Southwest. THE DEADLINE FOR RESERVATIONS IS JULY 19, 2012. ANY RESERVATIONS MADE AFTER THIS DATE MAY NOT HAVE THE GROUP RATE HONORED BY THE HOTEL. PLEASE MAKE YOUR RESERVATIONS EARLY.**

#### **Player Registration**

All League players advancing to the USTA Southwest Section League Championships must complete an on-line registration. This is to confirm each team has at least the minimum number of players allowed to attend. **No teams may advance with out enough players to fill all courts for every match.** The online registration feature will allow the players on your team to:

- Register on their respective teams to confirm attendance
- Pay their registration fee (\$27.50)
- RSVP for the player party and order additional player party tickets for guests
- Order size of tournament shirt. **FOR OUR PLAYERS WE ARE OFFERING A LADIES AND MENS TOURNAMENT SHIRT FOR ALL PARTICIPANTS. THESE SHIRTS HAVE AN ATHLETIC CUT AND RUN APPROXIMATELY ONE SIZE SMALLER THAN REGULAR T-SHIRTS. PLEASE KEEP THIS IN MIND WHEN ORDERING YOUR SHIRT.**

**All players participating in the 2012 Adult League Section Championships must complete the on-line registration. NO PLAYER MAY REGISTER AFTER THE REGISTRATION DEADLINE OF JULY 23rd, 2012.**

All team captains must check in their team upon arrival on **Thursday August 2nd, 2012 between 4:30-5:30pm**. At this time rosters will be confirmed. Captains will also receive updated event information at this time.

Please confirm your attendance by completing the USTA League Tennis Championships Team Confirmation Form (found later in this packet) and faxing back to 480-289-2701 no later than **July 1st, 2012**. Or, you may email it to [keeler@southwest.usta.com](mailto:keeler@southwest.usta.com).

### **Captains Meeting**

A preliminary agenda is enclosed and attendance is mandatory for team captains and staff. The meeting will take place at the **Wyndham El Paso Airport Hotel—AV Theater** starting at **5:30 pm, Thursday, August 2, 2012**. **If you are unable to attend please contact Lindsey Keeler and notify as to who will attend in your absence.**

### **Match Schedule**

A tentative match schedule will be available on or after **July 16, 2012** at [www.southwest.usta.com](http://www.southwest.usta.com). Teams must be registered in Tennis Link and all participants must have competed in a local league and have participated in at least two matches. **A FINAL MATCH SCHEDULE WILL BE DISTRIBUTED AT THE CAPTAINS MEETING ON AUGUST 2, 2012.**

Many divisions may **require two matches to be played any given day.**

### **Match Format**

Matches will be the best of three sets using regular scoring with a 10-point match tiebreak in lieu of the third set. We will be using the Coman tiebreak rotation for all set and match tie-breaks.

### **Identification**

We will periodically check teams and players identification throughout the Championships. Please make sure all players have a picture id.

### **USTA Membership**

All team members **must have current** USTA memberships through the tournament or players will be required to renew prior to their first match. Please instruct your players to renew ahead of the tournament to avoid any delays.

### **Player Activities**

The USTA Southwest Section will be hosting a player party on **Saturday, August 4, 2012 6:00pm to 9:00pm (dependent on end of play)** with a cash bar, hors d'oeuvres and door prizes. In addition to the players party, the USTA Southwest Section will also host a hospitality area which will include fruit, water and light snacks for all Championship players as well as non-playing captains.

### **Awards**

Awards will be presented to the Champions and Finalists upon completion of each division's match play on **Sunday, August 5, 2012**. Up to eight awards will be provided for each Champion and Finalist team. Additional awards may be ordered at the teams expense. **Please see the tournament director for the appropriate order form.**

I look forward to meeting everyone attending the 2012 USTA Southwest Adult League Section Championships. If you have any questions please e-mail me at [keeler@southwest.usta.com](mailto:keeler@southwest.usta.com) or call me at 480-289-2351 extension 102.

Have a wonderful time and good luck to you and your team at the tournament.

Sincerely,

Lindsey Keeler  
Adult Competitive Tennis Manager  
USTA Southwest Section  
480-289-2351 phone  
480-289-2701 fax  
[keeler@southwest.usta.com](mailto:keeler@southwest.usta.com)

## General Schedule of Events

### 2012 USTA SOUTHWEST ADULT LEAGUE SECTION CHAMPIONSHIPS

The general schedule for the 2012 Adult League Section  
Championships is as follows:

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>What</i>	<i>Where</i>
<i>Thursday</i>	<i>8/2/2012</i>	<i>4:30pm-5:30pm</i>	<i>Team Registration</i>	<i>Wyndham El Paso Airport—outside AV Theater</i>
<i>Thursday</i>	<i>8/2/2012</i>	<i>5:30pm-6:30pm</i>	<i>Captains Meeting</i>	<i>Wyndham El Paso Airport— AV Theater</i>
<i>Friday</i>	<i>8/3/2012</i>	<i>7:00am-Conclusion of Championship Play</i>	<i>Play Begins</i>	<i>Ellis Tennis Center, El Paso Tennis &amp; Swim Club, Tennis West</i>
<i>Saturday</i>	<i>8/4/2012</i>	<i>7:00am-Conclusion of Championship Play</i>	<i>Play Continues</i>	<i>Ellis Tennis Center, El Paso Tennis &amp; Swim Club, Tennis West</i>
<i>Saturday</i>	<i>8/4/2012</i>	<i>6:00pm-9:00pm</i>	<i>Players Party</i>	<i>Wyndham El Paso Airport—Ballroom</i>
<i>Sunday</i>	<i>8/5/2012</i>	<i>7:00am-Conclusion of Championship Play</i>	<i>Final Day of Play</i>	<i>Ellis Tennis Center, El Paso Tennis &amp; Swim Club, Tennis West</i>

*All times are tentative and subject to change*

## Hotel Information

**Host Hotel:** Wyndham El Paso Airport Hotel

**Address:** 2027 Airway Boulevard  
El Paso, Texas 79925

**For Reservations:**

**Call:** (800) 742-7248 or (915) 778-4241 to make reservations and reference the 2012 USTA Southwest Adult League Section Championships

The Wyndham El Paso Airport Hotel has blocked off rooms for tournament players and is offering the participants a room rate of \$99.00 per night plus taxes. Players must reserve rooms with the Reservation Line at **1-800-742-7248** or directly with the hotel at **1-915-778-4241** and identify themselves as part of the USTA Southwest Adult League Section Championships. Players may also book on-line at [www.wyndhamelpaso.com](http://www.wyndhamelpaso.com) and use the group block code: **08026703US**

Please note that the USTA Southwest Section has signed an agreement in advance to hold a limited number of rooms at this price. Future events may not provide discounted hotel rates if players decide not to stay at the hotel contracted by the USTA Southwest. **THE DEADLINE FOR RESERVATIONS IS JULY 19, 2012. ANY RESERVATIONS MADE AFTER THIS DATE MAY NOT HAVE THE GROUP RATE HONORED BY THE HOTEL. PLEASE MAKE YOUR RESERVATIONS EARLY.**



**From El Paso Airport (walking distance)**

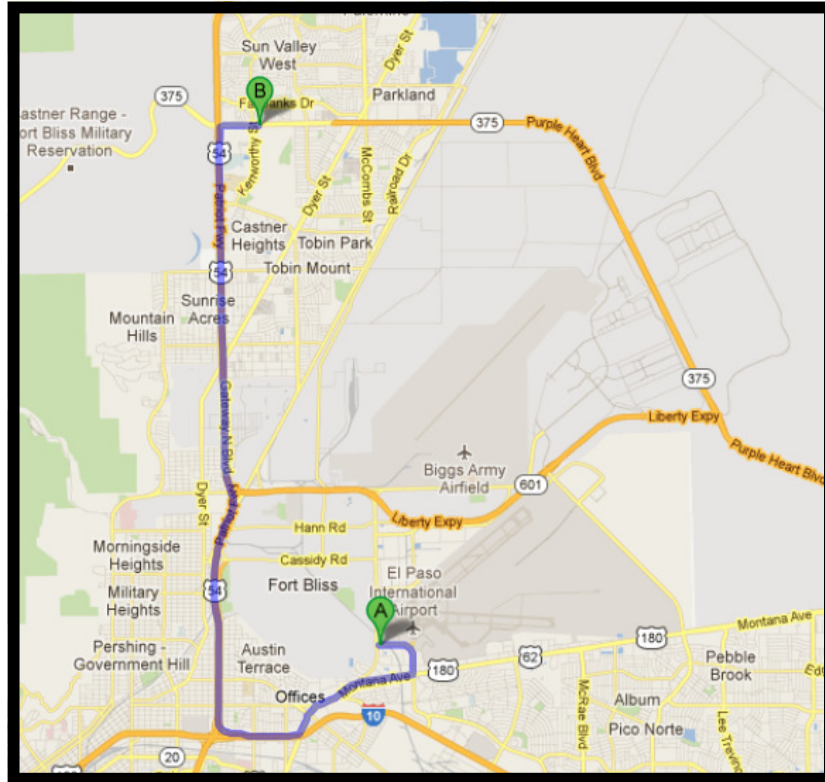
- Take a right when walking out of the El Paso Airport
- Follow signs and pathway leading to Wyndham El Paso Airport Hotel
- Hotel is within sight of El Paso Airport and less than a 5 minute walk

If you need further directions please call the hotel at (915) 778-4241.



## Tournament Site Information

**Host Sites:**     **Ellis Tennis Center**  
                         **4770 Woodrow Bean**  
                         **El Paso, Texas 79912**  
                         **(915) 751-1983**



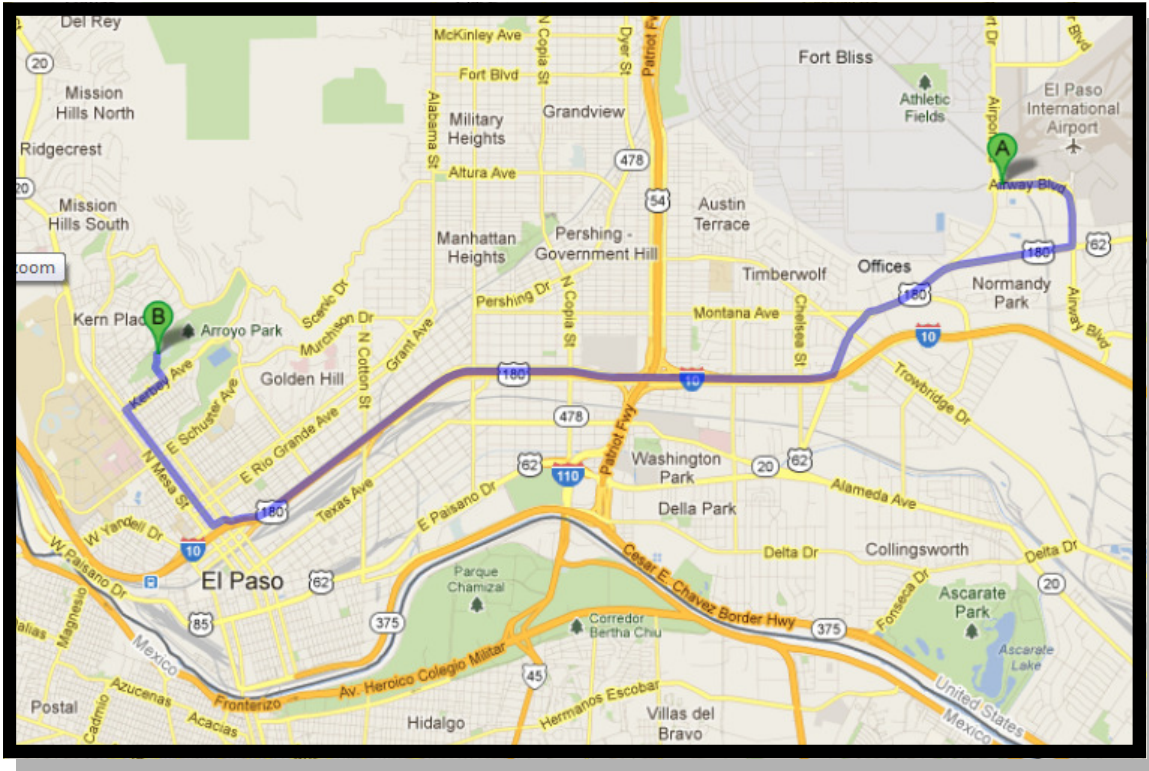
### **Hotel to Ellis Tennis Center**

Head northeast on Airport Drive toward Airway Boulevard  
Continue onto Airway Boulevard  
Turn Right onto Montana Avenue  
Slight left onto US-180 W/E Paisano Drive (signs for I-10)  
Turn right onto Gateway W  
Take the ramp on the left onto I-10 W  
Take exit 22B for US-54 E/Patriot Freeway toward Alamogordo/Ft Bliss  
Merge onto US-54 E  
Take exit 29 toward Texas Loop 375/Woodrow Bean/Trans Mountain Drive  
Merge onto Gateway N Blvd  
Turn right onto Woodrow Bean Transmountain Road

The Tennis Center will be on the right—4770 Woodrow Bean, El Paso, Texas 79912

## Tournament Site Information

**Host Sites:** El Paso Tennis & Swim Club  
2510 N. Saint Vrain Street  
El Paso, Texas 79902  
(915) 532-4373



### **Hotel to El Paso Tennis & Swim Club**

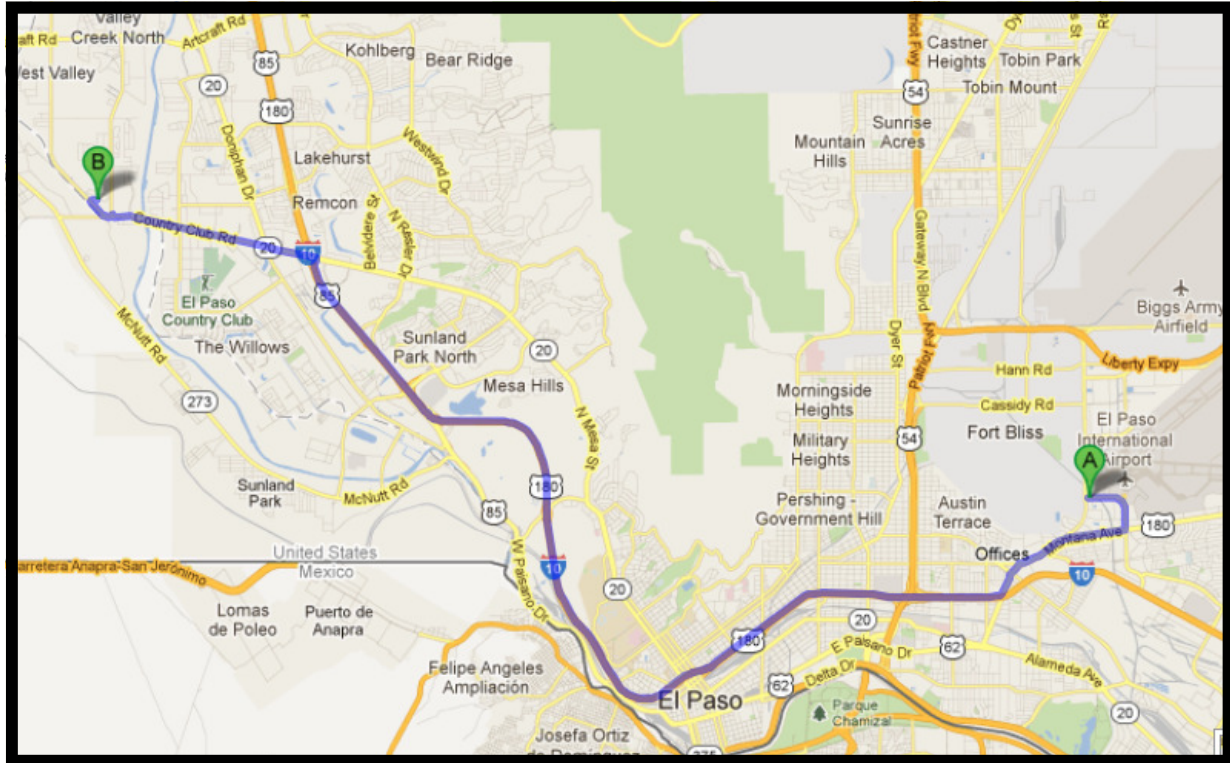
Head northeast on Airport Drive toward Airway Boulevard  
Continue onto Airway Boulevard  
Turn Right onto Montana Avenue  
Slight left onto US-180 W/E Paisano Drive (signs for I-10)  
Turn right onto Gateway W  
Take the ramp on the left onto I-10 W  
Take exit 19A toward TX-20/Mesa Street  
Merge onto E Yandell Drive  
Turn right onto North Stanton Street  
Turn right onto Kerbey Avenue  
Turn left onto N Virginia Street

The Tennis Club will be on the right—2510 N. Saint Vrain Street, El Paso, Texas 79902.



## **Tournament Site Information**

**Host Sites:    Tennis West**  
**1 Tennis West Lane**  
**El Paso, Texas 79932**  
**(915) 581-5471**



### **Hotel to Tennis West**

Head northeast on Airport Drive toward Airway Boulevard  
Continue onto Airway Boulevard  
Turn right onto Montana Avenue  
Slight left onto US-180 W/E Paisano Drive (signs for I-10)  
Turn right onto Gateway West  
Take the ramp on the left onto I-10 West  
Take exit 11 for TX-20/Mesa St. (12.3 miles)  
Turn left onto North Mesa Street  
Continue onto Country Club Road  
At the traffic circle, continue straight to stay on Country Club Road  
Turn right onto Westside Drive  
Take the 1st right onto Tennis West  
Take next right

Tennis West will be on the straight ahead—1 Tennis West Lane, El Paso, Texas 79932

## **Tournament Information**

### **Registration**

After checking into the **Wyndham El Paso Airport Hotel**, team captains must register their team at the USTA Registration Desk open on **Thursday, August 2, 2012 at 4:30 PM**.

### **Tournament Desk**

There will be a Championship Tournament Desk located at the tennis facility of Ellis Tennis Center, El Paso Tennis & Swim Club, and Tennis West.

All team captains must check in at the scheduled site at least 30 minutes prior to each scheduled match and turn in their line-up cards.

### **Team Pictures**

Team pictures will be taken at the tennis facilities. At the captains meeting, you must select a time on Friday or Saturday to have your team picture taken. As a courtesy of the USTA Southwest Section, we will furnish all captains with a free team portrait from this event.

### **Team Shirts**

Captains may pick up team shirts at the captains meeting Thursday evening. Shirts will be packaged together and given to the captains. Sizes are limited to inventory in stock and we will do our best to accommodate your teams' request. We would appreciate it if only the captains picked up the shirts. **FOR OUR PLAYERS WE ARE OFFERING A LADIES AND MENS TOURNAMENT SHIRT FOR ALL PARTICIPANTS. THESE SHIRTS HAVE AN ATHLETIC CUT AND RUN APPROXIMATELY ONE SIZE SMALLER THAN REGULAR T-SHIRTS.** PLEASE KEEP THIS IN MIND WHEN ORDERING YOUR SHIRT.

### **Tournament Play**

All tournament play will take place at the Ellis Tennis Center, El Paso Tennis & Swim Club, and Tennis West.

Please be aware that matches may be played earlier whenever courts are available, and it is the responsibility of players and their team captains to be ready to play when their line up card is turned in.

All courts used will be outdoor-hard surface tennis courts.

**Penn will be the official ball of the championship.**

Matches will begin on Friday morning, **August 3, 2012 at 7:00 AM**. (Subject to change)

Teams may be required to play two matches any given day. Possible rain delays should be considered. In the event of rain or conditions that prevent or delay play as scheduled, alternative scoring may be used. All captains must stay in contact with the Tournament Desk to receive further information.

### **Rain Delay Possibilities**

- Matches being delayed.
- Having to wait on-site for further instructions.
- Matches being postponed until the following day.
- A shift to alternative scoring methods.

**Players should commit themselves to the championships for the ENTIRE EVENT, including being ready for evening/night play.**

### **Cancellation of Tournament**

If the championship, or part of the championship, is cancelled due to rain or unforeseen circumstances, the championship will not be rescheduled. The USTA Southwest Section will not be responsible for reimbursement of any travel expenses due to cancellation of the event.

## **Tournament Rules of Play**

Team line-up cards must be turned in to the Tournament Desk 30 minutes prior to the time of the scheduled match and ***all players*** must be present. If one of your players is not present at this time, it is imperative that you advise the Tournament Desk immediately before turning in your line-up.

All players must present current photo identification to the tournament desk prior to going on court for their match.

Please review your 2012 Regulations book for Area, Section and National championship eligibility.

Line-ups cannot be changed without approval of the Tournament Director.

All Tie Breaks will utilize the Coman Rotation.

A 5-minute warm-up period, including practice serves, and a 15 – minute default period shall be observed throughout the event.

At one set each, a Coman 10-point match tiebreak will be used in lieu of the third set.

At the conclusion of each individual match, the players of ***both*** teams must return to the Tournament Desk ***immediately*** to return balls and report scores.

When the ***entire*** team match is completed, **BOTH TEAM CAPTAINS** must report to the tournament desk to verify match scores and sign the scorecard.

**Auto-Confirmation of Scores at Section Championships**-If a team Captain fails to sign a scorecard and cannot be located on the premises, the scores for his/her team will automatically be confirmed after one hour.

Roving umpires may be on hand to enforce proper conduct and observance of rules.

Sanctions for teams leaving Section Championships early:

- Teams leaving before completion of the Section Championship must get permission from the Tournament Director.
- Teams leaving without permission are subject to sanctions such as suspension up to, but not including, 12 months.

Sanctions will be determined by the Grievance Committee.

In the spirit of fair play and good sportsmanship, all individual matches in each team match should be played to completion.

A complaint against a player or team alleging a violation during championship league competition shall be filed with the Grievance Committee in accordance with rules in the USTA Tennis League 2012 Regulations book. The complaints must be written on specific forms obtained from the site director and returned within the time restraints.

### **COURT CONDUCT**

All players will abide by the USTA Rules and “The Code”.

### **SPORTSMANSHIP AWARD**

A sportsmanship award will be given to the player that shows the best on and off court etiquette. Any player that receives a code violation from a USTA Official will not be eligible for this award. Captains are asked to circle a player from each match that you feel embodies someone eligible for this award. Please keep this in mind during each match. The winner will be determined by the USTA Southwest Section Tournament Committee with the captain's recommendations playing a heavy role in the selection process.

## **Online Registration Instructions**

For the participants in Adult, Senior, Mixed Doubles, Senior Mixed Doubles, Tri-Level and Super Senior Leagues advancing to the USTA Southwest Section League Championships will complete an on-line registration which will include:

- Register players on their appropriate teams to confirm attendance.
- Pay their registration fee
- RSVP for the player party and order additional player party tickets.
- Select size of Tournament/Event Shirt.

This service will help communicate needs to the event managers which will result in a more successful event.

### **Instructions:**

- Go to the on-line registration link on the USTA Southwest Section homepage or you can mouse over "League Tennis", click on Section Championships and find the link there.
- All New Captains and Players will enter by clicking on the "New User" button.
- Follow the prompts to register on your team.
- When you reach the payment screen, confirm your order and submit your payment information. Click on the "submit" button when finished. A confirmation e-mail is sent after each transaction. Print and save this email for your records.

Deadline for registration is **July 23, 2012**. NO REGISTRATIONS MAY OCCUR AFTER THE DEADLINE.

## **Captains Meeting Agenda**

### **2012 USTA SOUTHWEST ADULT LEAGUE SECTION CHAMPIONSHIPS**

**Thursday, August 2, 2012  
5:30 PM – 6:30 PM  
Wyndham El Paso Airport Hotel  
El Paso, Texas**

#### **Welcome & Introductions**

#### **Leagues Update**

**Captains' Call-**Team captain or a representative must be in attendance. If you cannot attend please contact Lindsey Keeler and notify her of who will be in attendance for your team.

#### **Team Photos**

#### **Court Location & Schedule:**

Tennis Complex at Ellis Tennis Center, El Paso Tennis & Swim Club, and Tennis West

Schedule of Play

Court Rules and Regulations

**Team Line-Up Sheets:** Completed cards must be turned into the Tournament Desk by the team captain at the playing location **30 minutes** prior to when the match is scheduled to start. All team members on the line-up card must be present at the scheduling desk before courts and balls will be assigned. A match could start as early as 30 minutes prior to the scheduled time, so it is very important that your team is present and ready to play when the captain turns in the team line-up card. All players must be prepared to present photo identification to the tournament desk staff prior to going on court.

**Tournament Rules-** Please review the enclosed tournament rules. Please keep in mind:

- When you are assigned a court please ask your opponent what position they are playing. Make sure you are playing the right team and position.
- When the team match is completed the captain from each team must go to the Tournament Desk to turn in scores and **SIGN** the scorecard.
- The 5-minute warm-up rule will be strictly enforced
- All Tie Breaks will utilize the Coman Rotation.
- Match format will consist of a Coman 10-point Match Tiebreak in lieu of the third set.
- Some divisions may play two matches any given day

**Awards-**Awards will be handed out as play ends on Sunday after completion of each division's matches. The USTA Southwest Section will provide up to **eight** awards for each Champion and Finalist teams. Additional awards may be purchased at the team's expense.

#### **Player Party**

#### **Other Information/Questions**



## **Safety Precautions for Playing in Warm Weather**

You may be playing your matches in conditions to which you are not accustomed. The temperature and/or humidity can get quite high. If you follow the suggestions below, there is no reason why you cannot have good matches and a good time.

YOU MAY WANT TO CONSIDER AN EARLY ARRIVAL IN ORDER TO ALLOW YOUR BODY TO BECOME SOMEWHAT ACCLIMATED TO NEW CONDITIONS.

You will lose fluid from your body through perspiration. Along with water you lose sodium, potassium and other electrolytes. It is necessary to replenish your body with BOTH water and these electrolytes.

All athletes should drink plenty of fluids (water, sport drinks, juice, milk, etc.) throughout the day. If you wait until you are thirsty, you have waited too long. Note: your body can lose a lot of fluid, via evaporation, while you are flying since the air in the passenger compartment is very dry. You should drink 1 cup of non-caffeine or non-alcoholic drink per hour.

Drink another cup of fluid just prior to play. In fact, also drinking 16 to 20 ounces of water, juices, or sports drink 60-90 minutes before your match can further help in avoiding heat disorders.

Bring a large thermos with you on court and drink frequently (i.e., at every changeover). There will also be water available on the courts. Water and/or sport drinks are effective.

After your match, drink plenty of fluids. It could be water, Gatorade, lemonade, juice, etc. If you prefer, dilute any of these to your own taste. Water by itself does not replace necessary electrolytes. Don't forget to eat! Fresh fruit and fruit juices are excellent source of some electrolytes and carbohydrates, but you may have to make a special effort to replace some salt as well.

Wearing white really can help in hot weather. Use cotton/polyester blends rather than 100% cotton or tightly woven nylon. Have an extra dry shirt available for change. Perspiration can block ventilation when the shirt is soaked and on humid days, the cooling of evaporation is of little significance.

Use sunscreen. Use waterproof/sweat proof sunscreen that blocks both UVA and UVB rays. Have an SPF of at least 15, but an SPF 30 or above is preferred. Wear a wide-brimmed hat that is well ventilated and shades the neck as well.

Remember, you are allowed 25 seconds between points and 90 seconds at the changeover. Use this time to recover. Take advantage of shade during changeover as much as possible. Change the shirt frequently (and shorts if necessary), and use a cool towel on the face and upper back.

### **SIGNS AND SYMPTOMS OF HEAT DISORDER**

*Heat cramps:* muscle spasms, usually due to extensive and repeated sweat losses, fatigue, normal body temperature.

*Heat exhaustion:* extreme weakness, exhaustion, headache, dizziness, nausea, profuse sweating, chills and cool skin, normal body temperature, rapid pulse, sometimes unconscious.

*Heat stroke:* hot, dry skin, headache, nausea, confusion, staggering gait, extremely high body temperature, collapse, unconsciousness, sometimes death.

#### **IF ANY OF THESE CONDITIONS (#2 OR #3) SHOULD OCCUR:**

- Call a doctor or emergency vehicle. (Keep applying ice water continuously and generously until medical assistance arrives).
- Loosen the player's clothing at once.
- Place player in a prone position in the shade.
- Apply ice to head and body (or whatever means are available to providing cooling).



# FLUID PLAY



## HYDRATION TIPS FOR TENNIS PLAYERS

**Drink cool water or sport drinks during play. Sports drinks are especially helpful during long matches, in hot weather and for recovery after play.**

**Use a similar hydration routine before, during and after practice.**

### BEFORE PLAY

**Drink 12-16 ounces about 1 hour before play begins.**

Drink fluids often throughout the day.

Prepare at least 2 quarts (64 ounces) to drink during play.

Sports drinks are preferable for long matches or during play in hot weather.

### DURING PLAY

**Drink 4 to 8 ounces (4 to 8 normal swallows) after the warm-up and during every changeover.**

Many players like to drink a sport drink and water, with an emphasis (e.g., 2:1) on the sport drink.

For some players, fluid requirements may even be higher in very hot or humid environments.

### AFTER PLAY

**Weigh yourself before and after play and drink about 20-24 ounces of fluid for every pound of post-play body weight deficit.**

Immediately begin to replace fluid, electrolytes and carbohydrates with water, other fluids (e.g., juice, sport drinks, etc.) and food. Sport drinks are very effective if you are going to play again soon.

Consider adding salt to your food and/or drinks if sweat losses were extensive.



**SOUTHWEST**

# **USTA League Tennis Regulations**

## **Interpretation of Implementation of the Set or Match Tie-break in Lieu of a Third Set**

In a match where players or teams split sets, the set or match tie-break in lieu of a third set shall be played and scored in the following manner:

### **PLAY:**

The tiebreak shall be played according to the current RULES OF TENNIS and TOURNAMENT REGULATIONS with the following exceptions:

In a doubles match, partners may change sides of court for service return just as they would be allowed in a third set. Once the change is made, they will continue to play that side of the court for the remainder of the tiebreak.

In a doubles match, the order of serving and receiving within a team may be altered, as in the beginning of each set. Once the change in order of serve is made, they will continue to serve in that order throughout the remainder of the tiebreak.

### **SET BREAK:**

A **Set Break** of a maximum of 120 seconds may be taken by any of the participants at the conclusion of the first and second sets.

### **SCORING:**

At local or championship competition, the scorecard should be recorded in the following manner 6-4, 3-6, 1-0. The winning team should be circled.

The winner of the third set shall be credited with **a set won and a game won.** (2.03C)

The loser of the third set shall be credited with **a set lost and a game lost.** (2.03C)

Should the "Procedures in the Event of a Tie" go to GAMES, 2.03H(3), only the actual number of games played will be counted.

Example: With a score of 6-4, 4-6, 1-0, the winner shall be recorded with 10 games lost and the loser shall be recorded with 11 games lost.

### **NUMBER OF MATCHES SCHEDULED AND REST:**

Events using the Set or Match tiebreak may schedule no more than three matches per day per team. A minimum of 30 minutes rest will be provided between matches. If a team/player enters more than one Division or event then these limitations shall apply separately to each.

**COACHING:** Coaching is not permitted at any time during a match that uses the set or match tiebreak in lieu of a third set

TO: Team Captains  
League Championships

FR: Section League Coordinator



### **Grievance & Appeal Procedures**

#### **NTRP DISQUALIFICATION & REVIEW PROCEDURES**

The following guidelines and procedures will be used during this championship. Please review carefully.

**GRIEVANCE** (*Written formal complaint regarding an alleged violation of a regulation or procedure.*)

**3.03 C(1)** All complaints alleging a violation during championships competition shall be in writing and delivered to the duly appointed site director within thirty minutes of completion of the team match, or prior to the commencement of the next team match involving the individual or team, whichever occurs first.

**3.03 E(1) NTRP Grievance** Players who enter the USTA League by inappropriately self-rating at an NTRP level lower than the player's actual skill level is considered to have violated the standards of good conduct, fair play and good sportsmanship. These players may be subject to a NTRP grievance.

Complaints regarding self rate issues are handled under Grievance and Appeal Procedures.

Please take the time to review the balance of **2.02D** (Championship Procedures) to familiarize yourself with the process.

**Forms may be obtained from the site director or the Section League Coordinator.**

**GRIEVANCE APPEAL** (*Request for reconsideration of a previous decision determination or finding.*)

Any party to the complaint may file an appeal.

**3.04A(3)** The party appealing shall file written notice of appeal with the appropriate coordinator or designee, who shall send to the: Chair of the appropriate Grievance Appeal Committee and shall, Chair of the Grievance Committee whose decision is being appealed; Local, District or Section League Coordinator; and to the other party(ies) involved in the complaint.

**Forms may be obtained from the site director or the Section League Coordinator.**

#### **NTRP DISQUALIFICATION**

**For 2012, Year-end Computer (C) or Benchmark (B) players are not subject to dynamic NTRP disqualification. Players with NTRP published level followed by A (appeal-all), S (self-rated), M (mixed exclusive), T (tournament exclusive), D (dynamic rating-usually an Early Start Rating moved down) in the Adult and Senior divisions are subject to Dynamic Disqualification.**

**2.04B(2) Championship NTRP Disqualification:** The USTA Southwest Section shall utilize the following option at each championship event:

**2.04B(2)a** Run dynamic calculations and produce ratings throughout the championship. Through the conclusion of the championship event, notify and disqualify any player that meets the criteria for NTRP disqualification and reverse appropriate matches played.

Disqualified players will be notified by the Section League Coordinator or designee and have the right to a review in accordance with procedures in 2.04C – *NTRP Disqualification Review Procedures*.

**NOTE:** Disqualified players will be notified immediately by the administrator and have the right to review in accordance with procedures in **2.04C**

#### **NTRP DISQUALIFICATION REVIEW PROCEDURE**

**Forms may be obtained from the site director or the Section League Coordinator.**

**2.04C(1)** Reviews are considered based solely on missing or incorrect information.

**2.04C(3) Championship.** If the team captain or the player disqualified during or after the conclusion of championship competition desires a review of the disqualification, he/she must request, in writing, a review before the NTRP Review Committee of the nearest available jurisdiction within the deadline set by the chair of the championships committee.

**2.04C(4)** The request for a review shall be delivered to the chair of the NTRP Review Committee. A review shall be held as soon as reasonable.



# Team Confirmation Form

Fax your Team Confirmation to:  
 USTA Southwest Section  
 Attn: Senior League Section Championships  
 By July 1, 2012  
 FAX 480-289-2701

District		Team Number		NTRP Level	
Division	Adult				

Captain Name	
Co Captain Name	
Captain Cell Phone	
Co Captain Cell Phone	
Captain Email	
Co Captain Email	

REMINDER: ALL PLAYERS MUST REGISTER  
 ONLINE BY CLICKING THE REGISTRATION  
 LINK AT [WWW.SOUTHWEST.USTA.COM](http://WWW.SOUTHWEST.USTA.COM)





## Let the Games Begin!

You're Invited to the London 2012 Olympic Player Party!

Come dressed as your favorite Olympic Athlete or make up  
your own Olympic Team!

Lets cheer on Team USA as we celebrate the start of the  
2012 Olympics at our Adult League Section Championships  
Player Party

Wyndham El Paso Airport—Ballroom  
Saturday, August 4, 2012 from 6:00pm to 9:00pm  
Food served at 6:30pm

Music—Cash Bar—Appetizers—Door Prizes—Best Dressed  
Prizes—Photo Booth

## SPONSORS

USTA Southwest would like to express our sincere appreciation to our Section and USTA League sponsors who are helping us to promote and grow the game of tennis in the Southwest!

Please support the following businesses as they are supporting tennis in the Southwest.

### Official Tennis Retailer of USTA League Tennis

All About Tennis - [www.allabouttennis.com](http://www.allabouttennis.com)

Owned and operated by tennis players, All About Tennis is Arizona's largest tennis retail store. Located in Scottsdale, Ariz.



### Official Medical & Sports Therapy Equipment Provider of USTA Southwest

Active Forever - [www.activeforever.com](http://www.activeforever.com)

*(use code USTASW when purchasing and we receive 5% kickback to support tennis programs here in the Southwest!)*

The Scottsdale-based company provides medical equipment and supplies for independent living through mobility, low vision aids, power scooters, wheelchairs, rollators, fitness and physical therapy products, orthopedics, exercise equipment, diabetes supplies, as well as many other medical devices.



### Official Ball of USTA Southwest League Tennis

Penn – [www.pennracquet.com](http://www.pennracquet.com) (BALL)

Head/Penn is the national sponsor of USTA Leagues and has been for almost a quarter of a century. They provide balls for all of our USTA Section League Championship events, and are the No. 1 selling tennis ball in America.



### Official Yogurt of USTA League Tennis

Stonyfield Farm - [www.stonyfield.com](http://www.stonyfield.com)

**Stonyfield Farm**, the world's leading organic yogurt maker, is the Official Yogurt of USTA League. Stonyfield's organic business helps to support hundreds of family farms and keeps over 200,000 acres free of persistent pesticides and chemicals commonly used on nonorganic farms and known to contaminate soil, drinking water, air and food.



### Official Tennis Travel Package Partner of USTA Southwest

Championship Tennis Tours - [www.tennistours.com](http://www.tennistours.com)

Since 1987, this Scottsdale-based business has been serving tennis fans and enthusiasts with personalized and customized travel packages to the world's premier tennis events. Championship Tennis Tours handles travel, ticketing and really works to make your travel experience to Grand Slam events or other top-flight ATP or WTA Tour events across the globe an experience to remember.

*USTA Southwest members receive a special discount when they purchase and for mentioning the USTA.*



**Clif Bar & Company** is an American company that produces energy bars and other all natural and organic food targeted to people with active lifestyles. Clif Bar has graciously donated healthy bars for our players, coaches, and spectators though out the Sectional Championships.

Please support Clif Bars as a thank you for their support of USTA Leagues. For more information go to [www.clifbar.com](http://www.clifbar.com).

