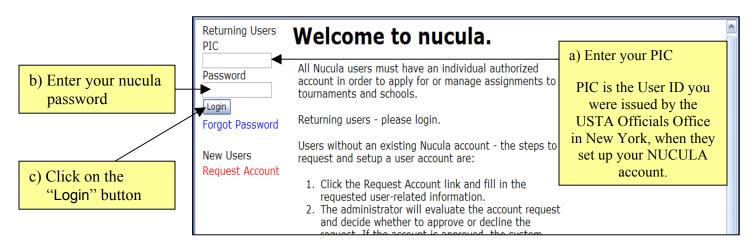
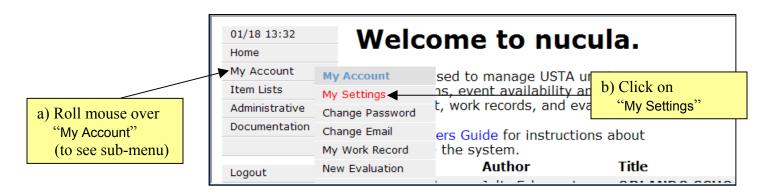
## View/Modify "My Account"

To view and/or modify your account settings including your Personal Data, Email Address, and Password. You can also view your Certifications, Availability (and status), Evaluations entered by T/Es, Incident Reports (entered by others), and your current Work Record.

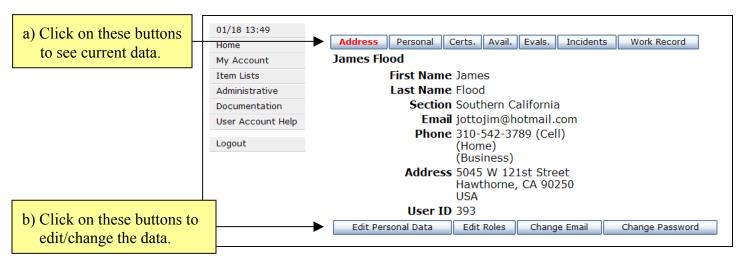
## Step 1 – Log in to NUCULA: https://tumps.usta.com/nucula/ (note: no www)



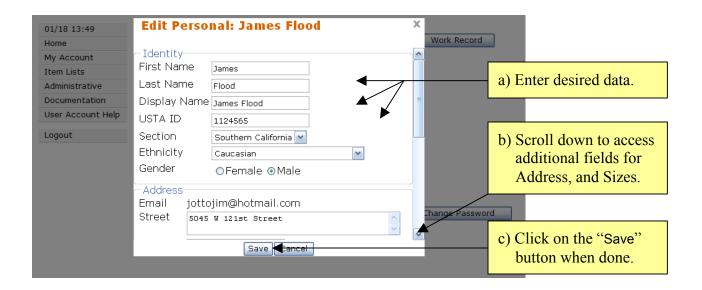
Step 2 – Select "My Settings" from the "My Account" menu (to see your current settings)



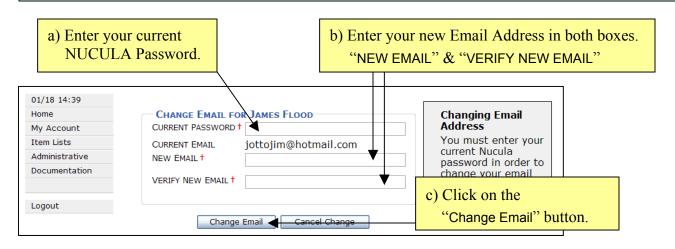
Step 3 – Click on buttons at top of page to view current data. Click on buttons at bottom to make changes.



## Step 4a – If you click on the "Edit Personal Data" button, this screen will appear:



## Step 4b – If you click on the "Change Email" button, this screen will appear:



Step 4c – Click on the "Change Password" button, this screen will appear:

