

## BECOMING A USTA OFFICIAL: THE CERTIFICATION PROCESS

*Welcome ... You are needed ...*

*to ensure that a tennis match is conducted under the fairest possible conditions!*

To become a certified USTA Tennis Official please review the following **Requirements, Steps, and Resources**.

Listed are the **REQUIREMENTS** for becoming a Tennis Official:

- United States Tennis Association: Be a current member in good standing
- Safe Play Training/Background Check: Pass (verified every 2 years in even years)
- Provisional USTA Umpire: Complete the required online training modules
- Nucula Account: Requested and established online (personal tennis officiating account)
- Vision Testing: 20/20 vision either corrected or uncorrected (every 2 years in odd years)

Follow these **STEPS**:

1. **CONTACT:** Prior to completing the steps below, contact your District Chair of Officials. Contact information for District Chairs in the Midwest Section can be found at [www.midwesttennisofficials.org](http://www.midwesttennisofficials.org). Provide your District Chair with your legal name (used on your USTA Membership and Nucula Account), birth date (if less than 18 years of age), mailing address, phone number(s) and USTA membership number and expiration date. Your District Chair will instruct you on how to proceed and answer any questions you might have. They will stay in contact with you throughout the process.
2. **SAFE PLAY TRAINING/BACKGROUND CHECK:** Complete Safe Play Training online, which will include submitting and passing a criminal background check. Both can be done at: [www.usta.com/About-USTA/background\\_screening\\_program/](http://www.usta.com/About-USTA/background_screening_program/)
3. **PROVISIONAL UMPIRE TRAINING:** Complete the required online training modules found at: [www.usta.com/About-USTA/Officials/schools\\_and\\_training/](http://www.usta.com/About-USTA/Officials/schools_and_training/)
4. **NUCULA ACCOUNT:** Upon completing the previous steps you will need to apply for a Nucula Account at: <https://tumps.usta.com/nucula/>. Just click "Request Account" and provide the required information. This will be your tennis officiating data account.
5. **GETTING ON COURT:** Contact your District Chair of Officials for specific details.

These **RESOURCES** will help you complete and learn more about becoming an USTA official:

- The USTA national web site: [www.usta.com](http://www.usta.com)
- The Midwest Tennis Official's web site: [www.midwesttennisofficials.org](http://www.midwesttennisofficials.org)
- S&H, the official USTA apparel company: [www.sandhuniforms.com/store/ustaofficials](http://www.sandhuniforms.com/store/ustaofficials)  
The USTA uniform: khaki shorts/pants, predominately white tennis shoes, and the USTA national polo shirt. The shirt and other USTA apparel are ordered from this site. A stopwatch and measuring device will also be required.
- Friend At Court: [https://assets-ssl.usta.com/assets/1/15/2016fac\\_full.pdf](https://assets-ssl.usta.com/assets/1/15/2016fac_full.pdf)  
This is the USTA Handbook of Tennis Rules and Regulations (*FAC*). A copy may be purchased on the USTA.com web site. Once certified you will receive a copy free in the mail each year.