

Team Management Tool:

Make Managing Your Team Easier

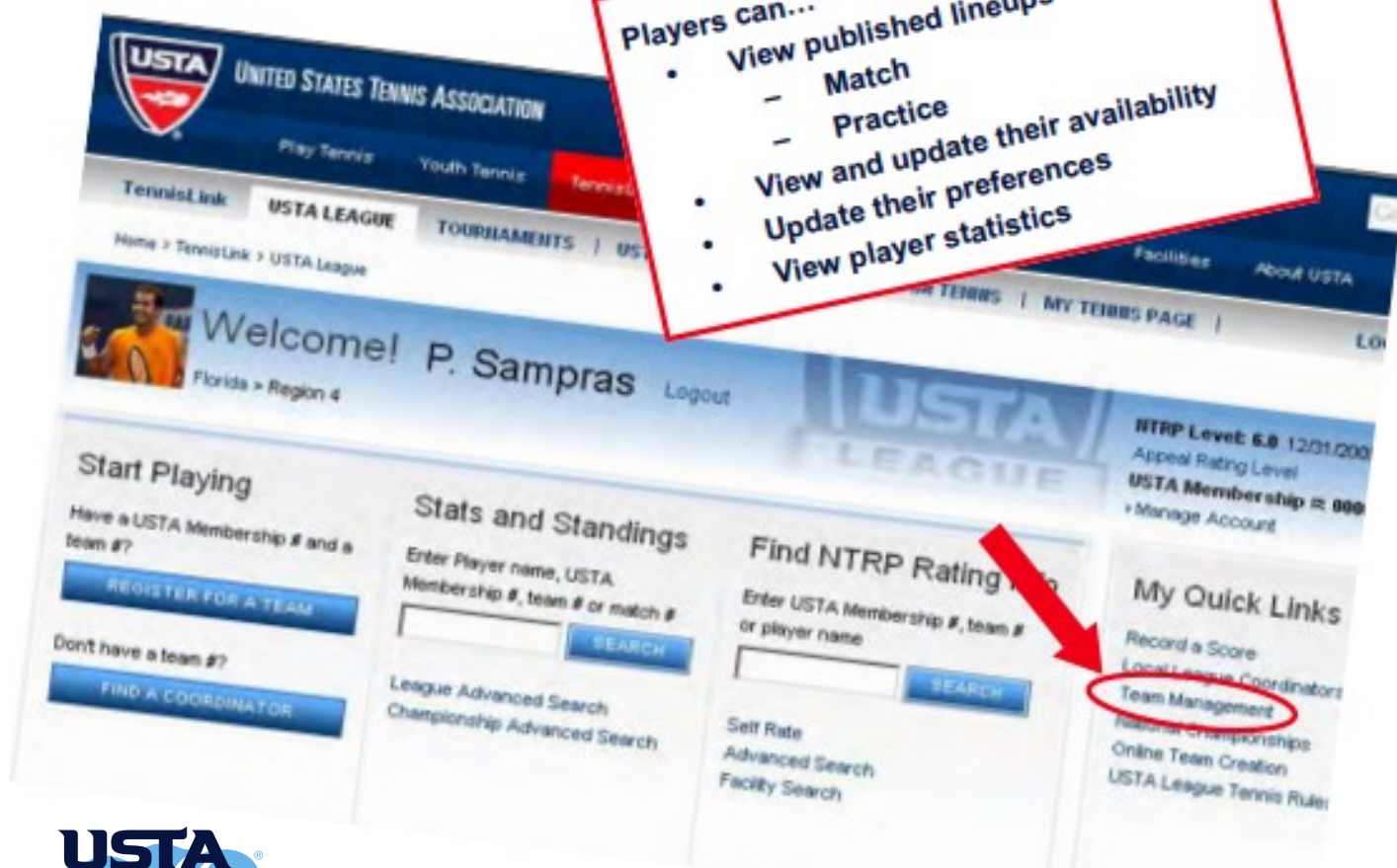
TennisLink provides this tool to enhance the USTA League experience.

Some highlighted features include:
Captains can...

- Build lineups
 - Match
 - Practice
- View & update player availability
- View player preferences & statistics
- Create match announcements

Players can...

- View published lineups
 - Match
 - Practice
- View and update their availability
- Update their preferences
- View player statistics



HAWAII PACIFIC

hawaii.usta.com/leagues

TennisLink for Captains

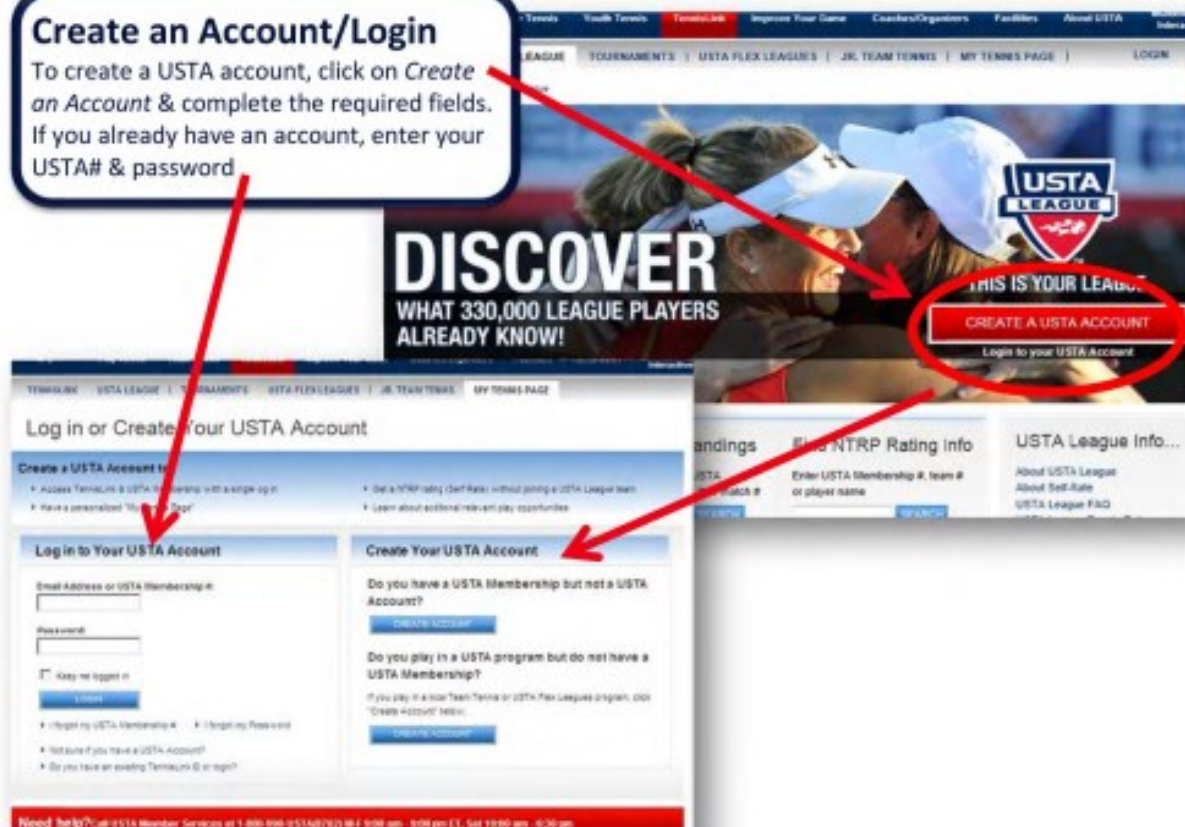
USTA TennisLink

In order to perform various tasks related to your job as a team captain, you will need to have a USTA account. Once on the main TennisLink screen, you will click on *Create a USTA Account* or sign in if you already have an account. The screen on the right is located at www.tennislink.usta.com/LEAGUES/Common/



Create an Account/Login

To create a USTA account, click on *Create an Account* & complete the required fields. If you already have an account, enter your USTA# & password



TennisLink Welcome Page

Once logged in, your Welcome screen will display. It is from this page that you will access all the team functions necessary to manage your team. The next pages in this document will provide instructions on the most frequently used options.

Welcome Page

Listed below are some of the essential functions that may be accessed from this screen.

Stats & Standings:

Use this option to locate specific information on a player, team, or match.

Find NTRP Rating Info:

Use this option to determine the NTRP rating of a player.

My Quick Links: Here you can use Team Management Tool, create Teams online, access USTA regulations and get LLC contact information.

Register For A Team:

Use this option when you are trying to register for an upcoming league.

Find a League:

Interested in playing USTA League Tennis but not sure where to begin. Click here to find a league in your area.

Enter Scores: If you have the match # handy you can enter scores in here.

USTA find yourself in the game™

Youth Tennis College Tennis Adult Tennis **TennisLink** Improve Your Game Coaches

USTA LEAGUE TOURNAMENTS JR TEAM TENNIS USTA FLEX LEAGUES

Home > TennisLink > USTA League

Welcome! Lindsey Keeler Logout
Hawaii Pacific > Oahu

Start Playing
Have a USTA Membership # and a team #?
REGISTER FOR A TEAM
Don't have a team #?
FIND A LEAGUE

Stats and Standings
Enter Player name, USTA Membership #, team # or match #
SEARCH
League Advanced Search
Championship Advanced Search
Need to enter or confirm scores?
ENTER SCORES

Find NTRP Rating Info
Enter USTA Membership #, team # or player name
SEARCH
Self Rate
Advanced Search
Facility Search

My Quick Links
Find a League
Local League Coordinators
Team Management
National Championships
Online Team Creation
USTA League Tennis Rules

Team Information

Working again from the Welcome page, click on your team name. The screen on the next page will display list your team name, facility, captain and flight. It is from this screen that you will perform the majority of your tasks as captain.

My Teams Teams Following

Year	Team	League	Flight
2014	Dax & Bella	2014 Tri-One Doubles	4.5 Women

Team: Dax & Bella [Link to this Page](#)

Section: USTA/HAWAII District/Isle: OAHU League: 2014 Tri-One Doubles Flight: 4.5 Women
Captain: Co-Captain: Facility: Beretania Tennis Club 1325 Victoria St Honolulu HI 96814 League Date: 09/14/2014 - 11/16/2014

Admin Message:

Team Summary Match Summary Match Schedule Player Roster Captain's Report

Team Standings

Match Win Criteria: Team Wins

Team Name	Wins*	Losses	Indiv. Wins	Indiv. Losses	Sets Won	Games Lost
Dax & Bella	6	2	6	2	6	61
Kapakahiki	6	2	6	2	9	95
Still No Pressure	3	5	3	5	11	
YOURS!	2	5	2	5	12	79
Simply Smashing	2	5	2	5	10	66

Team Matches

Mouse over the date field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score

Date	Opponent	Result	Date	Opponent	Result
9/21/2014	Simply Smashing	Won 1-0 Confirmed	10/26/2014	Simply Smashing	Won 1-0 Confirmed
9/28/2014	Kapakahiki	Lost 0-1 Confirmed	11/2/2014	Kapakahiki	Won 1-0 Confirmed
10/5/2014	YOURS!	Won 1-0 Confirmed	11/9/2014	YOURS!	Won 1-0 Confirmed
10/12/2014	Still No Pressure	Lost 0-1 Confirmed	11/16/2014	Still No Pressure	Won 1-0 Confirmed

R-Rescheduled

Players

Player Name	NTRP	Player Name	NTRP	Player Name	NTRP
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Team Information

The Team page is divided into three sections. The header displays team name, facility, captain and flight details. Team Standing: lists all the teams in the flight and their standing. Team matches: lists matches and their results. Player lists: the players on this team & their rating.

Tabs across the center allow you to access:

- Match Summary
- Match Schedule
- Player Roster
- Captains Report

Tip: Hover your mouse over the date of the match of your choice and access score entry, view score and blank scorecard links.

Team: Blurred Lines

Follow This Team

Section USTA/HAWAII	District/Area OAHU	League 2014 Ekolu League	Flight 10.0
Captain Lindsey Keeler 808-585-9534 keeler@hawaii.usta.com	Co-Captain	Facility	League Date 09/06/2014 - 11/22/2014
Admin's Message:			
Captain's Message:			

Team Summary

Match Summary

Team: Blurred Lines

Follow This Team

Send to Excel

Print

Report

Section USTA/HAWAII	District/Area OAHU	League 2014 Ekolu League	Flight 10.0
Captain Lindsey Keeler 808-585-9534 keeler@hawaii.usta.com	Co-Captain Michelle S. Luxton 808-228-8850 msluxton@gmail.com	Facility	League Date 09/06/2014 - 11/22/2014
Admin's Message:			
Captain's Message:			

Team Summary

Match Summary

Match Schedule

Player Roster

Captain's Report

Match Summary by Team Report As of 12/11/2014 2:10 PM EST

i Mouse over the Match ID field to take action on the match. View

USTA Section	USTA District	Local League
USTA/HAWAII	OAHU	2014 Ekolu League

Match ID	Schedule Date	Schedule Time	Home Team	Team ID
1004338170	9/7/2014	12:00 AM	Oahu Ninjas	2004995465
1004338174	9/21/2014	2:00 PM	Blurred Lines	2004989630

Match Schedule by Team Report As of 12/11/2014 2:11 PM EST

i Mouse over the Match ID field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score

USTA Section	USTA District	Local League / League Type	Team NTRP/Gender	Flight Name
USTA/HAWAII	OAHU	2014 Ekolu League	10.0/X	10.0

Match ID	Schedule Date	Schedule Time	Home Team	Captain/Phone	Visiting Team	Captain/Phone	Facility/Match Site
1004338170	9/7/2014	12:00 AM	Oahu Ninjas	Miyuki S. Haught	Blurred Lines	Lindsey Keeler	TBA

Captain's Message:

Team Summary

Match Summary

Match Schedule

Player Roster

Captain's Report

Player Roster By Team Report As of 12/11/2014 2:17 PM EST

Team Name	Team Number
Blurred Lines	2004989630

USTA Section	USTA District
USTA/HAWAII	OAHU

Facility Name
Independent

Captain Name	Captain Home Phone	Captain Address	Captain E-Mail Address
Lindsey Keeler	808-585-9534		keeler@hawaii.usta.com

Usta#	Expiry Date	Player	Player ID	Address	Phone no	NTRP/Rating Date	Matches Played	Wins by Default
919622389	3/31/2015	Lindsey Keeler	11		808-585-9534	4.5 B 12/31/2013	2	0

Team Information

The Match Summary tab lists all of the teams matches and the results.

The Match Schedule tab lists team matches including captains' phone number.

Team Information

The Player Roster tab lists the players on the team including their USTA #, address, phone number, NTRP rating and matches played. By clicking on a player name you can view details of their match record.

The Captain's Report lists all of the contact information for every team captain in your league and level.

Flight	USTA Section	District/Area	League
10.0	USTA/HAWAII	OAHU	2014 Ekolu League

Match #1004338170 Match Win Criteria: Team Wins Scoring Format: 3 rd Set Tie Break	Oahu Ninjas Team ID: 2004995465 Date Scheduled: 9/7/2014 12:00 AM	vs.	Blurred Lines Team ID: 2004989630
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Home Team	Visiting Team
1 Male Doubles Scoring Format: 3 rd Set Tie Break Name: <input type="text"/> Vs. Name: <input type="text"/> Name: <input type="text"/> Name: <input type="text"/> Date: <input type="text"/> Winner <input type="radio"/> Winner <input type="radio"/> Status: <input type="text"/>	1 Female Doubles Scoring Format: 3 rd Set Tie Break Name: <input type="text"/> Vs. Name: <input type="text"/> Name: <input type="text"/> Name: <input type="text"/> Date: <input type="text"/> Winner <input type="radio"/> Winner <input type="radio"/> Status: <input type="text"/>
1 Mixed Doubles Scoring Format: 3 rd Set Tie Break Name: <input type="text"/> Vs. Name: <input type="text"/> Name: <input type="text"/> Name: <input type="text"/> Date: <input type="text"/> Winner <input type="radio"/> Winner <input type="radio"/> Status: <input type="text"/>	

Oahu Ninjas Members in Home Team:

(11)Haught, Miyuki S. [4.5] (12)Van den Bergh, Aglae [5.0] (13)Peterman, Shane M. [4.5] (14)Kinberg, Kim [5.0]
 (15)Ching, Torin [5.0] (16)Schumacker, Alec R. [5.0] (17)Zorec, Natasa [5.0] (18)Ma, Rong [5.5]
 (19)Katras, Margie B. [4.5] (20)Zannoni, Andrea [5.5] (21)Kelley, Jennifer [4.5] (22)Huynh, Quoc T. [5.0]
 (23)Trimarchi, Leonardo [4.5] (24)Park, Thomas [4.5]

Blurred Lines Members in Visiting Team:

(11)Keeler, Lindsey [4.5] (12)Surratt, Amy M. [4.5] (13)Selegear, Jane [5.0] (14)Aikawa, Kana [4.5]
 (15)Bode, Hendrik [5.5] (16)Jobe, Ikaika [5.5] (17)Trujillo, Ryan C. [4.5] (18)Grimmer, Jeffrey R. [4.5]

Example of a Blank Scorecard

Captains should print a scorecard before each match to exchange. The scorecard provides your team match Home and Visiting team information and spaces to write in players' names and scores. At the bottom is a current roster for both teams. Players must be registered in TennisLink prior to playing their first match. It is recommended that both captains exchange lineups with each other at the same time. Once line-ups are exchanged, no changes may be made. (Please refer to rules and regulations for specific information on player substitutions.)

Team Matches						
<i>Mouse over the date field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score</i>						
Date	Opponent	Result	Date	Opponent	Result	
9/7/2014	Oahu Ninjas	Not Played	10/19/2014	Oahu Ninjas	Lost 1-2 Confirmed	
9/21/2014	Blurred Lines	Lost 1-2 Confirmed	11/2/2014	KRC Ekolu 10.0	Won 2-0 Confirmed	
9/28/2014	Oahu Ninjas	Lost 0-3 Confirmed	11/9/2014	Oahu Ninjas	Lost 1-2 Confirmed	
10/12/2014		Won 2-1 Confirmed	11/23/2014	KRC Ekolu 10.0	Lost 0-3 Reported	

Players

Report Scores

Captains must input the final scores within 72 hours of play. The winning captain is responsible for entering scores. Click on the team and under Match Summary hover over the date of the match you would like to enter scores. A box will appear, click on the Enter Scores link.



HAWAII PACIFIC

Report Scores

Report the scores as each individual line was won. Example: Your team wins 2 of 3 lines. Your team lost Mixed Doubles, you should not report the score 4-6, 4-6. You should report it 6-4, 6-4 and select the winning team by clicking the Winner button.

- If your league is using a Match tiebreaker, then report the 3rd set as 1-0.
- If the match was completed, then select Complete.
- If the match was started & a player had to retire due to injury/illness, enter whatever the score of the match when player retired, then select Retired.
- If a team has to forfeit a match, you would select Default. Do not select players for a team that is defaulting. Only select the names of players who are receiving the "win by default".
- If both teams have to forfeit a match, you would select Double Default.
- Once you report the score, the other captain should confirm.

Always have both captains sign each others scorecards, to ensure accuracy.

Enter Scores

Flight
10.0USTA Section
USTA/HAWAIIDistrict/Area
OAHULeague
2014 Ekolu League

Match #1004338170 in 2014 Ekolu League - 10.0

Match Win Criteria: Team Wins

Date Scheduled: 09/07/14 12:00 AM		Date Match Played:		
	HOME TEAM Oahu Ninjas Team #: 2004995465	VISITING TEAM Blurred Lines Team #: 2004989630	FINAL SCORE 	MATCH STATUS
Male Doubles #1 12:00 AM	Scoring Format: 3rd Set Tie Break <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> Winner <input type="radio"/> </div>		<div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div>	Completed ▼
Female Doubles #1 12:00 AM	Scoring Format: 3rd Set Tie Break <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> Winner <input type="radio"/> </div>		<div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div>	Completed ▼
Mixed Doubles #1 12:00 AM	Scoring Format: 3rd Set Tie Break <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> <input type="text" value="- select player -"/> vs. <input type="text" value="- select player -"/> </div> <div> Winner <input type="radio"/> </div>		<div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div> <div> <input type="text"/> - <input type="text"/> </div>	Completed ▼