



NEOTA – Officials Committee Policies

Board Approval Date: 04-21-2015

Committee Purpose/Goal: The purpose of the Officials Committee is to recruit, train, evaluate, and certify USTA officials for all levels of tennis officiating within the guidelines of the ITF (International Tennis Federation), the USTA, and the ITA (Intercollegiate Tennis Association) as well as to assign officials to events as needed in the district.

Policies: The following are the policies of the Committee. If any of these policies are in conflict with District bylaws (the “Bylaws”), the Bylaws shall prevail.

- 1. Committee Membership.** Purpose: Define the composition of the committee so that it can achieve its stated mission and purpose.
 - 1.1.** The chairperson shall be the District Head of Officials. The primary duty of the chair is to assign officials to NEOTA events based upon the official’s availability.
 - 1.2.** The size of the committee will be 3-5 members.
 - 1.3.** All committee members shall be NEOTA members in good standing.
- 2. Voting.** Majority to rule on all issues regarding officials to include fees, working conditions and grievances towards an official.
- 3. Certification.** Purpose: Define certification requirements for officials so they are trained and prepared to do their jobs.
 - 3.1.** Take and pass the Officials and ITA (for collegiate events) tests annually.
 - 3.2.** Submit a vision form in odd-numbered years.
 - 3.3.** Complete a background check on the USTA website in even-numbered years.
 - 3.4.** Attend referee school for both Officials and ITA annually. Taking and passing the Referee test is optional. Schools are offered at least once a year within the district but officials may attend national schools outside the district. Costs associated with schools are the responsibility of each official.
- 4. Compensation of Officials.** Purpose: Define the provisions for compensating officials so they are paid consistently and fairly.
 - 4.1. Certification Training:** A stipend of \$100 shall be paid to the Head Official or other designated person who runs an Officials Certification class.
 - 4.2. USTA & ITF Events.**
 - 4.2.1.** Hourly Rate: \$15/hour for Tournament Referees & \$12/hour for Umpires. These rates are to be used for all Junior and Adult events held in the District.
 - 4.2.2.** Daily Minimum: Referees and Umpires must be paid for a minimum of 5 hours per individual official.

4.3. ITA Events.

- 4.3.1. Facility with less than 6 courts: \$150/match
- 4.3.2. Facility with 6 courts or more: \$125/match