

Coach/Team Parent Responsibilities

1. Read and follow the written league format and rules. Be prepared to clarify rules for players. Communicate with team members before the match begins to ensure knowledge of rules.
2. After the schedule is published on TennisLink, it is your responsibility to distribute the schedule to each player on the team.
3. Have players fill out and return to you the Emergency Information and Release Form to keep on hand at all matches.
4. Contact players several days prior to the match to ensure their attendance. All matches must be cancelled with 24 hour notice or the defaulting team is responsible for paying for the lost court time. Please see the Policy for Cancelling Matches for further information.
5. Find other parents from the team who want to volunteer (bring snacks and/or drinks, carpooling, etc.) or can take your place in case you cannot attend a particular match. Please try to find a replacement who knows the rules and format of the game.
6. Work cooperatively with opposing coaches. Please contact the opposing coach with any major changes at least 24 hours prior to the scheduled match.
7. Use published rules and guidelines to complete match day rosters/score cards. Rosters/ Score Cards must be completed and exchanged by the opposing coach before match play begins and signed at the completion of the match by both team parents/coaches.
8. Make sure players are ready and waiting to take the courts on schedule throughout the match and are playing in correct positions according to roster.
9. All coaches are responsible for marking the time on and time off the court on the score card for each match to ensure the team match stays on schedule and all individual matches are scored fairly. If a team match goes over the 1 ½ hour time limit, the facility has the right to ask all participants to vacate the courts if they have other matches scheduled.
10. Coaches should be prepared to control poor behavior when necessary and to ensure sportsmanship behavior from all players.
11. Coaches are responsible for making sure all players know and are following the proper format and rules.
12. Coaches are responsible for periodically confirming recorded game scores during the match with the opposing coach; the home team coach is responsible for reporting match scores on TennisLink at the conclusion of play.