

AUTOMATED APPEAL IN TENNISLINK

Phase I - Implementation

Appeal under “FIND A RATING”

Who Can appeal?

- 1) Computer rated players – Up or Down
- 2) Mixed Exclusive – Up or Down
- 3) Self-rate who wish to move UP only
- 4) Administrators can MOVE-UP self-rates who struck out while playing at higher level

What must be referred/heard by the Section or their designee?

- 1) Self-rated who wish to move DOWN
- 2) All medical appeals
- 3) Already APPEALED ratings
- 4) ROSTER CHANGES must be done at the section or designee level when needed

No Championship Benchmarks may be appealed.

Logging on to TennisLink is not necessary as long as the individual appealing knows the USTA number and Zip code of the membership.

Individual must put in their USTA # in order to see the “Appeal Rating” option.

The image contains three screenshots of the TennisLink website interface. The top screenshot shows the search page with two options: 'Search By Member Number' and 'Search By Player Name'. A red arrow points from the 'Search By Member Number' section to a yellow callout box. The middle screenshot shows a table of NTRP ratings for member number 919653749, with a red arrow pointing to the 'Appeal Rating' link in the 'Rating Type' column. The bottom screenshot shows the 'Pre-Authorize Auto Appeal' form, which has a field for 'Player USTA #' containing the number 91920020 and an empty field for 'Enter Player Membership Zip Code'.

“Appeal Rating” option will be visible ONLY IF the rating can be appealed through “Find A Rating.”

Client must search by USTA# in order to see appeal option.

CLICK on “Appeal Rating”

Name	Gender	City	State	Year End Rating	Year End Rating Date	Rating Type
Bisk, Richard L.	M	Stanford	CT	3.0	12/31/2006	B Appeal Rating

Key to Type of Rating
S - Self-rate or Medical Appeal
A - Appeal
B - Benchmark - advanced to playoff or champions
C - Computer

Individual must enter their zip code as it appears in Membership records.

Client will be asked if they wish to appeal

Up or Down

We selected to appeal
DOWN

If requested by
Captain/Administrator, they
must provide their USTA#.

Click **SUBMIT**

The next screen indicates
whether the appeal is

Granted

or

Denied.

If **DENIED** there is an explanation
provided based on the Regulations and
NTRP Methodology reasons for granting
an appeal.

Automated Appeal Entry [Click here for more information about the automated appeal process](#)

Current Player Information

Player USTA#:	919653749	Player Name:	Richard L. Bisk		
Player City:	Stamford	Player State:	CT		
Rating Date:	12/31/2006	Rating Level:	3.0	Rating Type:	B

Appeal Request
Appeal rating up or down, and indicate below who is appealing rating. Self-rate auto appeals can only be appealed up.

Select to Appeal Rating Up or Down:

Up
 Down

Requested By

Player
 Captain/Coordinator Enter Captain/Coord. USTA#:

Key to Type of Rating

- S - Self-rate
- A - Appeal
- B - Benchmark - advanced to playoff or championship round
- C - Computer
- D - Dynamic
- M - Mixed Exclusive Year-end Rating
- T - Tournaments

Client may review REASONS
appeal will be granted

Automated Appeal Decision

Automated appeal requested down for Gail G. Marx is granted!

Appeal requested by Gail G. Marx

Rating Before Appeal
HTRP Level: 3.5 HTRP Rating Type: C

Rating After Appeal
HTRP Level: 3 HTRP Rating Type: A

Please note, in rare cases a change to a player's rating may result in the player reaching the HTRP disqualification level, according to the USTA HTRP Computer Rating system procedures.

Your Email Address:

Automated Appeal Decision

Automated appeal requested down for Gail G. Marx is denied. Senior player cannot be granted an automated appeal at this time, because their NTRP computerized rating is more than .10 from their next Play level down.

Appeal requested by Gail G. Marx

Rating Before Appeal
HTRP Level: 3.5 HTRP Rating Type: M

Rating After Appeal
HTRP Level: 3.5 HTRP Rating Type: M

If there are extenuating medical circumstances that would justify a reconsideration, please contact your Section or District office. There are no other reasons for an appeal to be filed.

Please note, in rare cases a change to a player's rating may result in the player reaching the HTRP disqualification level, according to the USTA HTRP Computer Rating system procedures.

Your Email Address:

Client can receive an e-mail confirmation of the appeal by providing address.

CLICK **OK**