



USTA Atlanta Adult 18 & Over League Registration Information Summer 2016 League Season (May 2015 – August 2015)

Summer 2016 League Information and Dates

- Division Levels: Playing levels offered by USTA Atlanta are 2.5, 3.0, 3.5 Low (local league only – no state advancement), 3.5, 4.0 Low, 4.0, 4.5 Low (men only local league only), 4.5 and 5.0+.
- 3.5 Low (Men and Women) and 4.5 Low Men's Division Level: USTA Atlanta offers a 3.5 Low men's and women's league and a 4.5 Low division for the **men's league**. Since Atlanta will be the only CTA providing these division levels, these are local leagues only and teams cannot advance past the city level (no state tournament). The 3.5 Low and 4.5 Low league will work parallel to the 4.0 Low league, and captains will be required to ensure their players are eligible for all low level teams by viewing the eligibility Lists on www.ustaatlanta.com > Rating > Check Your Rating.
- 5.0+ Division Level: The 5.0+ division level will consist of 5.0 players and no more than two 5.5 players. The 5.5 players must play the 1 position (either 1 singles or 1 doubles). If only three lines are played, a 5.0+ team may only have one 5.5 player on the roster.
- Team Match Format: For the 2.5 division level, each team match consists of 1 singles line and 2 doubles lines in a local round robin format. For all other divisions, each team match consists of 2 singles lines and 3 doubles lines in a 7-week round robin format. The 5.0+ format varies between 1 singles and 2 doubles or 2 singles and 3 doubles. Please contact your Program Director to confirm match format for this level.
- Registration Dates: Registration is open Tuesday, March 17, with the deadline for team registration on Thursday, May 7, 2015. **TennisLink will not allow for late team registrations.** Players can be added to teams through midnight the night before the last match of the local round robin season.
- League Registration Fee (per player): The league fee is \$19 per player. All registration is done online. To create a team, visit www.ustaatlanta.com and go to "TennisLink." (Step by step TennisLink instructions are included in this packet.) TennisLink will show the \$14.00 local league fee, \$2.00 USTA Georgia administration fee and a \$3.00 TennisLink fee. **USTA Atlanta only receives the local fee portion.**
- Schedule Availability: Schedules will be available on TennisLink by Monday, May 18 (Weekday Women) and Wednesday, May 20 (Business Women and Men). After schedules are posted, captains will receive an introductory letter from his or her Level Representative and/or Program Director.
- League Start Date: Play begins Thursday, May 28 at 9:00 AM (Weekday Women), Sunday, May 31 at 12:00 PM (Business Women), and Sunday, May 31 at 4:00 PM (Men). For most divisions, teams will be scheduled to have 6 or 7 team matches during the local round robin season.
- Playoffs and Local City Finals: Top teams in each flight will qualify for the playoff bracket in their respective division level. The city finals are scheduled for Thursday, August 13 (Weekday Women), Saturday, August 22 (Business Women) and Saturday, August 29 (Men).
- USTA Georgia Adult 18 & Over State Tournament: City Champions (and some select City Finalists) will be invited to attend the Adult League Tournament in May 2016.
- Contacts:
 - Judy Mapstone. Program Director: (Weekday Women): jspmapstone@gmail.com : 404-314-4114



- Diane Benatar: Program Director (Business Women): dianebenatar@yahoo.com; 770-330-2338.
- Greg Gatti: Program Director (Adult Men): greg.gatti@braves.com 706-593-1429

Team Requirements

- **Forming a Team:** For the 2.5 level, teams need at least 5 eligible players registered by the deadline. For all other divisions, teams need at least 8 eligible players registered by the deadline. Teams need to register at the level of their highest-rated player. *For example, if your highest-rated player is 3.5, then your team needs to register for the 3.5 division level.*
- **Home Facility Requirements:** Teams are required to provide two courts of the same surface at their location. **All facilities must be located in Cobb, DeKalb, Fulton, Gwinnett, or Forsyth County.** Teams located outside these boundaries must contact USTA Atlanta prior to registering to see if they are on a grandfathered facility list. Captains at a new facility should contact USTA Atlanta (770-416-4333 or maegan@ustaatlanta.com) to verify your facility is eligible for the USTA League Tennis program. The following information is required: facility name, address, number of courts and directions from I-285. The team cannot register until the facility is processed. Lights are **required** if a make-up match takes place during the evening.
- **Captain Information:** Captains must have a current email address in order to receive league information throughout the season. As captain, you are responsible for getting all USTA Atlanta information to players. Please ENSURE that your e-mail and phone number are correct on TennisLink.

Player Requirements

- **New USTA Players and/or Self-Rate Players:** New players that do not have a NTRP rating must self-rate using the USTA League Self-Rating Guidelines as found on www.ustaatlanta.com. (Ratings > Self-Rate Guidelines) Individuals are required to answer a series of questions prior to self-rating. **It is strongly recommended that self-rated players register at least 10 days prior to the registration deadline so any appeals can be handled before the close of registration.** If a person has a computer rating generated 3 years ago (2 years ago for 60 and Over), s/he will be permitted to enter a new self-rating.
- **Ratings for the 2016 Summer League:** Returning players must use their March Early Start League (ESL) rating that is published on www.ustageorgia.com. If your name is not on the ESL rating list, then you will use your current 2014 year-end rating as found on <http://tennislink.usta.com>. All players can appeal their ESL rating by completing the appeal form found on www.ustageorgia.com.
- **Ratings for the 3.0 Low League:** 3.0 Low Eligibility Lists can be found at www.ustaatlanta.com under "Ratings > 3.0 Low Eligibility List." The eligibility list is used for 3.0 players whose dynamic rating is within the applicable range to play on the 3.0 Low league. Any 2.5 player is eligible to play in the league.
- **Ratings for the 3.5 Low League:** 3.5 Low Eligibility Lists can be found at www.ustaatlanta.com under "Ratings > 3.5 Low Eligibility List." The eligibility list is used for 3.5 players whose dynamic rating is within the applicable range to play on the 3.5 Low league. Any 3.0 player is eligible to play in the league.
- **Ratings for the 4.0 Low League:** 4.0 Low Eligibility Lists can be found at www.ustaatlanta.com under "Ratings > 4.0 Low Eligibility List." The eligibility list is used for 4.0 players whose dynamic rating is within the applicable range to play on the 4.0 Low league. Any 3.5 player is eligible to play in the league.



- Ratings for the 4.5 Low League: 4.5 Low Eligibility Lists can be found at www.ustaatlanta.com under "Ratings > 4.5 Low Eligibility List." The eligibility list is used for 4.5 players whose dynamic rating is within the applicable range to play on the 4.5 Low league. Any 4.0 player is eligible to play in the league.
- Age Eligibility: Players must be 18 (or turn 18 during the 2015 calendar year) or older in 2015 for the adult league.
- USTA Membership: All players must have a USTA membership that is current through August 31, 2015. To join or renew a membership, go to www.usta.com or call 1-800-990-USTA. Current members can change contact information by calling Membership Services (number above) or emailing at memberservices@usta.com.
- Captains should check with all players before registering them for the team. **Once payment has been made no refunds will be issued.** We recommend that each player be responsible for registering themselves on a team.
- If you need additional players for your team, contact USTA Atlanta at 770.416.4333. We maintain a database of players looking for teams to join.

Other Important Information

- Teams that are formed outside of the USTA Atlanta boundaries (outside of Dekalb, Fulton, Gwinnett, Cobb, and Forsyth) are welcome to participate in the USTA Atlanta adult league (if approved). However, teams outside USTA Atlanta boundaries may be required to travel to more (if not all) matches, and will be grouped with the teams in closest proximities as possible.
- USTA Atlanta will make every effort to group teams within the closest proximities possible. Just because your team is closer to one facility does not necessarily mean you will be grouped in that sub-flight.
- TennisLink allows captains to view the "work in progress" that USTA Atlanta does when putting together schedules. In most cases, teams are shifted around in order to finalize other divisions. **PLEASE NO PHONE CALLS prior to schedules being posted.**



Instructions for Registering a Team **All team requirements must be met prior to starting registration.**

"CREATING A TEAM AND TEAM NUMBER"

- Go to <http://tennislink.usta.com/leagues> .
- All players and captains must create a TennisLink account to create/register for a team. You will be required to login and enter a password to create a team.
- **All Captains must create a new team number each season.** This step creates a team number *and* registers the captain on that team.
 - Select the **"Create a Team Online"**



- Select Section (**USTA/Southern**)
- Select District/Area (**GEORGIA**)
- Select Area (**GA-ATLANTA 2016**)
- Select League for (**USTA ATLANTA SUMMER – Adult 18 & Over**)
- Select Flight (**example: 3.5**)
- Enter Team Name using this format: **Home Courts (Captain's Name)**. An example would be: Hudlow (John Johnson)
- Select your Home Court Facility:
 - When you see Home Courts - Click **"Other Facility"** button.
 - A new screen called **"Facility Locator"** will pop up. In the "Special Search" box, use the arrow to drop down and select **"Atlanta League Facilities."**
 - In the "Facility Name" box and type the first 3 or 4 letters of your facility name (i.e.: Hud for Hudlow) then State and click "Search". **Do not fill in any other boxes.**
 - If your facility does not appear using the name search, take out the 3 letters of your facility and try using the facility zip code. The list may be long but your facility will be here.
 - Once your facility is located, **click on it once**, the Facility Locator screen will close and the facility name will pre-fill on the Online Team Creation page.
- Click **"Create Team."**
- Follow the instructions on the screen for payment.
- **Write down your team number.** Print a copy of your confirmation. You need the team number to give to your players so that they can register on your team.
- If you did not receive a "Congratulations" screen with an invoice number then your team is not registered and the team number that you have is not valid.

"REGISTERING A PLAYER"

- All players must create a TennisLink account to register for a team. You will be required to login and enter a password to register for a team.
- Go to "Register for a Team."
- Enter individual USTA membership number of the player (or players) starting on line # 1.
- **Captains beware!** The USTA number that was used to log into TennisLink will always appear on the first line of the registration screen. Do not register yourself twice!
- Enter your **new** team number for **SUMMER 2016**.
- Enter your phone number. This option will allow you to override your membership information should you wish to use a **cell phone number** as your primary contact.
- Click "Submit."
- If a person does not have a computer rating the system will **prompt a series of questions to declare a self-rating**. Players should self-rate where they believe is correct and not just use the TennisLink assigned minimum level. If you choose a rating for another person and they do not agree with that rating it cannot be changed once a match is played. **If you self-rate for another person and a grievance is filed against that person for playing below their ability level, you may be held responsible as well.**
- Enter the credit card number on the secure site.
- When the confirmation page is displayed, you are registered!



“CHECKING YOUR TEAM ROSTER”

- Go to <http://tennislink.usta.com/leagues>
- Login to your TennisLink account
- Go to the League Tennis tab
- Select your team from your “My Teams” list
- Select “Player Roster.”

Note: In navigating in the team summary report, use the “Back” button on the screen.