



## USTA Atlanta Mixed Doubles 18 & Over Registration Information Fall 2017 (2018 League Year)

League Play: September 15 – October 27, 2017; City Finals on December 1, 2017

### Fall 2017 League Year Information and Dates

- Team Match Format: Each team match consists of 3 doubles matches in a 7-week local round robin format.
- Division Levels: Playing levels offered are 6.0, 7.0, 8.0 and 9.0. Teams play at the combined level of the doubles team. The **combined** individual ratings of the doubles team **cannot exceed** the playing level. *For example, a 3.5 could play with a 2.5 (6.0 level), with a 3.0 or 3.5 (7.0 level), or with a 4.0 or 4.5 (8.0 level).*
- Registration Dates: Registration is open Friday, June 30, 2017, with the deadline for team registration on Wednesday, August 30, 2017. **TennisLink will not allow for late team registrations.** Players can be added to teams through midnight the night before the last match of the round robin season.
- League Registration Fee (per player): The league fee is \$19 per player. All registration is done online. To create a team, visit <http://tennislink.usta.com/> (Step by step TennisLink instructions are included in this packet.) TennisLink will show the \$14.00 local league fee, \$2.00 USTA Georgia administration fee and a \$3.00 TennisLink fee. **USTA Atlanta only receives the local fee portion.**
- Schedule Availability: Schedules will be available on TennisLink by Friday, September 8. After schedules are posted, captains will receive an introductory letter from his or her Level Representative and/or Program Director.
- League Start Date: Play begins Friday, September 15 at 7:00 PM. For most divisions, the last scheduled regular local round robin match will be Friday, October 27.
- Playoffs and Local City Finals: For teams that qualify for the playoff bracket in their respective division level, the playoff matches will begin on November 3 at 7:00 PM. There will be no matches on November 24. The local City Finals will be held on Friday, December 1, 2017.
- Mixed Doubles 18 & Over State Tournament: City Champions (and some select City Finalists) will be invited to attend the State Mixed Doubles 18 & Over Tournament in August 2018.
- Contacts:
  - Maegan Kulich. Director of Adult Leagues – USTA Atlanta. [maegan@ustaatlanta.com](mailto:maegan@ustaatlanta.com) or 770.416.4333.
  - Chris Clayton. Adult League Program Coordinator – USTA Atlanta. [cclayton@ustaatlanta.com](mailto:cclayton@ustaatlanta.com) or 770.416.4333.

### Team Requirements

- Forming a Team: Teams need at least 6 eligible players registered by the deadline. Of the 6 players on the roster, teams must be able to provide 3 separate lines of 3 possible double pairings. *For example, in the 6.0 division, you cannot provide 3 separate lines of possible doubles pairings if your players are rated 2.5, 3.0, 3.5, 3.5, 3.5, and 3.5.*
- Home Facility Requirements: Teams are required to provide two courts of the same surface at their location. All facilities must be located in Cobb, Dekalb, Douglas, Forsyth Fulton, Gwinnett, or Paulding (east of Hwy 61) county. Captains at a new facility should contact USTA Atlanta (770-416-4333 or [cclayton@ustaatlanta.com](mailto:cclayton@ustaatlanta.com)) to verify your facility is eligible for the USTA League Tennis program. The following information is required: facility name, address, number of courts and contact for the courts. The team can not register until the facility is processed. Lights are **required** for this evening league.



- Captain Information: Captains must have a current email address in order to receive league information throughout the season. As captain, you are responsible to get all USTA Atlanta information to players. Please ENSURE that your e-mail and phone number are correct on TennisLink.

### **Player Requirements**

- New USTA Players and/or Self-Rate Players: New players that do not have a NTRP rating must self-rate using the USTA League Self-Rating Guidelines as found on [www.ustaatlanta.com](http://www.ustaatlanta.com). (Ratings > Self-Rate Guidelines) Individuals are required to answer a series of questions prior to self-rating. It is strongly recommended that self-rated players register at least 10 days prior to the registration deadline so any appeals can be handled before the close of registration. If a person has a computer rating generated 3 years ago, s/he will be permitted to enter a new self-rating.
- Ratings for the 2017 (2018 league year) Fall Mixed Doubles 18 & Over League: Returning players must use their 2016 Year End rating that is found in TennisLink. Players can appeal their Year End Rating by clicking the "appeal rating" link located on their league page when signed in to TennisLink.
- Age Eligibility: All players shall have reached the age of eighteen (18) years prior to or during the calendar year in which such player participates in their first local league match.
- USTA Membership: All players must have a USTA membership that is current through December 2017. To join or renew a membership, go to [www.usta.com](http://www.usta.com) or call 1-800-990-USTA. Current members can change contact information by calling Membership Services (number above) or emailing at [memberservices@usta.com](mailto:memberservices@usta.com).
- A doubles team must consist of players with a rating within 1.0 of each other. It is the captain's responsibility to make sure that the team registers at the correct playing level and has enough players eligible to compete. An individual player's rating must not exceed the highest rating allowed per level as follows:

Level	Player Level Combinations	Individual Rating Cannot Exceed	Minimum Rating
5.0	2.5 with a 2.5	2.5	2.0
6.0	3.5 with a 2.5 3.0 with a 3.0	3.5	2.5
7.0	4.0 with a 3.0 3.5 with a 3.5	4.0	3.0
8.0	4.5 with a 3.5 4.0 with a 4.0	4.5	3.5
9.0	5.0 with a 4.0 4.5 with a 4.5	5.0	4.0

- Mixed Doubles results are not factored into NTRP computer ratings for Adult 18 & Over, Adult 40 & Over, or Adult 55 & Over league play. A person's computer rating will not change for active participants in the Adult 18 & Over, Adult 40 & Over and Adult 55 & Over leagues due to participation in this league. Participants who do not play in another USTA league will generate a mixed doubles NTRP rating.
- Captains should check with all players before registering them for the team. Once payment has been made **no refunds** will be issued. We recommend that each player be responsible for registering themselves on a team.
- If you need additional players for your team, please visit our Find a Team database online at [http://www.atlanta.usta.com/players/find\\_team/](http://www.atlanta.usta.com/players/find_team/).



### **Other Important Information**

- Teams that are formed outside of the USTA Atlanta boundaries (outside of Cobb, Dekalb, Douglas, Forsyth, Fulton, Gwinnett or Paulding – east of Hwy 61) are welcome to participate in the USTA Atlanta mixed doubles league (if approved). However, teams outside USTA Atlanta boundaries may be required to travel to more matches (and will be grouped with the teams in closest proximities as possible).
- USTA Atlanta will make every effort to group teams within the closest proximities possible. Just because your team is closer to one facility does not necessarily mean you will be grouped in that sub-flight.
- TennisLink allows captains to view the “work in progress” that USTA Atlanta does when putting together schedules. In most cases, teams are shifted around in order to finalize other divisions. **PLEASE NO PHONE CALLS prior to schedules being posted.**



### **Instructions for Registering a Team**

**All team requirements must be met prior to starting registration.**

#### **“CREATING A TEAM”**

- Go to <http://tennislink.usta.com/leagues>.
- All players and captains must create a TennisLink account to create/register for a team. You will be required to login and enter a password to create a team.
- If you are a Team Captain and want to register your team, proceed to Step 4. If you are a player and wish to register yourself, **you must get your team number from your captain**, then go to Step 5.
- **All Captains must create a new team number each season.** This step creates a team number *and* registers the captain on that team.
  - Select the “**Online Team Creation**” under the quick links section of the league page
  - Select Section (**USTA/Southern**)
  - Select District/Area (**GEORGIA**)
  - Select Area (**GA-ATLANTA 2018**)
  - Select League for (**Fall – Mixed 18 & Over**)
  - Select Flight (**ex: 3.5**)
  - Enter Team Name using this format: **Home Courts - Captain's Last Name** (ex: Hudlow - Johnson)
  - Select your Home Court Facility:
    - When you see Home Courts - Click “**Other Facility**” button.
    - A new screen called “**Facility Locator**” will pop up. In the “Special Search” box, use the arrow to drop down and select “**Atlanta League Facilities.**”
    - In the “Facility Name” box and type the first 3 or 4 letters of your facility name (i.e.: Hud for Hudlow) then State and click “Search”. **Do not fill in any other boxes.**
    - If your facility does not appear using the name search, take out the 3 letters of your facility and try using the facility zip code. The list may be long but your facility will be here.



- Once your facility is located, **click on it once**, the Facility Locator screen will close and the facility name will pre-fill on the Online Team Creation page.
- Click **"Create Team."**
- Follow the instructions on the screen for payment.
- **Write down your team number.** Print a copy of your confirmation. You need the team number to give to your players so that they can register on your team.
- If you did not receive a "Congratulations" screen with an invoice number then your team is not registered and the team number that you have is not valid.

## **"REGISTERING A PLAYER"**

- All players must create a TennisLink account to register for at team. You will be required to login and enter a password to register for a team.
- Go to "Register for a Team."
- Enter individual USTA membership number of the player (or players) starting on line # 1.
- Enter your **new** team number for **Fall 2018**.
- Enter your phone number. This option will allow you to override your membership information should you wish to use a **cell phone number** as your primary contact.
- Check the information carefully. If you register a person incorrectly you will forfeit the TennisLink fee.
- Click "Submit."
- If a person does not have a computer rating the system will **prompt a series of questions to declare a self-rating**. Players should self-rate where they believe is correct and not just use the TennisLink assigned minimum level. If you choose a rating for another person and they do not agree with that rating it cannot be changed once a match is played. **If you self-rate for another person and a grievance is filed against that person for playing below their ability level, you may be held responsible as well.**
- Enter the credit card number on the secure site.
- When the confirmation page is displayed, you are registered!

## **"CHECKING YOUR TEAM ROSTER"**

- Go to <http://tennislink.usta.com/leagues>.
  - Login to your TennisLink account
  - Go to your my Tennis Page
  - Select your team from your "My Teams" list. Select "Player Roster."
- Note: In navigating in the team summary report, use the "Back" button on the screen.