

Team Management- Player

Accessing the Tool

The Team Management tool is listed under the “My Quick Links” area on TennisLink Leagues. Users must be logged into their USTA account to access Team Management.

The screenshot shows the USTA League website interface. At the top, a user is logged in as 'Dan Theisen' from 'So. California > Southern California'. The 'My Quick Links' section on the right contains several links: 'Record a Score', 'Find a League', 'Local League Coordinators', 'Team Management' (highlighted with a red box and arrow), 'National Championships', 'Online Team Creation', and 'USTA League Tennis Rules'. Other sections include 'Start Playing', 'Stats and Standings', and 'Find NTRP Rating Info'.

Clicking on “Team Management” will take a user to their personalized Team Management page. All teams associated with the number used to log in are displayed in the “My Teams” area, displayed below.

My Teams			
Team Name/Team #	Champ Year	League	Flight
OC - 4.0 NF The Wild Cards - Gochuico Sun 12 6517834175	2013	2013 USTA Adult 40 & Over - OC	OC Men - 4.0 AF (2 dbls + 1 snls)
OC - Moods and Dudes-El Dorado TC-Atienza-Sat 1pm 6517834177	2013	2013 USTA Mixed Doubles 18 & Over - OC	OC - 8.0 WE - Weekend Mixed Doubles
OC The Wild Cards FVTC - Gochuico - Sat 12 or 2pm 6517806775	2012	2012 SCTA Doubles - Orange County	OC Men - 4.0
OC - Lower Peters Canyon - Morris Sat 3:00 pm 6517779673	2012	2012 Adult Spring - Orange County	OC Men - 3.5

Email Players Feature

Users can click on a team name to view more information about that team including match lineups, roster, facility information, and other details. They will also find the email features here.

OC - 4.0 NF The Wild Cards - Gochuico Sun 12
Championship Year: 2013

Section USTA/SO. CALIFORNIA	District SO.CALIFORNIA	League 2013 USTA Adult 40 & Over - OC	Flight OC Men - 4.0 AF (2 dbls + 1 snls)
Captain Fred N. Gochuico 908-230-8701 fgochuico@gmail.com	Co-Captain	Facility Fountain Valley Tennis Cente 16400 Brookhurst St Fountain Valley CA 92708	League Season 01/11/2013 - 07/20/2013

Captain's Message:

Match Lineups

Match Date	Time	Status	Home/Away	Location	Opposing Team
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Practice Lineups

Match Date	Time	Status	Version	Home/Away	Location
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Players

Player Name	Phone #	Player Name	Phone #	Player Name	Phone #
Brian Ng	714-698-9578	Arte Santos Libunao	714-863-9623	Stefan Manns	714-330-6069
Jason Tropp	310-678-0553	Dan Theisen	310-985-4671	Fred N. Gochuico	908-230-8701
James Fred Cammack	714-894-4532	Mark S. Ardis	714-969-1466		

[Email all team players](#) 

Players can click on the “Email all team players” link to send a blast email to teammates or click on a player’s name to send an email to that player only. This feature will pull up the user’s default email program, a blank email, and all team player addresses will be added to the “To” field. The user can then compose an email to their team or a team mate.

Send

To... [oceancrossing@hotmail.com](#); [alibunao5@gmail.com](#); [stefan.manns@verizon.net](#); [mrpviet@gmail.com](#); [fochuico@gmail.com](#); [icammack@ca.rr.com](#); [stacyardis1@hotmail.com](#)

Cc...

Subject: To All My Teammates-Practice

There will be a practice tomorrow at 4pm.

Setting Availability

Users can navigate to the “Availability” area. Players have the option to set availability for each team for which they are registered by choosing a team in the drop-down and then selecting “Go” to access the “Availability” page.

Availability

Choose a team to see all match lineups and update your availability.

OC - 4.0 NF The Wild Cards - Gochuico Sun 12



All matches are displayed with the time, date and location listed. This information is populated from what has been scheduled in the League tree. Players can edit their availability by clicking the “Edit Availability” button on the top which takes players to the screen shown below.

My Availability

Phone: Email: [theisend@yahoo.com.xx](#)

[Edit Availability](#)

[Back](#)

Match Lineups

Match Date	Time	Status	Home/Away	Location	Opposing Team	Assigned	My Availability
1/20/2013	12:00 PM	Scheduled	Home	Fountain Valley Tennis Cente	OC ATC AF 4.0 Men - Foster - Sun 10 am		Won
1/27/2013	10:00 AM	Scheduled	Away	Coto Valley Country Club	OC Coto Valley Vultures		
2/3/2013	11:00 AM	Scheduled	Away	Coto De Caza Golf & Racquet Club	OC Coto de Caza G and R - Centomini - Sun 11		
2/17/2013	10:00 AM	Scheduled	Away	Coto Valley Country Club	OC Coto Valley Vultures		
2/24/2013	11:00 AM	Scheduled	Away	Coto De Caza Golf & Racquet Club	OC Coto de Caza G and R - Centomini - Sun 11		

Players indicate availability for a match by clicking into the drop down box under “My Availability.” If there are two match times for a match, players have the option to select “available for first match time only” or “available for second match time only.”

Match Lineups							
Match Date	Time	Status	Home/Away	Location	Opposing Team	Assigned	My Availability
1/20/2013	12:00 PM	Scheduled	Home	Fountain Valley Tennis Cente	OC ATC AF 4.0 Men - Foster - Sun 10 am		Available 
1/27/2013	10:00 AM	Scheduled	Away	Coto Valley Country Club	OC Coto Valley Vultures		
2/3/2013	11:00 AM	Scheduled	Away	Coto De Caza Golf & Racquet Club	OC Coto de Caza G and R - Centomini - Sun 11		
2/17/2013	10:00 AM	Scheduled	Away	Coto Valley Country Club	OC Coto Valley Vultures		
2/24/2013	11:00 AM	Scheduled	Away	Coto De Caza Golf & Racquet Club	OC Coto de Caza G and R - Centomini - Sun 11		
3/3/2013	12:00 PM	Scheduled	Home	Fountain Valley Tennis Cente	OC ATC AF 4.0 Men - Foster - Sun 10 am		
3/10/2013	12:00 PM	Scheduled	Home	Fountain Valley Tennis Cente	OC Coto Valley Vultures		
3/16/2013	10:00 AM	Scheduled	Away	Anaheim Tennis Center	OC ATC AF 4.0 Men - Foster - Sun 10 am		
3/17/2013	12:00 PM	Scheduled	Home	Fountain Valley Tennis Cente	OC Coto de Caza G and R - Centomini - Sun 11		




It is important that players choose “Update Availability” when finished to save changes.

Viewing Published Line Ups

Published match lineups will show on the bottom of the Team Management page.

Availability

Choose a team to see all match lineups and update your availability.

OC - 4.0 NF The Wild Cards - Gochuico Sun 12
Go

My Match Lineups

Filter by team: All Teams

Date	Team	Lineup Type	Status	Match Type	Opposing Team
1/20/2013 12:00 PM	OC - 4.0 NF The Wild Cards - Gochuico Sun 12	Match	Published	Sing. #1	OC ATC AF 4.0 Men - Foster - Sun 10 am
4/1/2013 12:00 AM	OC - 4.0 NF The Wild Cards - Gochuico Sun 12	Practice	Published	Sing. #1	

Player Records

Preferences Edit

Match Type: No Preference
Court Surface: No Preference
Court Side: No Preference
Show Phone To Teammates: Yes
Show Email To Teammates: Yes

When a captain publishes a lineup, players may receive an email with content similar to that in the screen shot below. They will need to be logged into TennisLink before clicking the link provided to view the lineup.

The Match team lineup has been published for 3/29/2013 at 11:00 AM. Please log-in to [TennisLink](#) and click on the [link](#) below to see the lineup.

<http://tennislink.staging.usta.com/leagues/Tools/ViewLineup.aspx?TeamMatchID=1003405869&TeamID=856643&LineupID=11244&LineupTypeID=1>

Thanks

Regards,
Captain: Stuart Kamelhar
Team Name: Team 2