

About the 2014 USTA Outstanding Facility Award Nomination

(This page is not required to be submitted with Nomination)

The United States Tennis Association announces the 33rd annual USTA Outstanding Facility Awards process. Using the criteria listed below, recognition will be given to outstanding tennis facilities under the jurisdiction of the following:

- Parks and Recreation Departments,
- Educational Institutions,
- Non-Profit Corporations, or
- Private and/or Commercially Owned and Operated Facilities with USTA and other 'growth of tennis' programs

Deadline. Nominations for the 2014 award cycle must be completed and received **in the USTA office (address below) by May 30, 2014.**

Submission. Since it is impossible to visit each facility, the USTA Outstanding Facility Awards Subcommittee needs to have a layout detailing court dimensions and **many** photographs to give proper consideration to each facility. Please submit your nomination by providing all materials on a CD or flash drive. Please include the following in your submission:

- The Nomination Form
- **Photographs** (Critical) – **see Checklist (Section 1) for recommended content**, and
- Plans and Other Pertinent Information. See Section 1 for recommended content.

Shipping Address

USTA Facility Awards: Ben Meyerson
70 West Red Oak Lane
White Plains, NY 10604

We also recommend referencing the **Tennis Courts: A Construction and Maintenance Manual**, a joint publication of the USTA and the ASBA. You can purchase this book by logging on to <http://www.sportsbuilders.org/publications/index.cfm>.

Please note: Any past facility award recipient can apply for another facility award after the facility has undergone a major renovation resulting in significant change as outlined by local building codes. Please contact us should you decide to apply for an award that falls into this scenario.

If you have any questions, please email them to facilityawards@usta.com or call Ben Meyerson at 914-872-5622.

The USTA intends to recognize facilities to encourage increasingly high standards for construction and/or renovation of tennis facilities throughout the country. The USTA will evaluate your nomination based on the following:

- The Facility, including:
 - o Quality of each Court Area and Surface;
 - o Quality of the Court Enclosure and Lighting;
 - o Overall Layout and Adaptation to Site;
 - o Accessories and Amenities.
 - o Evidence of Good & Green Maintenance;
- The Tennis Program:
 - o USTA Tournaments and Programs
 - o Youth Tennis Programming
 - o Other Tennis-Related Programs
 - o Important Contribution to the Game of Tennis

This year we have added an **OPTIONAL** Green Facility section to the end of the Outstanding Facility Award Nomination. We invite all Nominees to participate. The USTA will evaluate the following:

- "Green" Facility considerations:
 - o LEED Certification
 - o Other Green Qualities
 - o Reducing Heat Island Effect
 - o Recycled Materials
 - o Energy Savings
 - o Water Savings
 - o Alternative Transportation
 - o Alternative Energy

Awards. All 2014 Awards winners will receive a wooden/marble wall plaque and a large lexan sign, which can be mounted at the facility. Certificates of award will be made available to park and recreation departments, schools, and professionals responsible for the design, construction, and maintenance of the facility. In addition, a one-year complimentary membership to the USTA will be awarded to each winning facility. Winners will be encouraged to attend an awards ceremony in New York City in September 2014. All award decisions will be communicated by July 15, 2014.

Complete Facility Name: _____

1 NOMINATION:

1.1 FACILITY AWARD CATEGORY:

- ☐ **Small Public Facilities:** Tennis centers with 2-10 courts
- ☐ **Large Public Facilities:** Tennis centers with 11 or more courts and/or stadiums
- ☐ **Educational Institutions:** Colleges, Universities, Public and Private Grade Schools Middle Schools, and High Schools, etc.
- ☐ **Private Facilities:** That support the USTA, other "Growth of Tennis" programs, and the membership is open to the public.

The remainder of this Section lets USTA Evaluators know what material you submitted. It is the responsibility of the applicant to submit a package that is complete enough for the USTA Evaluators to make a judgment. The list below includes the material that has proven to be most informative on past applications. If you are not sure of the answer or if the question is not applicable – leave it blank. Do not guess.

1.2 DRAWINGS CHECK LIST: (Check all that apply)

- ☐ Site Plan (layout)
- ☐ Floor Plan(s) (indoor courts)
- ☐ Building Section (indoor courts)
- ☐ Other Drawings (list)

List All Drawings Attached:

_____	_____
_____	_____
_____	_____
_____	_____

1.3 PHOTOS CHECK LIST: (Check all that apply)

- ☐ Aerial (overall shot)
- ☐ Site Adaptation (drainage, retaining walls)
- ☐ Circulation (parking, bike racks, walkways)
- ☐ Court Surfaces & Lighting:
- ☐ Court Fencing (outdoor courts)
- ☐ Courts Backdrops & Dividers (Indoor courts)
- ☐ Maintenance Facilities
- ☐ Amenities (See Section)
- ☐ Outdoor Aesthetics (signage, landscaping)
- ☐ Indoor Aesthetics (furnishings, comforts)
- ☐ USTA Activities
- ☐ "Growth of Tennis" Activities

Complete Facility Name: _____

List All Photos Attached:

(Send photos as PDFs or JPGs. Use description in the photo name.)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2 FACILITY:**2.1 LOCATION:**

Street Address: _____
City, State & Zip Code: _____
Phone Number: _____
Facility Website: _____

2.2 PRIMARY CONTACT:

Name of Contact: _____
Title of Contact: _____
Phone Number: _____
Email Address: _____

2.3 HISTORY:

Year Facility was Originally Built: _____

Year Most Recent Improvements Completed: _____

- Describe Improvements: _____
- Cost of Improvements: _____

Has this facility ever received any USTA Award(s?) ☐ YES ☐ NO If yes, please list:

<u>Award</u>	<u>Date Received</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Designer or Architect Name: _____

Email or Tel#: _____

Contractor's Name: _____

Email or Tel.#: _____

Complete Facility Name: _____

2.4 OUTDOOR COURTS:

	Hard	Fastdry/Clay	Other (Specify)
Total Number of Outdoor Courts:	_____	_____	_____
Regulation 78' Courts:	_____	_____	_____
Stand-alone 60' Courts	_____	_____	_____
Stand-alone 36' Courts	_____	_____	_____

Multi-Use 78' Courts	
Temporary Lines	Blended Lines

60' Courts:	_____	_____
36' Courts:	_____	_____

Dimensions (Feet/Inches):

	YES	NO	Not Sure
Is there at least 18' clear space <u>behind the baselines</u> ?	☐	☐	☐
Is there at least 12' clear <u>between court sidelines</u> ?	☐	☐	☐
Is there at least 12' clear <u>between sideline and fences</u> ?	☐	☐	☐
Is there at least 21' <u>between baseline and fences</u> ?	☐	☐	☐
Is the (hard) court surface sloped 1" in 10' (0.8%)?	☐	☐	☐
Is the (hard) court surface sloped side to side?	☐	☐	☐

Lighting:

	YES	NO	Not Sure
Are all lights located outside the playing area?	☐	☐	☐
Is the minimum lighting level Class I (1000 lux)?	☐	☐	☐
Is the minimum lighting level Class II (600 lux)?	☐	☐	☐
Is the minimum lighting level Class III (500 lux)?	☐	☐	☐
Is the minimum lighting level Class IV (400 lux)?	☐	☐	☐
Are the courts oriented north-south?	☐	☐	☐
Can you turn off the lights at each court?	☐	☐	☐

Surface:

	YES	NO	Not Sure
Is the court surface less than 5 years old?	☐	☐	☐
Is the court surface free of cracks or imperfections?	☐	☐	☐
Is the court surface consistent throughout?	☐	☐	☐
If not, explain:			

Fencing:

	YES	NO	Not Sure
Are baseline fences 8' or higher?	☐	☐	☐
Do sideline fences allow for spectator viewing?	☐	☐	☐
Are posts sized and spaced for local wind loads?	☐	☐	☐
Is (CLF) fence fabric knuckled to avoid sharp edges?	☐	☐	☐
Is the fence design according to USTA standards (<u>Tennis Courts: A Construction and Maintenance Manual</u>)?	☐	☐	☐

Complete Facility Name: _____

Fencing (continued):

	YES	NO	Not Sure
Are gates ADA accessible (42"+ openings)?	☐	☐	☐
Does every court have its own gate?	☐	☐	☐
Do you have 6'+ windscreens?	☐	☐	☐

2.5 INDOOR COURTS:

	Hard	Fastdry/Clay	Other (Specify)
Total Number of Indoor Courts:	_____	_____	_____
Regulation 78' Courts:	_____	_____	_____
Stand-alone 60' Courts	_____	_____	_____
Stand-alone 36' Courts	_____	_____	_____

Multi-Use 78' Courts	
Temporary Lines	Blended Lines

60' Courts:	_____	_____
36' Courts:	_____	_____

Dimensions (Feet/Inches):

	YES	NO	Not Sure
Is there at least 18' clear space <u>behind the baselines</u> ?	☐	☐	☐
Is there at least 12' clear <u>between court sidelines</u> ?	☐	☐	☐
Is there at least 18' clear <u>between court sidelines</u> ?	☐	☐	☐
Is there at least 12' clear <u>between sideline and walls</u> ?	☐	☐	☐
Is there at least 21' <u>between baseline and fixed objects</u> ?	☐	☐	☐
Is there at least 35' clear <u>ceiling height at the net line</u> ?	☐	☐	☐
Is there at least 21' clear <u>ceiling height at the baseline</u> ?	☐	☐	☐

Enclosure:

	YES	NO	Not Sure
Are all fixed object near playing area padded?	☐	☐	☐
Are there opaque backdrops to a 10' height?	☐	☐	☐
Is there access for sport wheelchairs?	☐	☐	☐
Are there divider nets between courts?	☐	☐	☐

Lighting:

	YES	NO	Not Sure
Are all lights located outside the playing area?	☐	☐	☐
Is the minimum lighting level Class I (1000 lux)?	☐	☐	☐
Is the minimum lighting level Class II (600 lux)?	☐	☐	☐
Is the minimum lighting level Class III (500 lux)?	☐	☐	☐
Is the minimum lighting level Class IV (400 lux)?	☐	☐	☐
Is there any natural lighting in the play area?	☐	☐	☐
Can you turn off the lights at each court?	☐	☐	☐

Complete Facility Name: _____

Surface:	YES	NO	Not Sure
Is the court surface less than 5 years old?	☐	☐	☐
Is the court surface free of cracks or imperfections?	☐	☐	☐
Is the court surface consistent throughout?	☐	☐	☐

If not, explain:

2.6 ACCESSORIES & AMENITIES:

	OUTDOOR		INDOOR	
	Yes	No	Yes	No
Backboard	☐	☐	☐	☐
Practice Alley	☐	☐	☐	☐
Ball Machine & Hoppers	☐	☐	☐	☐
Benches	☐	☐	☐	☐
Umpires' Chairs	☐	☐	☐	☐
Scoreboard(s)	☐	☐	☐	☐
Clock Visible to Courts	☐	☐	☐	☐
Court Number Signage	☐	☐	☐	☐
Drinking Fountain / Water Coolers Beside Courts	☐	☐	☐	☐
Divider Fences or Divider Nets	☐	☐	☐	☐
Food & Beverage - Snack / Juice Bar	☐	☐	☐	☐
Food & Beverage - Vending Machine(s)	☐	☐	☐	☐
Viewing Deck or Patio	☐	☐	☐	☐
Shaded Viewing Area / Shade Shelter	☐	☐		
Bleachers for Spectators	☐	☐	☐	☐
Fixed Seating or Grandstands	☐	☐	☐	☐
Pro Shop	☐	☐	☐	☐
Player Lounge / Locker Room	☐	☐	☐	☐
Restrooms Near Courts	☐	☐	☐	☐
Storage Near Courts	☐	☐	☐	☐
Wheelchair Tennis Capability	☐	☐	☐	☐
Emergency Aid Equipment	☐	☐	☐	☐
Electric Outlet at the Courts	☐	☐	☐	☐
Water Spigot	☐	☐	☐	☐
Shoe Cleaners (FastDry Courts only)	☐	☐	☐	☐

Complete Facility Name: _____

Other Features:** *(Describe any other amenities that are particularly valuable to the tennis program.)*

2.7 MAINTENANCE:

	OUTDOOR		INDOOR	
	Yes	No	Yes	No
Maintenance/Equipment Storage	☐	☐	☐	☐
Maintenance Staff Available	☐	☐	☐	☐
Separate Maintenance Path	☐	☐		
Waste Containers at Courts	☐	☐	☐	☐

Other Maintenance-Related Aspects: *(Describe any other maintenance related items and practices.)*

Complete Facility Name: _____

3 TENNIS PROGRAM:**3.1 MEMBERSHIPS:**Is the facility a USTA organizational member? ☐ Yes ☐ No

USTA membership number (if applicable): _____

Expiration Date: _____

Number of Facility Members? _____

3.2 TOURNAMENTS & PROGRAMS:

Please share if your site has hosted any of the following USTA Tournaments or Programs:

Event	Yes	No	Event	Yes	No
Pro Circuit	☐	☐	USTA Jr. Team Tennis	☐	☐
World Team Tennis	☐	☐	Cardio Tennis	☐	☐
US Open Series	☐	☐	Flex Leagues	☐	☐
USTA League	☐	☐	USTA High Performance Training Center	☐	☐
USTA 10 and Under Tennis	☐	☐	Other (Please Specify):		
USTA Juniors	☐	☐			
USTA Adult/Seniors	☐	☐			
USTA Wheelchair Tennis	☐	☐			
USTA Collegiate Tennis on Campus	☐	☐			
Adaptive Tennis	☐	☐			

Total number of Tournaments hosted last year: _____

Total number of Players in Tournaments last year: _____

Please share specific details about the respective programs and tournaments hosted at your facility:

Complete Facility Name: _____

3.3 FEES & ACCESS STRUCTURE:

Operations/Maintenance Funded by: _____

Hourly Fee charged to user (if any): _____

Yearly Fee charged to User (if any): _____

Other Fees if any: (describe): _____

Court Availability:	YES	NO	N/A
Open to the Public all of the time (all operating hours).	☐	☐	☐
Open to the Public most of the time (> half of operating hours)	☐	☐	☐
Open to the Public some of the time (specify hours):	☐	☐	☐
Open to Members and Guests only	☐	☐	☐

3.4 CONTRIBUTION TO THE GAME:

This can include historic significance, long-term significance, an extraordinary tennis community, a unique tennis program or birth of a major tennis initiative, and/or a magnificent story. Please describe any qualities that are unique to this facility and result in an important contribution to the game of tennis:

END. Thank you for completing this 2014 USTA Outstanding Facility Award Nomination.

The following “GREEN FACILITY” Award Nomination is **OPTIONAL** and will assist the Committee members to determine a possible “Green Facility of the Year”. All applicants are encouraged to participate.

4 GREEN FACILITY AWARD NOMINATION:

4.1 LEED CERTIFICATION:

[illegible]

If your facility has a LEED Certification, skip remaining sections.

4.2 OTHER “GREEN” QUALITIES?

[illegible]

Complete Facility Name: _____

4.3 What was done to reduce the **“HEAT ISLAND” EFFECT**?

4.4 MATERIALS

4.4.1 Were **RECYCLED MATERIALS** used in the construction?

4.4.2 Were **“GREEN” PRODUCTS** used in construction and maintenance?

4.5 What **ENERGY-SAVING** measures are practiced?

4.6 WATER

4.6.1 What **POTABLE WATER**-saving measures are practiced?

Complete Facility Name: _____

4.6.2 What **STORM WATER**-saving measures are practiced?

4.7 What alternative **TRANSPORTATION** (Bikes, Buses, Trains) is available?

4.8 What alternative **ENERGY** sources (solar, geothermal, wind) are being used?

4.9 **OTHER** Environment-Friendly Aspects:

END. Thank you for completing this 2014 USTA Green Facility Award Nomination.