

## 2021 Back to School Assistance Instructions on TSA Website

Appointment scheduling is open for 2021 Back to School Assistance. Anyone with school age children, residing in Dauphin, Perry and Eastern Cumberland Counties and meeting the household income requirements below is eligible to apply. Appointments are limited and are on a first come, first served basis.

**Household Income Eligibility:** Households whose pre-tax income (does not exceed 185% of the 2020 Federal Poverty Guidelines (\$ amounts listed in table below).

<b>2020 Federal Poverty Guidelines - 185%</b>			
<b>Household Size</b>	<b>Annual</b>	<b>Monthly</b>	<b>Weekly</b>
<b>1</b>	\$23,606	\$1,967	\$454
<b>2</b>	\$31,894	\$2,658	\$613
<b>3</b>	\$40,182	\$3,349	\$773
<b>4</b>	\$48,470	\$4,039	\$932
<b>5</b>	\$56,758	\$4,730	\$1,092
<b>6</b>	\$65,046	\$5,421	\$1,251
<b>7</b>	\$73,334	\$6,111	\$1,410
<b>8</b>	\$81,622	\$6,802	\$1,570
<b>Each add'l person add:</b>	\$8,288	\$691	\$159

Appointments are available for in person sessions on August 9<sup>th</sup> and 10<sup>th</sup>. Click on the link at the end of the instructions to self-schedule your appointment. Plan on the appointment taking 20-30 minutes, depending on the size of your household.

On the scheduling website, choose the date and time that works best for you from the available appointments. Please fill out ALL requested information for the head of household and EACH child. If you have more than 6 children in your household, please fill out the information online for the first 5 and call our office to provide the additional children's information – (717) 233-6755.

If you are unable to make any of the available days and times, please call our office to speak to the program administrator. We will do our best to accommodate you.

The program is dependent on donations from the community. When we reach capacity for the program, we will close the website until we conclude all scheduled appointments. You will be put on a waitlist and called mid-August if there are additional supplies remaining.

You MUST bring the following **documentation** with you to your appointment:

- 1. Identification** for Parent / Guardian and each school age child in the household:
  - a. Parent/Guardian: Photo ID or Birth Certificate
  - b. School Age Children: Birth Certificate or Medical Card
- 2. Official Proof of Head of Household & Residency:** Choose one of the following: Current lease, utility bill (not older than 60 days or a Compass print-out (not older than 60 days), with the head of household's name and current address

3. **Income Verification:** for each individual in the household with income for the past 30 days
  - a. 2020 Tax Returns, Pay stubs, bank statements, unemployment, retirement, pension, child support, Social Security benefits, Welfare benefits, Compass print-out, etc.

Anyone without proper documentation at the time of appointment will need to reschedule their appointment and may go on the wait list. Assistance is dependent on donations and is provided on a first come, first served basis. Missing your scheduled appointment or not bringing the proper documentation may result in us no longer being able to serve you.

Appointment Scheduling Link: <https://calendly.com/tsa-harrisburg-back-to-school/appointments>

Call The Salvation Army Harrisburg at (717) 233-6755 with any technical issues or questions.

Thank you.