

**Employment Opportunity
Eastern Pennsylvania Division**

**Holiday Aide/Kettle Driver
Levittown, PA Corps**

Position: Holiday Aide/Kettle Driver

Department: Levittown Corps, 215 Appletree Drive

Availability of Position: October 22, 2018 to December 24, 2018

Schedule: Seasonal Full-Time; Monday through Saturday; 9-5 but hours may vary

Reporting Relationship: Corps Officers & Office Staff

Salary and Grade: \$10.00 per hour

Position Overview:

Pack bags for Holiday Assistance Program/Driver for Distribution of Kettles and Employees.

Description of Position:

Sort & Inventory clothing & toy donations. Pack clothing & toys bags for Holiday Assistance Program. Pick up toy donations from stores. Oversee set-up and tear-down of kettle equipment at store location. Transport kettle workers to and from store location. Collect kettles from multiple kettle sites. Provide general oversight and direction to kettle workers including breaks and kettle tickets.

Minimum Requirements:

- Must Have Respectable Driver's License
- Must be over the age of 21 to drive The Salvation Army 12 passenger vehicle
- High School Diploma
- Excellent communication skills both verbal and written
- Meets the Child Protection Clearances required by PA Act 153 to include PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Record Check.
- While an appreciation for, and understanding of, the philosophy and mission of The Salvation Army is required, being active Salvationist is a plus.

Contact: If you are interested in applying for this position, please email Kim Fulper at Kim.Fulper @use.salvationarmy.org, by the close of business on Monday, October 15, 2018

No phone calls please.