

# TRECA Digital Academy

## REGULAR MEETING MINUTES

April 10, 2019 @ 9:00 a.m.

Board Room, META Solutions Building

### Board of Directors present for the meeting:

Jim Craycraft (President)  
Fran Voll (Vice President)  
Kate Fisher  
Ray Funk  
Jeremy Dunn

### Board of Directors absent for the meeting:

N/A

### Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Spielman – Sponsor Representative

### Agenda & Other Items of concern

- A. **“RESOLVED, that the Board of Directors approves the minutes from the March 13, 2019 regular meeting as submitted.”**

Jeremy Dunn moved to approve item 2019.04.6A, Fran Voll seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll  
Nays: None

Jim Craycraft declared the motion approved.

### Fiscal Officer Report and Recommendations

- A. **“RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 2019.04.7A, Ray Funk seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll  
Nays: None

Jim Craycraft declared the motion approved.

## **Executive Director's Report and Recommendations**

- A. "RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements."**

Kate Fisher moved to approve item 2019.04.8A. Ray Funk seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll

Nays: None

Jim Craycraft declared the motion approved.

- B. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).**

- **Hire of Katy Miller to the position of Instructional Solutions Advisor, effective April 16, 2019.**
- **Hire of Emily Baker to the position of SAFE Specialist, effective April 4, 2019.**

Jim Craycraft moved to approve item 2019.04.8B. Fran Voll seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll

Nays: None

Jim Craycraft declared the motion approved.

- C. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director**

- **University of Minnesota (Check & Connect) - \$11,493.00**
- **Madhouse Creative LLC - \$13,000.00**
- **Verizon Wireless - \$300,000.00**

Fran Voll moved to approve item 2019.04.8C. Jeremy Dunn seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll

Nays: None

Jim Craycraft declared the motion approved.

- D. "RESOLVED, that the Board of Directors has authorized the executive director to submit an application to the state of Ohio for the Expanding Opportunities for Each Child grant."**

Jeremy Dunn moved to approve item 2019.04.8D. Kate Fisher seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll

Nays: None

Jim Craycraft declared the motion approved.

**E. “RESOLVED, that the Board of Directors approve the addendum to the Second Successor Contract for TRECA Digital Academy and Tri-Rivers Joint Vocational School District.”**

Kate Fisher moved to approve item 2019.04.8E. Jeremy Dunn seconded the motion

Ayes: Kate Fisher, Jim Craycraft, Ray Funk, Jeremy Dunn, Fran Voll  
Nays: None

Jim Craycraft declared the motion approved.

**F. Discussion Items**

- Executive Director, Adam Clark, reminded the board that Jim Craycraft and Fran Voll attended the FY18 Post Audit meeting. No additional questions were raised by the board, following the meeting and release of the audit report.
- Mr. Clark provided the monthly residency review information to the board. In the last month, 51 address changes were processed by the central office.

**Sponsor Report & Feedback**

Chuck Speelman addressed the board as Sponsor Representative. He shared the work Tri-Rivers is doing to engage state legislators on the issues facing Dropout Prevention & Recovery programs, like TRECA. Current issues within the Dropout Prevention & Recovery report card, specifically the High School Test Passage rating, is something that Tri-Rivers is highlighting as an area that needs a fix, to better reflect the work schools like TRECA are doing.

**Adjourn**

Ray Funk moved to adjourn the regular meeting.  
Jeremy Dunn seconded the motion.

Motion declared and meeting adjourned 10:08am.

**The next Regular meeting of the TRECA Digital Academy Board of Directors will be May 8th at 9:00 a.m. at the META Solutions building TRECA board room.**