



**Continuation booklet**  
**Part D: Greening: ecological focus areas (EFA)**

**IMPORTANT**

The deadline for us to receive this application is midnight on 15 May 2018.

Please read the BPS rules and guidance for 2018, on GOV.UK at [www.gov.uk/rpa/bps2018](http://www.gov.uk/rpa/bps2018)

**How to fill in this form**

- Please use **black** ink and CAPITAL LETTERS. Do not use pencil or felt-tip pen.
- Do not cross through whole pages or remove pages.
- Guidance on how to fill in this form is on GOV.UK (at the address above).

- Please make sure you write within the boxes.
- Do not fold the form, use an old form or a photocopied form. If you do, we may not be able to pay you.

**If you make a mistake**

- Do not use correction fluid. For boxes with an 'X', completely fill in the square box containing the mistake and add your initials and the date. Put an 'X' in the correct box.

- At Part D you should put an 'X' in the 'Cross to delete line' box, and re-enter the entire line of information on a new line.

**Before returning this form**

- Have you signed and dated the form? If you have not, we cannot pay you.

**Part A: Your business**

Single Business Identifier (SBI):

Name of beneficiary:  
 (or business name)

**Part B: Continuation booklets and signature**

B1 What is the number of this continuation booklet? Give each continuation booklet a number, starting at 001.

B2 How many continuation booklets for part D of your BP5 application have you submitted in total?

B3 This form must be signed by the same person who signs the main form.

Signature and date:

Customer Reference Number (if known):

Full name:

Relationship to beneficiary:   
 for example, agent, partner, owner, director, sole trader

**Data Protection**

Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information visit our Web site at [www.gov.uk/rural-payments-agency](http://www.gov.uk/rural-payments-agency). In the search box type in full: "Rural Payments Agency Personal Information Charter".

Rural Payments Agency, PO Box 352, Worksop, S80 9FG  
 Rural Payments helpline: [ruralpayments@defra.gsi.gov.uk](mailto:ruralpayments@defra.gsi.gov.uk) or 03000 200 301

The Rural Payments Agency is an Executive Agency of the Department for Environment, Food and Rural Affairs (Defra)

## Part D: Greening: ecological focus areas (EFA)

Before you fill in this part, read the BPS guidance for 2018.

If you need to have ecological focus areas on your land, use this section to tell us about them. You don't need to draw your EFA features or areas on a sketch map or send us an RLE 1 to tell us about them. If you are exempt you don't need to fill in this section.

	D1	D2	D3	D4	
	OS Map sheet reference eg SU1234	National Grid field number eg 1234	EFA Nitrogen-fixing crops (Area in hectares)	EFA Fallow land (Area in hectares)	EFA Buffer strips (Total length in metres)
Line					
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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11	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

This area is for your own use. These totals do not form part of your application.

Total




Use the 'Greening Workbook' on GOV.UK to help you with this section.

If you have any hedges, catch crops or cover crops in your EFA, don't include them in your land use in Part C. However, you still need to include the land parcel they are in, with its land uses, in Part C.

If you have any nitrogen-fixing crops, EFA fallow land or buffer strips, you also need to include them in your land use in Part C.

D5 EFA Hedges in arable land parcel (Total length in metres)	D6 EFA Adjacent hedges (Total length in metres)	D7 EFA Catch crops (Area in hectares)	D8 EFA Cover crops (Area in hectares)	D9 Cross to delete line from your claim
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Line <input checked="" type="checkbox"/> 1
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