



## Reducing workload: feedback and marking workshop

Effective feedback is essential for pupils to make progress, but in many schools written feedback has become disproportionately valued and unnecessarily burdensome. This is not to say that all marking should be eliminated, but it should be proportionate and the quantity of feedback should not be confused with the quality.

### Workshop aims

To review and streamline marking processes and practice, using the principles of meaningful, manageable and motivating feedback to reduce workload.

### Why

In the 2016 Teacher Workload Survey teachers reported spending ‘too much time’ on marking/correcting pupils work (76% in primary and 73% in secondary)<sup>1</sup>.

### How

Use the workshop:

- To familiarise yourself with the principles from the marking review group and clarifications about Ofsted requirements.
- To discuss in a supportive and open environment the impact of your current marking practice set against the hours spent doing this, and what changes need to be made.
- In a way that is most useful for you, e.g. you might want to have discussions as a whole school, team, or department.

### Outcomes

- To agree SMART actions to remove or streamline practice which reduce workload over time without negative impact on pupil outcomes.

### Key resources

- Report from the Marking Review Group: <https://www.gov.uk/government/publications/reducing-teacher-workload-marking-policy-review-group-report>
- Ofsted inspection - myths: <https://www.gov.uk/government/publications/school-inspection-handbook-from-september-2015/ofsted-inspections-myth-busting>
- What works in schools - case studies and research summaries: <https://www.gov.uk/government/publications/feedback-and-marking-reducing-teacher-workload>
- Ways to reduce workload in your school: <https://www.gov.uk/government/publications/ways-to-reduce-workload-in-your-school-tips-from-school-leaders>

School leaders, teachers and other sector experts have worked in conjunction with the Department for Education (DfE) to design the workload reduction toolkit to help schools assess and address workload issues. For further information about action to support schools in reducing workload go to:

<https://www.gov.uk/government/publications/reducing-teachers-workload/reducing-teachers-workload>