

# CONSULAR FEES TABLE 2017/18

With effect from 22 September 2017

Consular Rate: 1.00 GBP = 1.40 USD

GBP

USD

£

US\$

I. LEGALISATION		
1 Legalising a signature or seal:		
(i) Standard service in the UK (in addition to direct costs, if any)	30	42
(ii) Premium service in the UK (in addition to direct costs, if any)	75	105
(iii) Overseas service (in addition to direct costs, if any)	30	42
II. NOTARIAL AND RELATED MATTERS		
2 Preparing any certificate, declaration or document not listed elsewhere in this table:		
(i) in English	50	70
(ii) in any other language	50	70
3 Signing a declaration of existence (except if required by a department of Her Majesty's Government in the United Kingdom)	25	35
4 Administering an oath, declaration or affirmation	50	70
5 Witnessing a signature	25	35
6 Certifying a copy of a document	25	35
7 Uniting documents and Marking of Exhibits	25	35
8 Supplying certified copies of documents which form part of the records of a court which is, or was formerly, established under the Foreign Jurisdiction Acts 1890 and 1913, for each page	50	70
III. NATIONALITY		
9 Administering an oath of British Citizenship under the British Nationality Act 1981	100	140
IV. BIRTHS, MARRIAGES, CIVIL PARTNERSHIPS AND DEATHS		
10 Receiving notice of an intended marriage, civil partnership or overseas relationship	50	70
11 Issuing a certificate that no impediment to an intended marriage or civil partnership has been shown to exist, or issuing any local equivalent document for an intended marriage or overseas relationship:		
(i) in English	50	70
(ii) in any other language	50	70
12 Solemnising and administering oaths for Consular marriage; or registering or Converting a Civil Partnership into Marriage	150	210
13 Administering an application for the registration of a birth or a death	150	210
14 Making an addition to or correction in the consular register as necessary	25	35
15 Issuing a certified copy of an entry in the consular register	50	70
16 Making a search in:		
(i) the consular register of births, deaths, marriages or civil partnerships where the number or date of entry is not provided	50	70
(ii) the naturalisation, registration or renunciation records kept by a consular officer	50	70
V. LEGAL PROCEEDINGS		
17 Forwarding a request to a local authority for the taking of evidence or the service of a document (including affecting service of a document in relation to proceedings in which state immunity is in issue), and returning any evidence received of service or attempted service of a document (provided by the Foreign and Commonwealth office in proceedings where state immunity is in issue)	150	210
VI. MARITIME SERVICES		
18 Providing or administering a service not otherwise covered in this Schedule in relation to shipping, seamen and related matters, for each hour or part hour (to include travel time if performed away from the consular premises) and in addition to direct costs, if any	150	210
VII. EMERGENCY ASSISTANCE		
19 Administering an application for, and if successful providing, an Emergency Travel Document	100	140
20 Exceptionally, administering an application for, and, if successful, providing an Emergency Passport, on Emergency occasions when it is not possible to provide an Travel Document	75	105
21 Arranging, exceptionally, for currency to be made available against the deposit of funds:		
(i) £0.01-£99.99	10	14
(ii) £100.00-£499.99	25	35
(iii) >£500.00	50	70
VIII. OTHER SERVICES		
22 Providing the services of a consular officer or a consular employee in relation to any other service which the consular post or diplomatic mission has agreed to undertake, for each hour or part hour (to include travel time if performed away from the consular premises) and in addition to direct costs, if any	150	210
THESE FEES ARE LEVIED UNDER THE CONSULAR FEES ORDER 2016		