



Notes for guidance

Please read these notes before you fill in this form.

- 1 You should only fill in this form to get information from your driver record. You, as the driver, must fill it in and sign it. If you do not sign and date the form we will **not** accept it.
- 2 If the details on your driving licence are not up to date, return it to us and tell us what changes are needed. By law you must tell us immediately if you change your permanent address or name. You could be fined up to £1,000 if you do not tell us.
- 3 If your licence has been lost, stolen or destroyed you will need to apply for a replacement licence. You can find out how to do this online at **www.gov.uk/apply-online-to-replace-a-driving-licence**. Alternatively, as long as you have not changed the details on your **photocard** licence you can phone **0300 790 6801** between 8am and 7pm, Monday to Friday, and between 8am and 2pm on Saturdays and apply for a replacement licence using a debit card or a credit card. You can view your driver record details at **www.gov.uk/view-driving-licence**
- 4 DVLA has a duty under the Data Protection Act 1998 to protect personal information. We will only release this information to confirm entitlement to drive and will hold it in accordance with the Data Protection Act 1998.
- 5 Please return this form to DACT Team, DVLA, Swansea, SA99 1AJ.

This agreement is valid for 3 months from the date you sign it.

Buying a vehicle?

*The tax is no longer transferable so you must tax it
before you use it.*

www.gov.uk/vehicletaxrules

IMPORTANT: Please read the notes over the page before you fill in this form.
Please write clearly in **black ink** using CAPITALS LETTERS.

D888

Driving record request – please return to: DACT Team, DVLA, Swansea, SA99 1AJ

1 Driver details (to be filled in by the driver):

Surname:

First name: Middle name(s)

Date of birth: / /

Driver number:

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Current address:

Line 1
Line 2
Line 3
Post town
Postcode:

Address on licence (if different):*

Line 1
Line 2
Line 3
Post town
Postcode:

* You must tell DVLA of any changes to your address.
If you do not tell us we may fine you up to £1,000.

2 Reason for enquiry

Please tick the relevant box.

- ☐ I would like a copy of my driver record
- ☐ I need information from my driver record (as detailed below)
- ☐ I could not view my driver record online

3 Driver declaration

IMPORTANT: Please read the notes over the page before you sign this form.

Declaration:

As the person referred to in section 1 above, I ask the DVLA for my driver record information.
I authorise and direct DVLA to disclose to me all relevant information relating to my driver record from the computer register of drivers they maintain. This includes personal details, driving entitlements, endorsement details, disqualifications, convictions, and photo images. It will not include medical information.

Signature:

Date:

This declaration is valid for 3 months from the date of signature.