

To : **DMS Corporate Services Pte. Ltd.** Fax No. : 65 6311 0058
 16 Collyer Quay #17-00 Tel No : 65 6311 0030
 Singapore 049318 E-mail : nlatiff@dmscorpserv.com

Re : REGISTRATION OF BUSINESS NAME IN SINGAPORE

We hereby instruct you register a business name with the Accounting and Corporate Regulatory Authority in Singapore, based on the information below:-

1. Proposed Business Name (in order of preference)

1.1	
1.2	
1.3	

2. Principal Activities of Business

2.1	
2.2	

Note: The business activities of a business registered in Singapore are classified in accordance with the Singapore Standard Industrial Classification (SSIC) Code. If you wish to determine the SSIC Codes corresponding to your business activities, please use the SSIC Code Search facility at the following website: <http://www.acra.gov.sg/general/search.html>.

3. Particulars of Owner(s)/Manager

A business name must have at least one owner/ manager ordinarily resident in Singapore. A foreigner (corporate or individual) may act as owner. If so, the business must have a local manager (individual).

	First Owner	Second Owner	Manager (if same as owner, indicate whether same as First or Second owner, is applicable, in space below)
Name			
NRIC/Passport/EP No./Registration No.			
Residential Address			
Nationality			
Birth Date -ddmmyy			
Tel No.			
E-mail Address			
Current Occupation			
If owner is a corporation, LLP or firm, name of authorised person			

4. Principal Place of Business

- ☐ Please use your address as your address as the principal place of business.
- ☐ Please use the following address as the principal place of business in Singapore

Address	
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Note : Our fee for use of our address as the business address is S\$500 p.a.

5. Business Commencement Date

IF THE DATE OF COMMENCEMENT IS NOT THE DATE OF REGISTRATION, PL. FILL BELOW (DD/MM/YYYY): -

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6. **Do you have Branch(es) for your Business?** ☐ Yes ☐ No
For business which has more than one outlet.

7. **Is your business a professional firm?** ☐ Yes ☐ No

8. **Is your business owned by Owner(s) or Nominee(s)/Trustee(s)?**
A person can carry on a business wholly or mainly as nominee/trustee of or for another person(s) (for example, persons below 21 years which cannot be an owner of business).
☐ Owner ☐ Nominee / Trustee

9. **Have you obtained Approval From Other Authorities?** ☐ Yes ☐ No
Approval obtained from other agencies such as HDB or MOM, etc, for the registration of the business.

10. Declaration

I hereby declare that:

- ☐ that the owner(s) and manager (if appointed) is/are not a bankrupt
- ☐ that the owner(s)/managers who is/are a bankrupt has the written permission from the Official Assignee/Leave of the High Court to take part in and manage the business
- ☐ that the owner(s) who is a corporation, is not under liquidation
- ☐ that the information provided to the Registrar of Companies and Businesses is true and correct.

Pg. 3/-

This Form is submitted by: Name :
 Designation :
 Signature :
 Company :
 Address :

E-mail address:
Tel. & Fax Nos.:

Date :