

PROJECT UPDATE 7/19/2018
Meeting Recap & Next Steps

Attendees: Kinghorn: Kyle Wareing, MQP: Father Kaluza, Carol Lutgen, Jeff Nadeau, Anne Smith (recorder)

- 1) Work on moving and **modifying the pond** should be completed later next week.
- 2) Meeting with City, Century Link & Kinghorn early w/o 7/22 to see if an agreement can be reached regarding the cost of moving their lines from the property. Incremental cost impact to MQP could be \$40,000.

Work on soil stabilization will begin next week near the location of the construction trailer.

Fencing will be placed in areas around and near the pond as well as in front of school. An insert in the bulletin this week will include a site map outlining the construction / parking zones.

NOTE: Parking spaces for the adoration chapel will not be available for the remainder of the project. A walkway from the main parking lot near the Construction Trailer will remain open so that Adorers can make their way from the parking lot to Chapel.

NOTE: Church Street will be closed off permanently starting next week as site work begins in front of the school. Minimal parking will be available in front of the church.

- 3) Work on the cement pad for the Parish Life Center will begin on or about July 30. Will have to work around Century Link until their lines are moved.
- 4) Comcast will pull the remaining lines and feed to the school on or about July 23. Expect phone system to be down for limited amount of time. Once this work has been completed, the remaining wires on the poles in front of the church will be removed.
- 5) On Tuesday, July 17, the City Planning Commission met and approved the Rezoning, Preliminary Plat, Final Plat and Site Plan Amendment for the St. Martin Campus. Needs City Council Approval which will be on the agenda for the City Council in the coming weeks (not clear on when next meeting is scheduled – not on website).
- 6) An electric sign will be installed on the property (final location tbd). The City requires all signage on property is in compliance – will review all signage before location for the electric sign is finalized.
- 9) Office Solutions:
 - Meeting with Armor Security 7/19 to review the security needs for the building.
NEXT STEPS: Armor Security will provide proposal and est. cost for placement of cameras, electronic locks, etc.
 - Phone System: Will be finalizing phone requirements next week.
 - Will need 2 dedicated analog phones 1) Elevator 2) Fire Alarm
 - Mail Box: With Church Street closed off, the Church & School Mailboxes have been moved near the RED SHED. Final placement will be made prior to occupancy in the Parish Life Center.

- 10) Soft Costs & Schedule of Values:

NEXT STEPS: As the soft costs are identified, Carol will prepare a Project List to present to the Finance Council
Schedule of Values: Cost of Pond Modifications (Includes Engineering) \$23,000
Century Link \$40,000 (\$20,000 included in contract)

Next Meeting: July 26, 2018