

## 2013 California Lemon Festival in Goleta

Saturday, September 28, 2013 (10am - 6pm) & Sunday, September 29, 2013 (10am - 5pm)  
Girsh Park, Goleta

Thank you for your interest in having a food booth for the 2013 California Lemon Festival in Goleta. Please read through the following information, complete the attached booth registration form, and submit the form, payment and any necessary attachments prior to **August 15th, 2013**, to be considered for this year's Festival.

### APPLICATION PROCESS:

- Complete attached registration form, sign at the bottom and attach payment.
- Make checks payable to "California Lemon Festival."
- Attach any necessary descriptions or photos of your booth set-up.
- **Registration & payment deadline: August 15, 2013**

### Proof of Liability Insurance Coverage

- All vendors must provide evidence of current liability insurance coverage in the amount of \$1,000,000 naming the Goleta Valley Chamber of Commerce and the California Lemon Festival in Goleta as additional insureds. If you have insurance, a certificate of insurance must be included with vendor registration form.
- If you do not have insurance, **the Lemon Festival can obtain insurance for you for an additional cost of \$60.** Please indicate insurance need on registration form.

### Santa Barbara County Environmental Services Health Department Permit Application

- Every food vendor must complete this permit application.
- The standard fee is \$155.00.
- Verify the fee amount by calling (805) 681-4900. Their website is [www.sbcphd.org/ehs](http://www.sbcphd.org/ehs).
- Health Permit application and fee must be sent to us with Lemon Festival food vendor registration form.
- **DO not send permit application or fee to the health department. We will do this for you, as required by the Santa Barbara County Health Department.**  
**\* If you believe you qualify for a health department waiver, proof must be attained from the health department and turned in to us with your application.**

### FOOD VENDOR QUALIFICATIONS:

- Booths will be awarded based on proposed menu, Festival needs and prior history with vendor. Preference will be given to organizations that directly contribute to the community of the Goleta Valley or whose business is based in Goleta, if they meet all Festival requirements.
- No two booths will be allowed to duplicate exact menu items, with the exception of beverages. Similar food items may be served if preparation varies distinctly.
- The committee reserves the right to determine booth placement and will confirm menu items prior to event.
- Vendors must supply all equipment necessary to meet Health Department regulations, including tables, chairs, canopies, wash stations, trash cans, etc.

### SECURITY DETAILS:

Overnight security will be provided on Friday and Saturday nights, but each vendor is responsible for his own booth. The Festival is not responsible for loss by or damage to any vendor, his equipment, inventory and/or materials. Winds sometimes come up overnight, so vendors should secure their equipment.

### FEES:

#### 10' x 10' BOOTH ON GRASS (please plan accordingly)

##### Profit vendors

\$650 per booth + electricity \$50 (both days) + cleaning deposit \$200

##### Non-Profit vendors

\$350 per booth + electricity \$50 (both days) + cleaning deposit \$200

**CONCESSION STAND** (*any self-contained stand-alone vendor cart selling only one single snack-type item like cotton candy, popcorn, churros, etc.*)

##### Profit vendors

\$350 per stand + electricity \$50 (both days) + cleaning deposit \$200

##### Non-Profit vendors

\$200 per stand + electricity \$50 (both days) + cleaning deposit \$200

Sales are not guaranteed.

*Fees are not refundable if the Festival is rained out or cannot occur for any reason. Cancellations before September 6, 2013 will be refunded less a \$50 administrative fee.*

*\*ALL checks must be made payable to "California Lemon Festival!"*

### FESTIVAL TIMELINE

- **August 15:** Registration and payment deadline
- **September 3:** Vendors will be notified if their application has been accepted/declined.
- **September 27:** Food booth set-up will begin at 12:00pm (noon).
- **September 28:** All vendors must be completely set-up by 8:00am for Health Department Inspection. Vehicles will be not be allowed to enter the Festival grounds after 7:45am and must be removed by 8am. Vendors arriving after 7:45am must go to the vendor parking and walk supplies/equipment into Festival grounds. Festival begins at 10:00am and ends at 6:00pm. Vendors should leave booth area clean. No vehicles will be allowed to enter the grounds until 6:30pm.
- **September 29:** Festival begins 10:00am and ends at 5:00pm. Vendors should not begin take down of booth until after 5:00pm. No vehicles will be allowed to enter the grounds before 5:30pm. Each vendor area is to be left clean and trash free at the end of the Festival.

# 2013 California Lemon Festival in Goleta

## FOOD BOOTH REGISTRATION FORM

<b>SUBMIT</b>	<b>MAIL IT:</b> California Lemon Festival 5662 Calle Real, #204 Goleta, CA 93117	<b>E-MAIL IT:</b> Cortney@GoletaValley.com <b>FAX IT:</b> 805.367.7567	<b>SUBMISSION DEADLINE</b> <b>AUGUST 15, 2013</b>
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**PLEASE PRINT AS CLEARLY AS POSSIBLE**

Name:			
Organization/Business:		Sellers permit #/Non-profit ID: <i>(If applicable)</i>	
Mailing Address:			Apt #:
City:	State:		Zip:
Primary Phone #:	Cell:	E-Mail:	
Alternate Contact:			Alt. Phone:
Description of Vendor Items: _____			
_____			
_____			

*\*Note: Please describe display area, including products, props, or decorations.*

Have you been a vendor in previous years? <input type="checkbox"/> 2012 <input type="checkbox"/> 2011 <input type="checkbox"/> 2010 <input type="checkbox"/> 2009
Do you require electricity: <input type="checkbox"/> Yes* <input type="checkbox"/> No *If yes, what type of equipment _____ how many amps: _____
# of food booth spaces (10'x10'): _____ @ \$650 (profit) per booth/\$350 (non-profit) per booth = Total: \$ _____
# of concession stands: _____ @ \$350 (profit) per stand/\$200 (non-profit) per stand = Total: \$ _____
Electricity add \$50 \$ _____
Required cleaning deposit of \$200 per booth/stand x _____ # of booths/stands = Total cleaning deposit: \$ _____
Do you NEED a certificate of insurance? <input type="checkbox"/> Yes * <input type="checkbox"/> No If YES, please add \$60 \$ _____
<b>Please calculate total by adding all lines. Amount Total: \$ _____</b>

Type of payment: <input type="checkbox"/> Check payable to California Lemon Festival (# _____) <input type="checkbox"/> Money Order (# _____)
Credit Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> AMEX Name on Card: _____
Credit Card #: _____ - _____ - _____ Exp Date: _____
CVV/Security Code: _____ <i>(Visa, Mastercard: last three digits located on the back of your credit card signature line)</i>

**Agreement:** I understand and agree to all terms and conditions presented in this form and all enclosed and attached documents. I agree to any and all accompanying stipulations, responsibilities and conditions in relation to my participation as a vendor at this event.

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Check List:** Please make sure you have enclosed or attached the following:

- Completed Registration Form  Booth/Stand Fee  Certificate of liability (or \$60 fee)
- Cleaning deposit & electricity fee  Completed Health Permit Application  Health Department Fee