

USD 413 Board of Education  
Regular Meeting  
Monday, July 6, 2015 – 5:30pm  
Board Office – 315 Chanute 35 Parkway, Chanute

Board Members Present: Sean Bowman, President  
Mike Aylward Jeff Caldwell  
Dr. Nathan Falk Ross Hendrickson  
Betsy McReynolds  
Richard Proffitt, Superintendent  
Dr. G. Kent Wire, Assistant Superintendent  
Tamara Slane, Clerk

Board Members Absent: Brad LaRue

Administrators Present: None

Guests Present: None

Reporters: Josh Vail, The Chanute Tribune

At 5:30pm President, Sean Bowman, called the meeting to order following a silent roll call.

## CONSENT AGENDA

Approve Agenda

Approve Minutes of the June 1, 2015 Meeting

Approve Payment of Bills

Approve Building Fund Raisers

Approve payment of 2015/16 Early Retirement

Approve Memorandum of Understanding with Neosho County Community College, copy in the agenda

Approve Milk and Fuel Bids, copy in the agenda

Establish Meeting Day, Time and Place for Regular Meetings Pursuant to KSA 72-8205, the board of education of USD #413, Neosho County, Kansas by resolution 15/16-01 duly adopted at its regular meeting held July 6, 2015, established the following meeting schedule for regular board of education meetings to be held the 2015-2016 school year:

Monday, July 6 Monday, January 4

Monday, August 3 Monday, February 1

\*Tuesday, September 8 Monday, March 7

Monday, October 5  
Monday, November 2  
Monday, December 7

Monday, April 4  
\*Tuesday, May 3  
Monday, June 6

Meetings are at 5:30 p.m., Board Office, unless otherwise announced. The board of education may adjourn any regular meeting to another time and place.

Designate Bank of Commerce, Community National Bank, Emprise Bank, Commercial Bank and Home Savings Bank as Official Depositories of School Funds. (KSA 9-1401)

Resolution 15/16-02 to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting. (KSA 75-1120a)

WHEREAS Unified School District 413, Chanute, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2016 to be prepared in conformity with the requirements of KSA 75-1120a are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of Unified School District 413 and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of said municipality, which require financial statements and financial reports to be prepared in conformity with said act for the year ended June 30, 2015.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 413, Chanute, Kansas, in regular meeting duly assembled this 6<sup>th</sup> day of July 2015, that the said Board of Education requests the Director of Accounts and Reports to waive the requirements of said law as they apply to Unified School District for the year ended June 30, 2016.

BE IT FURTHER RESOLVED that the said Board of Education shall cause its financial statements and financial reports of the said municipality to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Approve the Following Appointments/Designations:

Attorney – Kurt Kluin

Auditors – Schlotterbeck and Burns. LLC

Federal Projects (i.e., Title I, Title VI, Title IIA Professional Development, Carl Perkins, etc.)

Official Representative – Dr. G. Kent Wire

Hearing Officer for Free and Reduced Price Lunch Application Appeals – Richard Proffitt

Food Service Representative – Terri Markham

District KEPRS Representatives – Jamie Ortiz and Tamara Slane

Newspaper for Legal Publications – The Chanute Tribune

Asbestos Coordinator – Charles McKinney

Freedom of Information Officer – Richard Proffitt

Official Custodian Responsible for Maintenance of School Records – Tamara Slane

Truancy Officers – Building Principals and Assistant Principals

Title IX, 504 Compliance, Title VI – Richard Proffitt

Other Annual Board Actions:

Authorize Destroying Records According to KSA 72-5369

Authorize Advance Payment of Utility Bills and Other Payments as They Become Due as Provided for in KSA 12-105(b)

Approve an 1116 Hours Calendar Requirement for 2015-16 (KSA 72-1106)

Approve the State of Kansas Mileage Reimbursement Rate for Private Vehicle Use on School Approved Business

Petty Cash Authorization and Limits (KSA 72-8208)

Recommendation: The board of education approved Petty Cash Accounts at the following locations (same as 2015-2015).

District Office -- \$1,000.00

High School -- \$1,000.00

Middle School - \$1,000.00

Resolution 15/16-03 that all policy statements found in the minutes of this board of education prior to July 1, 2015 be rescinded, and the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2015-16 school year, subject to periodic review, amendment, and revision by the board of education.

Accept Audit Engagement Letter for year budget ended June 30, 2015 from Schlotterbeck and Burns, LLC

Accept Engagement Letter for Budget Preparation Assistance for the budget year ending June 30, 2016 from Schlotterbeck and Burns, LLC

Accept a donation in the amount of \$45 from Robert and Shirley Jenkins for the School Nurse Needy Fund

Mike Aylward moved to approve the consent agenda. Betsy McReynolds seconded. Motion carried. (6-0)

## OPEN FORUM

President, Sean Bowman, shared that Brad LaRue has moved to a rehabilitation center and passed a card around for all to sign.

## REORGANIZATION OF THE BOARD OF EDUCATION

### Election of President

Ross Hendrickson nominated Sean Bowman for Board President. Betsy McReynolds seconded. Motion carried. (5-1) Sean Bowman abstained.

### Election of Vice President

Ross Hendrickson nominated Dr. Nathan Falk for Vice President. Mike Aylward seconded. Motion carried. (6-0)

### Appoint a Board member Delegate and Alternate to the ANW Special Education Cooperative Board

Dr. Nathan Falk nominated Betsy McReynolds as delegate to the ANW Special Education Cooperative Board. Motion died for lack of a second.

Mike Aylward nominated Ross Hendrickson as delegate to the ANW Special Education Cooperative Board. Dr. Nathan Falk seconded. Ross Hendrickson declined.

Ross Hendrickson nominated Betsy McReynolds as delegate to the ANW Special Education Cooperative Board. Sean Bowman seconded. Motion carried. (5-1) Betsy McReynolds abstained.

Sean Bowman nominated Brad LaRue as alternate to the ANW Special Education Cooperative Board. Mike Aylward seconded. Motion carried. (6-0)

### Name a Governmental Relations Network Representative (KASB)

Mike Aylward nominated Ross Hendrickson as the Governmental Relations Network Representative. Sean Bowman seconded. Motion carried. (6-0)

### Appoint Tamara Slane, Board Clerk

Betsy McReynolds moved to appoint Tamara Slane as Board Clerk. Mike Aylward seconded. Motion carried. (6-0)

### Appoint Jamie Ortiz, Board Deputy Clerk

Dr. Nathan Falk moved to appoint Jamie Ortiz as Board Deputy Clerk. Betsy McReynolds seconded. Motion carried. (6-0)

### Appoint Kathleen Standley, District Treasurer

Dr. Nathan Falk moved to appoint Kathleen Standley as District Treasurer. Sean Bowman seconded. Motion carried. (6-0)

## REPORTS BY ADMINISTRATORS/BOARD MEMBERS

### Block Grant Court Decision – Richard Proffitt

(report only – no action)

### Ash Grove Tax Appeal – Richard Proffitt

(report only – no action)

### July 1 Unencumbered Cash Balances – Richard Proffitt

(report only – no action)

(attachment in agenda)

### ISTE Technology Conference – Dr. G. Kent Wire

(report only – no action)

### Review of ANW Minutes – Sean Bowman

(report only – no action)

### ANW July Meeting moved to July 15 – Sean Bowman

(report only – no action)

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### Budget Discussion/Set a Date for Budget Hearing

Dr. Nathan Falk moved to set a budget hearing for 5:30pm on Monday, August 3, 2015 at the Board of Education Office, 315 Chanute 35 Parkway, Chanute, KS. Mike Aylward seconded. Motion carried. (6-0)

6:13pm

Jeff Caldwell moved to go into closed executive session to discuss personnel matters of non-elected personnel and invite Superintendent Proffitt and Assistant Superintendent Wire, then return to open session in this room at 6:18pm. The executive session is required to protect the privacy interests of individual(s) to be discussed. Dr. Nathan Falk seconded. Motion carried. (6-0)

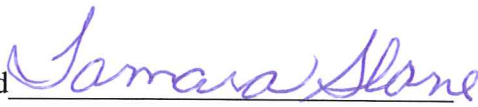
6:18pm

RECONVENE TO OPEN SESSION

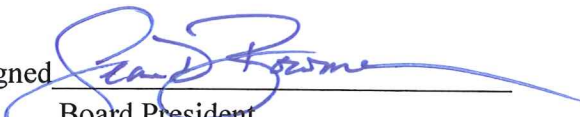
Mike Aylward moved to approve the resignations, retractions and employments as presented. Dr. Nathan Falk seconded. Motion carried. (6-0)

6:19pm

Jeff Caldwell moved to adjourn. Dr. Nathan Falk seconded. Motion carried. (6-0)

Signed   
Tamara Slane, Clerk

Approved: August 3, 2015

Signed   
Board President