

BOSQUEVILLE HIGH SCHOOL
CAMPUS IMPROVEMENT PLAN
2016-2017



Bosqueville High School Campus Improvement Plan 2016-2017

Long Range Goal #1: All students at Bosqueville Secondary School will exhibit exemplary academic and social performance and will contribute positively in a global society.

Annual Performance Objective: In 2016-2017, the school will aim to address issues regarding each and every student with regards to diverse academic needs.

Identified Needs: Gaps in student performance; communication between content areas; vertical curriculum alignment

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Programs:						
1.1 Continue services to address the needs of identified G/T (Gifted and Talented) students <ul style="list-style-type: none"> ◆ Policy/procedures to parents ◆ G/T Training ◆ Continue providing Dual Credit opportunities through McLennan Community College ◆ Continue PAP English I & II, Honors Math & Science program on BISD campus ◆ Continue to provide advanced online course opportunities w/ Texas Virtual Learning Network and Edgenuity 	Principal, Counselor, G/T Coordinator	ESC Region 12 Local G/T Funds: Cont Serv \$??? Gen Supp \$??	Policy and procedures on file, T-TESS (Texas Teacher Evaluation and Support System, student testing, screening records, training certificates, student records, tracking system that shows performance of current G/T students.			
1.2 Continue services to address the needs of identified Special Education students <ul style="list-style-type: none"> ◆ ARD's (Admission ,Review, and Dismissal) ◆ Accommodations in classrooms Least Restrictive Environment <ul style="list-style-type: none"> ➤ RTI- Initial testing/timeline/identification ➤ Adapted Services ➤ Annual evaluation/placement <ul style="list-style-type: none"> ◆ Special Programs <ul style="list-style-type: none"> ➤ Resource Class ➤ GCS ➤ SIT Meetings w/ Parents 	Special Education Director, Special Education Classroom teachers, ARD committee, GCS, Inclusion teacher, parents, and CATE representatives.	State Funds, Title I Funds	Three year re-evaluation to assess needs, annual ARD, six week updates of objectives, verify modifications with staff Mastery of objectives identified by individualized education program, percentage of identified students demonstrating mastery of STAAR objectives, Alternative Assessment results, STAAR Exemption records,			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Programs Continued:						
1.3 Provide services to address the needs of all At-Risk students <ul style="list-style-type: none"> ◆ Tutorials-Before & After School, Nutrition break, Saturday School ◆ Summer School ◆ SIT (Student Intervention Team) ◆ Work Program ◆ Grand Central Station (GCS) ◆ Credit Recovery – Edgenuity ◆ Homebound Services 	Classroom teacher, Counselor, Homebound teacher, Principal, Special Education Director, Special Education teachers, CATE teachers	Local funds: Counselor \$500 Gen Supp \$500 Comp Ed: \$3000	Completed SIT forms with adequate documentation Yellow SIT folders in cumulative folders, Attendance Records			
1.4 Continue to use career awareness activities <ul style="list-style-type: none"> ◆ S.T.E.A.M. Day (TSTC) ◆ YES Expo (City of Waco) 	Principal, Counselor, CTE Department, Science department	TSTC, MCC Local funds: Counselor \$500	Documentation from Counselor and meetings with Ag and Science departments			
1.5 Continue services to meet the needs of identified ESL (English as a Second Language) students <ul style="list-style-type: none"> ◆ Consultation with parents ◆ Screening/Testing ◆ LPAC (Language Proficiency Assessment Committee) ◆ LEP Coordinator 	LPAC members, ESL Coordinator Principal, ESL teachers, parent representative, classroom teachers	ESC Region 12 ESL Local funds: \$200 Gen Supp \$200	ESL and LPAC documentation Annual Attendance Records, TELPAS results, STAAR Results, Copies of appropriate documents on file in both English and Spanish			
1.6 Continue collaboration with ESC Region 12 in the Identification / recruitment of Migrant students <ul style="list-style-type: none"> ◆ Migrant Service Recruiter-L. Olson ◆ Materials provided by ESC Region 12 ◆ Home visits ◆ Migrant/Title LEP, written program in place 	Campus Principal, Counselor, Migrant Liaison	ESC Region 12, Local Hispanic Agencies (ex.: LULAC)				
1.7 Implement strategies/activities to address the needs of students with Dyslexia <ul style="list-style-type: none"> ◆ Student assessments ◆ Instructional accommodations ◆ Study Island ◆ Continue offering a dyslexia program, if needed 	Special Education Director, Special Education Teachers, Regular Education Teachers, Counselor, Principal, Superintendent	Study Island ?	Academic Records, Improved grades, STAAR Large print resources			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Technology Uses: 1.8 Continue the use of technology ♦ Computer lab ♦ Mobile devices ♦ E-Mail ♦ Library Automation System ♦ TxEIS - Attendance ♦ TxEIS - Class Grades ♦ Updates to Campus/Teacher websites ♦ Credit Recovery: Edgenuity	Technology Director, Technology Staff, All Office Employees, Campus Administrators	Center for Learning and Development, , TXEIS Support Staff, Region 12 Technology Support Staff, Edgenuity	Study Island, Attendance Records, Increased use of Library/Lab services			
Assessment: 1.9 Provide appropriate benchmarks to track student needs and academic growth. ♦ Eduphoria-Test Maker software ♦ STAAR/EOC exams	Classroom teachers, Counselor, Administrators, Teachers	Study Island Comp Ed: \$ Counselor Testing \$300	Practice STAAR tests, STAAR/EOC Results, TAKS Exit Results, Increase in percentage passing all post-tests, benchmark tests			
Student Teachers: 1.10 Maintain rapport/coordination with surrounding universities for teacher preparation. ♦ Supervising Teachers ♦ Student Observers/Student Teachers	Administrative team: Superintendent, Campus Principal, Teachers	TSU, SHSU, TAMU, Region XII, MCC Alternative Teacher Certification Programs	Program documentation			
Transitions: 1.11 Utilize counseling services 1.12 Provide all notices in English and Spanish when needed 1.13 Transition from High School to the workforce or higher education for resource students 1.14 Provide freshman orientation	Counselor, Special Education Coordinator, ESL Coordinator	ESC Region 12, Student surveys, DARS, Google translator	Copies of documents on file			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Curriculum/ Instruction:						
1.16 Improve core curricular - program in all grades 9-12. <ul style="list-style-type: none"> ◆ Journal Writing ◆ RtI classes for EOC tested subjects ◆ Computerized workshops and tests ◆ Study Island ◆ Profession Development ◆ Tutorials ◆ Dual Credit Courses ◆ GCS support for identified students ◆ Continue R&D Science as an advanced course 	Campus principal, All classroom teachers, Counselor	ESC Region 12, TEA, MCC Local funds: Departmental Supply budget \$3000	Teacher Lesson Plans, Increased student performance as indicated on STAAR/EOC/ SAT/ACT/AP exams, peer mentoring			

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Support Systems:						
1.17 Continue to provide opportunities which enhance student growth, both academically, physically, and emotionally, by utilizing various support systems. <ul style="list-style-type: none"> ◆ Before and after school tutoring ◆ Nutrition break ◆ Counseling ◆ The Mall ◆ Continue Career and Technology Programs ◆ Agriculture ◆ Family and Consumer Science ◆ Foreign Language ◆ Music/Band ◆ Music Appreciation ◆ Art ◆ Athletic/P.E. courses ◆ Study Island 	All Bosqueville ISD employees	ESC Region 12, Athletic Staff, TSTC & MCC courses, Saturday School, Tutorials, P.E. classes, GCS CTE \$ Comp Ed \$	Annual attendance records, ISS records, Violation reports Fitness-gram test results Textbook assessments Student Projects Activities related to CATE Student Organizations			
1.18 Utilize the services and support of an ESC school support team	All Bosqueville ISD educators	ESC Region 12	Submission to Central Office of all certificates of attendance			

Bosqueville High School Campus Improvement Plan 2016-2017

Federal Requirements:						
1.19 Ensure compliance with the requirements of Title IX (Sexual Discrimination) ◆ Posted notice ◆ Student/Staff Handbook	Administration	Texas Association of School Boards, School website	Appropriate documents on file with signatures confirming receipt of materials			
1.20 Insure compliance with the requirements of Title VI (Equal Opportunity) ◆ Posted Notice ◆ Application forms ◆ Student/Staff Handbook	Administration	Federal Govt. TEA, School website	Community Survey, any documents that require signatures			
1.21 Ensure that all students and parents are informed of their rights and responsibilities ◆ Student Handbook ◆ Special Education Parental Rights Handbook	Principal, School Board, Technology Staff, Special Ed. Director, Title IX Coordinator	Federal Govt. TEA, school website	Community Survey, signatures from parents upon receipt of student handbook			
1.22 Utilize the services/support of an ESC Region 12 School Support Team ◆ Campus Program ◆ Program options/Evaluations ◆ Plan review/revision	Bosqueville H.S. educators (Administration, Educators, Support Staff)	Region 12 ESC	Faculty/Staff Survey, documentation of certificates for attending workshops			

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Staff Development:						
1.23 Ensure the continued utilization of Staff Development for professional growth. ◆ Technology Training ◆ Utilize services of Region 12 ◆ G/T training for new instructors	Principal, campus staff	ESC Region 12, Webinars Local funds: Cont Services \$5000	Appropriate documents on file, certificates for central office			
Communications:						
1.24 Utilize and further develop communication between staff members, students, parents, and the community. ◆ E-Mail ◆ Faculty meetings ◆ Grade level meetings ◆ Yearbook ◆ Bulletin boards ◆ Web Site ◆ Parent Meetings ◆ Facebook ◆ Twitter	Principal, campus staff	Computer Technology, TXEIS, Faculty, Bosqueville ISD website, counselor, Administration	Appropriate documents on file, documentation of meetings, survey results			

Bosqueville High School Campus Improvement Plan 2016-2017

<ul style="list-style-type: none"> ◆ Remind 101 – text important messages to parents ◆ Community Survey 						
<p>Planning Opportunities / Surveys:</p> <p>1.25 Continue to provide planning opportunities to staff in order to encourage school wide growth</p> <ul style="list-style-type: none"> ◆ Staff surveys ◆ Planning teams ◆ Conference times ◆ Faculty meetings ◆ Subject area meetings ◆ Develop Professional Learning Communities (PLC), as needed 	Campus Principal, Special Education Director	Region 12 ESC	Appropriate documents on file, certificates from teachers to central office			
<p>Attendance:</p> <p>1.26 Continue to monitor student and staff attendance</p> <ul style="list-style-type: none"> ◆ Awards for perfect attendance ◆ Parent contact ◆ Daily attendance updates ◆ Attendance committee meetings 	Classroom teachers, PEIMS Attendance clerk, Campus Principals	TXEIS computer system. Region 12 ESC, attendance committee	Appropriate documents on file, TXEIS results, Attendance committee meetings, feedback			

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
<p>Recognition:</p> <p>1.27 Maintain programs which offer recognition for both student and staff achievement</p> <ul style="list-style-type: none"> ◆ Academic Awards Banquet ◆ Birthday announcements ◆ Honor Roll ◆ School Board recognitions 	Counselor, Campus Principal, HS Secretary, community nomination forms from web site	Donations from area businesses, budgeted gifts, creation of certificates	Attendance Records, Report Cards, Increased number of students on honor roll, discipline			
<p>Leadership Development:</p> <p>1.28 Continue to provide leadership development opportunities for students</p> <ul style="list-style-type: none"> ◆ Rotary Club/Guest Speaker/Luncheon ◆ Optimist Club/Guest Speaker/Luncheon ◆ Class Officers ◆ PALS ◆ NHS ◆ FCCLA ◆ FFA ◆ Hugh O'Brian Leadership 	Principal, Counselor, Club Sponsors	Rotary Club, Optimist Club, UIL-Austin., PALS Training, Peer Mentoring	Increased percentage of student participation, scholarship opportunities, student officers for each class			

**Bosqueville High School Campus Improvement Plan
2016-2017**

◆ Bulldog Posse						
◆ FCA						
◆ Band						

Bosqueville High School Campus Improvement Plan 2016-2017

Goal # 2: All parents, community members, and staff will have an active partnership, focusing on the education of our children.

Annual Performance Objective: Parent and community involvement will increase by 10 percent during the 2016-2017 school year.

Needs addressed: Involvement of all parents; communication; success for all students; community support

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Communication:						
2.1 Continue efforts to improve communication between the school and home. <ul style="list-style-type: none"> ◆ Progress Reports ◆ School Board minutes on school website ◆ <u>The Enterprise</u> / Waco Tribune Herald ◆ Report Cards ◆ Local news media ◆ Web Site/Email/Phone logs ◆ Social Media ◆ Remind 101 – text messages to parents ◆ Parent Portal 	BHS staff	<u>Waco Tribune Herald</u> , KWTX, KCEN, and KXTX Television Stations, Internet websites, student contributions	Appropriate documents on file, Signed grade reports, Conference log, posted results			
2.2 Furnish important campus documents in English and Spanish <ul style="list-style-type: none"> ◆ Free/Reduced Lunch form ◆ Home Language Survey ◆ Student Handbook form for parents to sign ◆ Optional Extended Year permission form ◆ Provide information regarding professional qualifications of teacher ◆ Provide information on child’s testing progress to parents ◆ Provide information on highly qualified personnel 	HS office, ESL staff	ESC Region 12, Local agencies, LULAC	Appropriate documents on file			
2.3 Conduct a parent conference for each student during the year upon request.	Counselor, Principal, SIT committee, classroom teachers	Parents, Community, teachers, and special education personnel	Appropriate documents on file			
2.4 Continue keeping communication logs	Classroom teachers, Principal, Counselor	Parents, Community, teachers, and special education	Appropriate documents on file			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy / Initiative	Person Responsible	Resources	Evidence that Deomonstrates Success	Review Nov	Review March	Review May
Involvement Opportunities						
2.5 Provide numerous opportunities for parents to become involved in student learning and success. <ul style="list-style-type: none"> ◆ Booster Clubs ◆ Musical Concerts ◆ Sporting Event Volunteers 	Athletic Director, Band Director, CTE Teacher, Club Sponsors, Principal	Parent and Community Members	Record of Events			
Planning Opportunities						
2.6 Involve parents and community members in campus planning activities <ul style="list-style-type: none"> ◆ SBDM (Site-based Decision Making) Team ◆ Campus Planning teams ◆ Booster Clubs 	Site-based Decision Making team members, Campus Planning Team, Athletic Booster Club, Band Booster Club	ESC Staff	Appropriate documents on file			
Clubs / Organizations						
2.7 Promote involvement in school related clubs and Organizations <ul style="list-style-type: none"> ◆ Athletic Booster Club ◆ Band Booster Club ◆ Young Farmers Club ◆ FFA Chapter ◆ FCCLA ◆ Fellowship of Christian Athletes (FCA) ◆ National Honor Society ◆ Robotics Club 	Athletic & Band Directors, Club Sponsors	Community, Students, Parents	Increased parental involvement, increased membership in organizations, volunteer sign-in log			
Rights and Responsibilities						
2.8 Ensure that all students and parents are informed of their rights and responsibilities <ul style="list-style-type: none"> ◆ Student Handbook ◆ Student Code of Conduct 	Principal, Technology Director	Student handbook, Code of Conduct, Board Policy, website	Appropriate documents on file, signed acceptance of documents			
Training Opportunities						
2.9 Discuss holding parent information sessions or seminars. <ul style="list-style-type: none"> ◆ Newsletters with tips for parents ◆ Parent Conferences ◆ 8th Grade Parent Information Night ◆ College/Career Readiness 	Classroom teachers, campus principal, technology coordinator counselor	ESC Staff	Appropriate documents on file			

Goal #3: Bosqueville Secondary School will provide a Safe and orderly environment that promotes success for all students.

Bosqueville High School Campus Improvement Plan 2016-2017

Annual Performance Objective: During the 2016-2017 school year, a safe, orderly climate at Bosqueville High School will be demonstrated by a decrease in the number of tardies and the maintaining of a Drug-Free School.

Needs addressed: Safety for students/staff, improved discipline, and technology in all classrooms.

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Facility:						
3.1 Continue annual maintenance and upkeep of facilities. <ul style="list-style-type: none"> ◆ Maintain the Public Address System ◆ Maintain landscaping around the school grounds ◆ Improve public access for pickup and drop-off 	Maintenance Department, Campus Principal, School District Business Manager, School Board	School allotted funds (REAP funding)	Maintenance logs, projects completed			
Discipline:						
3.2 Continue strategies to maintain discipline on the campus. <ul style="list-style-type: none"> ◆ (DAEP) Alternative Education Program ◆ Counseling ◆ Morning & After School Detention ◆ In-school Suspension ◆ Saturday School ◆ Student handbook/student code of conduct ◆ Student/admin meetings ◆ Staff orientation ◆ Promote Consistency ◆ Maintain Parental contact pertaining to disciplinary actions 	Campus principal, Classroom teachers, D-Hall monitor, Saturday School Monitor	TEA, Walsh-Anderson Law Firm, TASB, Student Code of Conduct Local funds: DAEP/Tuition \$15000 Counselor \$500	SIT sign-in sheets and minutes, counselor records, student referrals, student signature on file, School rules and consequences published			
3.3 Develop a team to select a campus discipline management plan to be used by all staff members.	Campus Principal, classroom teachers	TEA, Walsh-Anderson Law Firm, TASB, teachers	Discipline referrals			
Safe/Drug-free School Activities (S/DFSC):						
3.4 Provide campus activities to promote student staff awareness of Safe and Drug Free Schools content. <ul style="list-style-type: none"> ◆ Red Ribbon Week activities ◆ Drug Alcohol Violence Education curriculum ◆ Student Drug Testing ◆ Drug Dog presence on campus/activities 	Counselor, Principal,	ESC Region 12, Local Funds: Cont Services \$4000 Counselor Gen Supp \$500	School Calendar, Lesson Plans, District Title VI Evaluation, Campus Safe/Drug Free Schools and Community Report, Presentations during Red Ribbon Week			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
Technology:						
3.5 Continue to support and maintain hardware and software for core subjects.	HS staff, Campus Principal, Counselor	District Technology equipment	Consultation evaluation, Portfolios, assessment via STAAR/EOC, Lesson Plans, work on a comprehensive plan			
Climate Issues:						
3.6 Utilize wall space to display student information. <ul style="list-style-type: none"> ◆ Student work ◆ Schedules ◆ Web site ◆ Social Media 	Counselor, Campus Principal, Classroom Teachers	BISD facility and district web site, school allotted funds	Routine encouragement for wall decoration			
3.7 Develop a positive, healthy, safe, and pleasing environment throughout the high school. <ul style="list-style-type: none"> ◆ Maintain Wall of Honor recognizing alumni veterans 	Maintenance Department	BISD facility and district web site, Gen Supp \$300				
Fire/Disaster/Intruder Drills:						
3.8 Regular Fire/Disaster/Intruder drills for all students and staff <ul style="list-style-type: none"> ◆ Train all students in proper fire/disaster/intruder drills ◆ Fire/tornado drills ◆ Bus evacuation drills ◆ Provide a back-up signal system if needed in emergency 	Emergency Operations Planning Committee	School allotted funds, Maps for teachers, Region 12, EOP Conference	Disaster drill report			
Safety Issues:						
3.9 Continue working to improve and manage a safe environment for students. <ul style="list-style-type: none"> ◆ Parking stickers for all drivers ◆ Security lights ◆ Visitor signs posted ◆ Visitor sign in sheet ◆ Hall passes ◆ Provide badges for staff & students ◆ Designated parking for staff/students 	Classroom teachers, School Aides, HS office Staff	ESC Region 12, self-evaluation Gen Supp \$300	Documentation in office, observations			

Bosqueville High School Campus Improvement Plan 2016-2017

Strategy Description	Staff Responsible	Resources	Evidence that Demonstrates Success	Review Nov	Review March	Review May
<p>Crisis Management/Violence Prevention Plan:</p> <p>3.10 Continue the Crisis Management Team</p> <ul style="list-style-type: none"> ◆ CPR and First Aid training for all staff ◆ Enforce use of visitor passes for all outsiders entering campus ◆ Provide flashlights for each classroom and support staff rooms with annual maintenance checks 	Bosqueville High School Staff	School Allotted funds, Multi-Hazard Emergency Operations Plan	Staff Development, Emergency Plan documentation			
			<p>Summative:</p> <ul style="list-style-type: none"> ◆ Annual S/DFSC Evaluation ◆ Discipline Reports/PEIMS ◆ AEIS Data ◆ Technology Inventory 			