

Comprehensive Plan Report

A detailed report showing activity of the district team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

October 10, 2017

Forrest City School District NCES - 506270

Key Indicators are shown in **RED**.

Activity in the last 9 month(s)

District Context and Support for School Improvement		
Improving the school within the framework of district support		
Indicator	IA12 - The district intervenes early when a school is not making adequate progress.(12)	
Status	Objective Met 3/15/2017 4/26/2017	
	Level of Development:	Initial: Limited Development 11/10/2016
		Objective Met - 03/15/2017 04/26/2017
	Index:	9 (Priority Score x Opportunity Score)
	Priority Score:	3 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	<p>The District & School Improvement Leadership Teams embarked on a 2-day strategic planning retreat in Casscoe, Arkansas, June 26-28,2016. We focused on diagnosing our challenges by reflecting on our processes and systems as supported by data and outcomes. We examined literacy and math practices, as well as outlined our next phase of the work. The School Improvement Specialists serve as a conduit between the District Improvement Leadership Team and the School Improvement Leadership Team. Through this collaboration which meets monthly, we analyze data, become more familiar with the ACT Aspire assessment, and have begun to identify teaching practices that will significantly impact student learning. The district has created a calendar which provides for three data days throughout the school year. This is an opportunity for teachers to review and create action plans to address interim assessment results. Students do not attend school on these days. External partners continuously monitor school performance data and help develop a plan of action to address student performance needs.</p>
Plan	Assigned to:	Zrano Bowles
	Added:	11/30/2016

	How it will look when fully met:	<p>As evidence, the district will provide the following strategies to support schools not making adequate progress:</p> <ul style="list-style-type: none"> * After School Programs * External Providers * Embedded Professional Development: District and School sponsored * Response to Intervention * Assessments: Classroom, Interim * Professional Learning Communities * District- and school- level progress monitoring <p>Throughout the year, the appropriate district personnel will collect and analyze data to determine the quality of the implementation.</p>
	Target Date:	06/30/2017
	Tasks:	
	1. The District Improvement Leadership Team will meet monthly to ensure schools are making adequate progress.	
	Assigned to:	Zrano Bowles
	Target Completion Date:	06/30/2016
	Frequency:	monthly
	Comments:	
	Task Completed:	03/14/2017
	2. District and school leaders will attend the retreat in Casscoe, Arkansas, June 26-28, 2016	
	Assigned to:	Tiffany Hardrick
	Target Completion Date:	06/28/2016
	Comments:	
	Task Completed:	06/29/2016
	3. The District and School Improvement Leadership Teams will develop an agenda for a 2 day retreat.	
	Assigned to:	Tiffany Hardrick
	Target Completion Date:	06/16/2016
	Comments:	
	Task Completed:	06/20/2016
	4. Each school will develop a strategic plan that will diagnose school challenges related to student performance.	
	Assigned to:	Zrano Bowles
	Target Completion Date:	06/28/2016
	Comments:	
	Task Completed:	06/29/2016
	5. The district will incorporate data days in the calendar which allow teachers in collaboration with external partners to develop a plan of action based on the ACT Aspire interim assessment results. (These days are student vacation days.)	
	Assigned to:	Zrano Bowles
	Target Completion Date:	02/25/2017
	Frequency:	three times a year

		Comments:	
		Task Completed:	02/27/2017
Implement	Percent Task Complete:		5 of 5 (100%)
	Objective Met (initial):		03/15/2017
	Objective Met (most recent):		04/26/2017
	Experience:		3/15/2017 The experience was very rewarding and allowed district personnel to guide schools through a process of self-reflection and improvement. 3/16/2017 On June 26-28, 2016, district and school leaders met and engaged in strategic planning for the upcoming school year.
	Sustain:		3/15/2017 To ensure continuous improvement, the district will continue to engage school leaders and schools in effective strategies; such as, After School Programs * External Providers * Embedded Professional Development: (District and School sponsored) * Response to Intervention * Assessments: Classroom, Interim * Professional Learning Communities 3/16/2017 The continued work will be to monitor the strategic plans that were created for each school.
	Evidence:		3/15/2017 Each school maintains the following: **PLC agendas, minutes, and sign-in sheets **After School Program attendance records, pre- and post-assessments for evaluations **School Improvement Leadership Team meeting agendas **Interim Assessment calendars 3/16/2017 An agenda was created for the retreat and each school has its own strategic plan.

District Context and Support for School Improvement

Taking the change process into account

Indicator	IB01 - The district operates with district-level and school-level improvement teams.(16)		
Status	Tasks completed: 1 of 3 (33%)		
	Level of Development:	Initial: Limited Development 11/30/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The district operates with district and school level leadership teams for continuous improvement.	
Plan	Assigned to:	Tiffany Hardrick	
	Added:	11/30/2016	
	How it will look when fully met:	The District Improvement Leadership Team in collaboration with School Improvement Leadership Teams will operate with a clear vision, empower leaders, and work together to create school improvement.	
	Target Date:	06/30/2017	
	Tasks:		

	1. The District and School Improvement Leadership Teams will meet during a district retreat to develop plans focused on school improvement.
	Assigned to: Zrano Bowles
	Target Completion Date: 06/28/2016
	Comments: The retreat objective was met.
	Task Completed: 06/29/2016
	2. The District Improvement Leadership Team will meet monthly to assess/adjust instruction in short-term cycles of improvement.
	Assigned to: Zrano Bowles
	Target Completion Date: 06/01/2017
	Frequency: monthly
	Comments:
	3. Schools Improvement Leadership Teams in collaboration with external partners will meet bi-monthly to build building-level leadership capacity.
	Assigned to: Zrano Bowles
	Target Completion Date: 06/01/2017
	Frequency: twice monthly
	Comments:
Implement	Percent Task Complete: 1 of 3 (33%)

District Context and Support for School Improvement

Clarifying district-school expectations

Indicator	IC07 - Professional development is built into the school schedule by the district, but the school is allowed discretion in selecting training and consultation that fit the requirements of its improvement/restructuring plan and its evolving needs.(34)		
Status	Objective Met 3/16/2017		
	Level of Development:	Initial: Limited Development 11/30/2016	
		Objective Met - 03/16/2017	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The district in collaboration with the Personnel Policy Committee created a board approved district calendar that included days for professional development. The District Improvement Leadership Team, comprised of school administrators, will meet monthly to provide input on identified focus areas for schools.	
Plan	Assigned to:	Zrano Bowles	
	Added:	11/30/2016	

	How it will look when fully met:	When it is fully implemented, professional development will be built into the school schedule. The District Improvement Leadership Team in collaboration with school administrators will select the training which focuses on district/school initiatives is geared toward research based best practices and includes in-class coaching, group lesson planning, and analysis of student work.
	Target Date:	06/24/2017
	Tasks:	
	1. Develop a district calendar that includes professional development days that allows for school discretion in selecting training/consultation.	
	Assigned to:	Michael Hawkins
	Target Completion Date:	04/06/2016
	Comments:	
	Task Completed:	02/01/2016
	2. The district school board will review/approve the district/school calendar.	
	Assigned to:	Tiffany Hardrick
	Target Completion Date:	04/21/2016
	Comments:	
	Task Completed:	03/10/2016
	3. The District Improvement Leadership Team in collaboration with school leaders will meet to determine professional development needs as indicated by school performance data.	
	Assigned to:	Zrano Bowles
	Target Completion Date:	06/28/2016
	Comments:	
	Task Completed:	06/29/2016
	4. Schools will deliver professional development based upon disaggregated school level data.	
	Assigned to:	Zrano Bowles
	Target Completion Date:	08/12/2016
	Comments:	
	Task Completed:	02/01/2016
Implement	Percent Task Complete:	4 of 4 (100%)
	Objective Met (initial):	03/16/2017
	Experience:	3/16/2017 Since full implementation, professional development was built into the school schedule. The District Improvement Leadership Team in collaboration with school administrators will continue to select training which focuses on district/school initiatives which is geared toward research based best practices and includes in-class coaching, group lesson planning, and analysis of student work.
	Sustain:	3/16/2017 This process will continue and decisions based upon assessment results.
	Evidence:	3/16/2017 **school calendar **agendas

Establishing a team structure with specific duties and time for instructional planning			
Indicator	ID01 - A team structure is officially incorporated into the school governance policy.(36) (AllDistricts)		
Status	Objective Met 3/16/2017		
	Level of Development:	Initial: Limited Development 11/30/2015	
		Objective Met - 03/16/2017	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We are currently implementing a team structure for the school level. However, the parental component is captured in a different forum.	
Plan	Assigned to:	Tiffany Hardrick	
	Added:	02/24/2016	
	How it will look when fully met:	The district will have a common team structure for each school consisting of a Leadership Team (principal and teacher leaders) and teacher Instructional Teams. Each team will have a specific purpose and scheduled time to meet. Parents will be involved in the work through each buildings' parent facilitator.	
	Target Date:	08/31/2015	
	Tasks:		
	1. Research and review Arkansas School Board Association adopted poilcy for structure.		
	Assigned to:	Tiffany Hardrick	
	Target Completion Date:	12/18/2015	
	Comments:		
	Task Completed:	03/18/2016	
Implement	Percent Task Complete:	1 of 1 (100%)	
	Objective Met (initial):	03/16/2017	
	Experience:	3/16/2017 District personnel visited all leadership team meetings to assess effectiveness.	
	Sustain:	3/16/2017 School leaders commitment to continue the process and assess the value for school improvement.	
	Evidence:	3/16/2017 ** Agendas and minutes	

