

**CENTRAL ELEMENTARY SCHOOL
PARENT AND FAMILY ENGAGEMENT PLAN
2017-2018**

Superintendent:
Dr. Tiffany Hardrick

Parent Facilitator:
Ennie Hardrick

School Improvement Status:
Focus

Central Elementary School Committee Members:

Ennie Hardrick, Parent Facilitator
LaSandra Bean, Title I Parent Coordinator
Yolanda White,, Parent
Renata Bryant, Parent
Jasmine Anderson, Parent
Nadia Davis, Parent
Randale Dawson, Parent
Gale Richmond, Parent
Jeanette Crippen , Parent
Gloria Lewis,Parent

Goal 1: Central Elementary School will utilize various communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

Strategies for reaching goal:

- Central will utilize various communication strategies to provide additional information to the parents increase parent and family engagement in supporting classroom instruction including
- The school will distribute a monthly newsletter to parents that is developed with the parent-school organization, principal, staff, and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
- The school will create a Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using a PIN

number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.

- The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.
- The school will utilize a one-way communication tool known as School Cast communicate with parents. Two- way communications such as e-mail, phone calls, and an app is used to communicate.
- The school will use communications folders to explain behaviors, homework, and academic concerns.

Goal 2: Central Elementary School will host parent meeting, conferences and activities regularly throughout this year, offering flexible meeting times, to increase parental involvement and build staff and parent capacity to engage in these types of efforts.

Strategies for reaching goal:

- These meetings will include parent training sessions to help parents understand how to enhance their child's education including a math training night (December) and literacy training night (Spring Semester).

Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Parent-Teacher conferences will be held September 18, 2017 and February 20, 2018. Open house will be held August 11, 2017.

- The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.

Goal 3: Central Elementary School will provide information to parents about volunteer opportunities.

Strategies for reaching goal:

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

Goal 4: Central Elementary School will work with parents to create a School-Parent-Compact.

Strategies for reaching goal:

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

Goal 5: Central Elementary School will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program.

Strategies for reaching goal:

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community engagement within the school.
- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will work to educate the parents on the meaning of a Title I school.

Goal 6: Central Elementary School will provide resources for parents.

Strategies for reaching goal:

- The school will distributed Informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- The principal of each school in a school district shall designate (1) certified staff member who is to serve as a parent facilitator.
- Keep the Parent Center up-to-date with the latest information on academics for connections to be made at home.

Goal 7: Central Elementary School will engage parents in the evaluation of your parent and family engagement efforts.

Strategies for reaching goal:

- 1. A survey will be used to collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
- A parental involvement survey will be sent home annually to evaluate the effectiveness of our parent and family engagement program.
- A parent focus group will be assembled to discuss the results of the parent and family engagement survey.

Goal 8: Central Elementary School will use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year.

Strategies for reaching goal:

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

- The school will use the results of the parent interest survey to plan the parent and family engagement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation.

Goal 9: Central Elementary School will plan the Annual Title I Meeting.

Strategies for reaching goal:

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. That meeting will take place October 5, 2017.
- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.