

RAINS INDEPENDENT SCHOOL DISTRICT

www.rainsisd.org

1759 W. US Highway 69

Emory, Texas 75440

903-473-2222

An Equal Opportunity Employer

NOTICE OF JOB VACANCY – SUPERINTENDENT OF SCHOOLS

The Board of Trustees of the Rains Independent School District is searching for an exceptionally qualified administrator to lead this highly successful school district. Successful administrative experience is required. **Only the Lone Finalist will be revealed.**

APPLICATION AND INTERVIEW PROCESS

Required documents:

- ❖ Letter of interest
- ❖ Up-to-date resume that includes the candidate's education, positions of employment and dates of service in each position listed chronologically
- ❖ List of five (5) references including names, addresses and telephone numbers that may attest to the competence of the candidate
- ❖ Transcripts verifying academic degrees
- ❖ Evidence of Texas superintendent certification requirements

CONDITIONS OF EMPLOYMENT

Salary: Competitive and negotiable, based on experience

Benefits: Negotiable

Length of Work Year: 12-month contract

Length of Contract: 3 years

Residence Requirement: Residency in the District is preferred but not required

The timeline for filling this position is as follows:

Application Deadline: June 27, 2018 at 3:00 p.m.

Board Review of Applicants: July 9, 2018 at 6:30 p.m.

*First round interviews: July 10, 2018 at 5:00 p.m.

*Second round interviews: TBD

Name Lone Finalist: July 10, 2018

Proposed Start Date: To be determined as agreed upon

*Interview dates subject to candidate and board flexibility

NOTE: Internal applicants will be given strong preference.

The Board of Trustees has identified the following characteristics and qualifications as being highly desirable in a Superintendent:

1. Is a highly effective communicator with superior interpersonal skills and a proven record of maintaining effective two-way communication with all stakeholders.
2. Is a motivational leader who is attentive to staff morale, and has proven the ability to build an effective management team engaged in collaborative planning, problem solving, and decision making.
3. Is able to work in partnership with the Board of Trustees, students, staff, parents, and community to build a climate of candor, mutual trust, and cooperation.
4. Is an effective delegator who empowers staff members to independently carry out their responsibilities while remaining knowledgeable and accountable for the District's overall progress in carrying out its mission.
5. Is a role model for students and staff who demonstrates strong moral values, a high level of personal integrity, and compatibility with community values.
6. Is knowledgeable in the areas of strategic planning, curriculum, assessment, instruction, school finance, and District funding.
7. Is actively engaged at school functions and committed to their success.
8. Is a professional educator with experience as a successful campus and/or central office administrator, assistant superintendent, or superintendent.
9. Will be committed to Rains ISD for the long-term and demonstrate active involvement in district and community events.

Rains ISD is a Class 4A Texas public school district with an enrollment of 1700 students. The District is located in Emory, Texas, and comprises four main campuses.

The Board of Trustees has requested that individual members not be contacted directly, and that candidates use the procedures outlined above to apply. Please direct any questions or submit the required documents and your preferred contact phone number to Kimberly Taylor, Executive Assistant to the Board:

E-mail: taylork@rainsisd.org