



LIVINGSTON ISD
DISCIPLINARY
ALTERNATIVE
EDUCATION
PROGRAM
2017-2018

LIVINGSTON ISD

Discipline With Dignity: A New Approach”

STUDENT HANDBOOK
Supplement to District Handbook

Office Personnel

Principal Karen Maxey

Attendance/Secretary Ashley Cration

LIVINGSTON INDEPENDENT SCHOOL DISTRICT

#1 LIONS AVENUE

936-328-2355

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DAILY CLASS SCHEDULE

7:15 - 7:40 Breakfast

Class Schedule

7:45 - 8:25 1st Period

8:30 - 9:15 2nd Period

9:18 - 10:03 3rd Period

10:00..... Restroom Break

10:06 - 10:51 4th Period

10:54 - 11:42 5th Period

Lunch Time / Restroom Break

11:42 - 12:15

12:18 - 1:03 6th Period

1:06 - 1:51 7th Period

1:54 - 2:45 8th Period

2:45..... Dismissal

STUDENT CODE OF CONDUCT

The LISD Alternative Educational School has developed a student code of conduct. All students are managed under the DAEP code of conduct, with appropriate allowances for Behavioral Intervention Plan requirements. The principal or other appropriate administrators will consider the circumstances of each disciplinary situation, including the following factors:

1. Seriousness of the offense
2. The student's age.
3. The frequency of misconduct.
4. The student's attitude.
5. The potential effects of misconduct on the school environment.

Any situations not specifically addressed in the code will be interpreted and enforced by administration.

State law requires certain disciplinary actions for certain offenses. TEC Chapter 37.007(a) requires expulsion for the following offenses:

1. Using, exhibiting, or possessing a firearm, prohibited knife, club or prohibited weapon.
2. Conduct containing elements of aggravated assault, sexual assault, aggravated sexual assault, arson, murder, criminal attempt to commit murder or capital murder, indecency with a child, aggravated kidnapping, conduct specified under 37.006 (A), (3), (4) related to alcohol or drugs that is punishable as a felony.
3. The campus will expel a student for retaliation against an employee involving any of the offenses listed above. A student may be expelled for violations specified in TEC Chapter 37.007 (B) (C) that violates the student code of conduct. This includes, but is not limited to, continued serious misbehavior while at the DAEP

SEARCHES BY TRAINED DOGS

The LISD Alternative Education School has adopted a zero tolerance for drugs, alcohol, and tobacco products. Student violations of the school policies will be handled through the disciplinary management policy. The campus uses specially trained dogs to sniff-out and alert to concealed and prohibited items, illicit substances, and alcohol. This program is implemented in response to drug and alcohol use problems in consortium schools and to maintain a safe, drug-free environment conducive to education.

Students should be aware that:

1. Classroom and other common areas may be searched and/or sniffed, at random, by trained dogs.
2. Any school transportation or personally operated vehicles by staff, visitor, etc, on school premises may be searched, however students who are actively enrolled in the DAEP are prohibited from driving to the DAEP Campus.
3. If any contraband of any kind is found, the student shall be subject to appropriate disciplinary action as required by TEC 37.007.

In addition, the student's parent or guardian shall be notified if any prohibited materials are found on the student's person as a result of a search conducted in accordance with this policy. **All violations of state law are reported to the appropriate authorities.**

MISSION STATEMENT

The LISD Alternative Education School will:

- Provide a highly structured program
- Demonstrate to students the benefits of pro-social behavior
- Demonstrate the rewards of academic achievement

So the student may be successfully returned to his/her home campus prepared to academically excel and display positive behavior in the learning environment.

GENERAL INFORMATION

- Students must follow all DAEP rules, procedures and policies.
- Students enrolled in DAEP are prohibited from driving to the DAEP campus.
- School supplies are needed when a student is assigned to the DAEP. The items are listed below:
 - 1 - Box Kleenex
 - 1 - 2" 3-Ring binder
 - Solid Grey T-shirt
 - 1 - Packs of pencils (20 count)
 - 1 - Package of dividers (8 ct)
 - Black Athletic Shorts/Pants
 - 1 - Packs loose leaf notebook paper
 - Headphones (inexpensive)
 - Clear Backpack/or 2 Gallon Ziplock Bag
- A student's day at the DAEP will commence at 7:40 a.m., and will end at 2:45 p.m. Door will open for students at 7:15 a.m. Students are to depart the campus immediately after being dismissed. Parents picking up their children should arrive for pick up around 2:30 p.m. (Car pick up - please stay in line, students are dismissed by cars.) Students will only be dismissed to non-parents with a hand written note or phone call to the office. Person picking up student must present valid picture ID/Drivers License. Student who have parental permission to walk may not wait for parent at the SHECO Electric Company.
- Students arriving after 7:40 will be marked tardy, parents must sign students in who arrive after 7:40.
- Excessive tardiness will not be tolerated and will be included in makeup time prior to the student's exit date and/or may delay the student's exit date. For every **Ten (10) tardies** one (1) additional day will be assigned to the student placement at DAEP. It is vital that students are at school and on time.
- Purses are not permitted at the DAEP Feminine hygiene products will be provided.
- Students must maintain an alert attitude in class by sitting upright with hands on desk, along with feet and desks flat on the floor. Students are not allowed to lay head on desk, slump in desk or **SLEEP**.
- Students who sleep cannot earn exceeds expectations regardless of the total points earned.
- Students who sleep on a daily basis will be sent home. Please be mindful of the **Texas Compulsory Attendance Law**.
- Students must remain seated in their desks at all times unless given permission from staff.
- Students must remain quiet at all times, **no social talking** is allowed.
- Students are responsible for **returning his/her point sheet daily**. Point sheets not received by 11:00 a.m. on designated date will not be given credit for that day.
- All students are required to participate in daily PT. Refusal to participate will result in loss of day. Student who habitually miss PT without proper documentation will be considered as a refusal to participate.
- Electronic devices and cell phones are absolutely prohibited. If removed, it will be returned to the parent (only) on the first incident without a fee; **any other incidents will require a \$15.00 fee. Also be advised that any item(s) taken from students will be turned in to the front office and may only be picked up by the student's parent/guardian.**
- **Money, keys, food items, drinks, gum, candy or any personal item(s) needed after school should not be brought on campus. Only lunch money** is permitted and all money must be surrendered at time of checking in and will be added to student lunch account.
- Backpacks/or Ziplock bags are solely for clothes and hygiene products required for daily PT. Must have name on bag.

DAILY SECURITY CHECK-IN

All students must go through a daily security check. If a student leaves campus for any reason, he/she must go through security check again.

Security Check consists of the following:

- Complete Removal of
 - Socks
 - Shoes/ Inside Shoe Linings
 - Belt
 - Backpacks
- All Pockets must be turned inside out
- Bands of pants must be turned down, for staff to check
- Each student will be scanned with metal detector
- Student(s) that refuses and/or cannot pass security check will be sent to the office immediately
- If the situation can't be resolved parents will be contacted

ATTENDANCE

All absences require a note for documentation. Attendance is compiled daily and sent to the student's originating home campus. DAEP will coordinate with the originating home campus to handle all absences, tardies, early checkout and truancy issues. **Compulsory attendance is enforced**, and absences will extend the student's time at the DAEP.

Please be aware that any student who leaves school early for any reason, (sickness, doctor, or court appointment, etc), and upon returning to school does not submit sufficient proper documentation will not be given credit for that day. **All home campus attendance policy and guidelines will be enforced.**

Note: Credit is calculated as actual days served meeting guidelines established for the DAEP Program

LUNCH

Students are not permitted to leave campus during lunch period. The LISD Alternative Education School along with LISD Cafeteria staff provides a nutritious lunch on campus. All students eat the school lunch. No food or drink is allowed from outside the school.

NOTE: If you know that your child will be arriving at school late due to an appointment and would like to order lunch, please call the school before 7:30 a.m., and request that a lunch be ordered. Students arriving late after breakfast has been served will not be given the privilege to eat. If you desire your child to eat breakfast, please be sure that they arrive to school on time.

LIVINGSTON INDEPENDENT SCHOOL DISTRICT MEAL PRICES FOR 2017-2018

	Breakfast Prices	Lunch Prices
	PreK-12th	PreK-12th
Student	FREE	FREE
LISD Employee	\$1.85	\$3.35
Parent/Visitor	\$2.10	\$3.85

CURRICULUM/GRADE REPORTING

Students who attend DAEP receive instruction by direct teaching or online computer courses. In addition to direct teaching the following methods will be used to assure that students are receiving the appropriate materials for continued academic success while enrolled at the DAEP Campus.

- Class work from home campus teachers
- Online Program PLATO, Odysseyware, etc.
- Certified Math Teacher
- Specific Project/Assignments

Students receive a three-week progress report and a nine/six-week report card (according to district requirements), which will reflect grades/averages the student has earned during his/her placement at DAEP. Students grades are forwarded to the home campus at the end of each grading period and/or withdrawal grades upon successful completion of a DAEP placement. To exit, student must be passing all classes in order to successfully complete their DAEP Placement.

ACADEMIC PROGRAM

The academic program will include Core Subject Classes Mathematics, English, Reading, Science, and Social Studies; if available elective classes will be provided.

NOTE: Please be advised that placement in the DAEP may result in students being removed from specific elective classes as well as classes ranked as Pre AP/Honors.

COUNSELING SERVICES

One component of the Disciplinary Alternative Education Program is to emphasize and reinforce appropriate social skills, personal and character development. Attending group sessions weekly are a mandatory requirement of the DAEP program. Individual counseling is available upon request or referral. Students who do not comply will not receive the designated points for that period.

EXTRACURRICULAR ACTIVITIES

Students assigned to the Alternative Education School for disciplinary reasons **ARE NOT ALLOWED** to attend any school related/sponsored activities.

Any student who attends a school activity and/or trespasses at the home campus or any surrounding campus, will be disciplined by their home campus; and trespassing charges may be filed. The student may also receive loss of level, or appropriate penalty at the DAEP.

CAMPUS RULES

1. Fully cooperate with the teachers and follow all class rules established
2. Use appropriate language; **NO** profanity or vulgarity spoken or written will be tolerated
3. Use appropriate social behavior and social skills
4. Demonstrate self-control
5. Ignore distractions and do not be a distraction to others
6. Come to class prepared and adhere to **ALL** dress code requirements/Students are expected to keep clothes clean and maintain good hygiene; points will be deducted if clothes are not kept clean and secured and/or secure in the proper bag.
7. Be attentive and participate; no sleeping; slumping in desk or laying head on desk
8. Stay on task and complete assignments appropriately and in a timely manner (see student contract)
9. **Absolutely** no note writing or passing of notes
10. **Absolutely no drawing of any sort**, unless required by classroom teacher. Gang symbols or drug paraphernalia will not be tolerated. Personal notes, journals and/or drawings are not to be brought on campus.
11. Points (15) will be deducted for unscheduled restroom breaks. Privileges will be denied for students who constantly abuse and do not take advantage of scheduled breaks. Please provide documentation from your physician if there is a medical condition that needs to be considered.

INFRACTIONS

All students, when an infraction occurs, will be given the opportunity to correct the situation using the appropriate social skills, etc. (if not in violation of board/state or campus policy guidelines).

**** NOTE:** Outbursts / In Class Disturbances resulting in disruption of the learning environment and / or Vulgarities may result in the following (1) Immediate Removal from class (2) formal complaint filed with LISD Police Department (3) Suspension (4) Additional days assigned (5) Loss of credit for the day and/or Recommendation for Expulsion.

***Probation Officers will also be notified for lack of attendance, continued class disruption and/or persistent misconduct.**

MOTIVATIONAL SYSTEM

Students at the DAEP must work to earn their way out of the DAEP. Each student will be given a daily point sheet requires a certain criteria to be met for success. **The teacher or appointee will complete this sheet at the end of each class period.** A student can earn up to 33 points per class period , 12 points for AM Procedures, Lunch, and PM. A total of 300 points may be earned each day. The student must score a **minimum of 192 points** to receive credit for each day. The point sheet will be sent home each day for Parents/Guardian signature. If not returned with the student the next day, credit will not be given for the prior day. **Point sheets not signed or returned will be coded as Below Satisfactory and the count for Exceeds Expectation (EE) days will start over.**

POINT SHEET AND INCENTIVES

POINT SHEET:

Student will be scored on his/her social behaviors, class/academic behaviors and PT participation. (See point sheet.) In order to receive credit for the day, the student must score a **minimum of 192 points**. (Failure to participate in PT is an automatic loss of credit for the entire day.)

The point sheet must be signed by a parent or guardian and returned to school everyday. If not returned by 11:00 a.m. on the designated date, credit will not be given for the corresponding day.

If a student receives **five (5)** consecutive **Exceeds Expectation** days he/she will receive an additional day of credit.

ALTERNATIVE POINT SHEET

<u>Name</u>	<u>Date</u>
-------------	-------------

- Exceeds Expectations 241-300
- Satisfactory 192-240
- Below Satisfactory 0-191
- Failure to participate in PT (NO Credit)

- 3 - Exceeded Expectations
- 2 - Met Expectations
- 1 - Did Not Meet Expectations
- 0 - Non-Compliant

**This form MUST be signed and returned to school every day.
If not signed and returned, credit will not be given for the day. NO EXCEPTIONS.**

GOALS FOR THE DAY		1	2	3	4	5	6	7	8
Use appropriate language / Demonstrate Self Control									
Use appropriate social behavior/skills/Display Positive Attitude									
Ignore Distractions/not be a distraction									
Adhere to dress code (daily/hourly) 48 pts (6 pts per period)									
Follow all directions and cooperate with the teacher									
Be attentive and participate									
Stay on task									
Complete & Submit assignments appropriately									
Obey all class rules									
Out of Location									
AM Procedures 12	Class Period Totals	33	33	33	33	33	33	33	33
PM Procedures 12	Gum/Excessive Talking -50 pts	Total Points Earned 							
Lunch Procedure 12		Total Points Possible 300							

Students who sleep cannot earn Exceeds Expectations regardless of the total points earned.

COMMENTS AND HOMEWORK

AM Procedure	Period 1	Period 2	Period 3	Period 4	Lunch Procedure	Period 5	Period 6	Period 7	Period 8	PM Procedures

Parent/Guardian Signature _____

If a student receives five (5) consecutive Exceeds Expectation days he/she will receive an additional day of credit.

Prior Days	
Credited or Denied	
Earned Day	
Days Left to Serve	

CONSEQUENCES

1ST REFERRAL

- Student conference if not in violation of Level 2, 3, 4 or 5 Code of Conduct
- Loss of credit for the class period
- Loss of credit for the day
- Parental contact
- Mentor/Counselor referral

2ND REFERRAL

- Student conference
- Days added
- Loss of credit for the day
- Loss of credit for the class period
- Parental contact
- Suspension if violation is level 2, 3, 4 or 5

3RD REFERRAL

- Student conference
- Days added
- Suspension if violation is level 2, 3, 4 or 5
- Parental/Teacher/Student Conference
- Counselor Intervention
- RTI Intervention

4TH REFERRAL

- Student conference
- Days added
- Suspension if violation is level 2, 3, 4, or 5
- Warning letter to parent and students if persistent misconduct, etc.
- Parent/Student/Administrator Conferences

5TH REFERRAL

- Student conference
- Days added
- Suspension if violation is level 2, 3, 4 or 5
- Earned days may be taken away
- Contract with Student to redirect behavior with documentation forwarded to home Campus Administrator and Assistant Superintendent or appropriate District Personnel
- Possible Recommendation for removal (Expulsion) from DAEP

** Before the decision to expel a student,
a staffing will be held to determine a need of expulsion or other intervention

DRESS CODE AND GROOMING

A. HAIR

MALE: Principal will evaluate the initial haircut with continued haircuts thereafter, the length and bulk of the hair will not be excessive or present a ragged, unkept, or extreme appearance. Boys will wear their hair no longer than the top of a normal sports shirt collar in the back or below the bottom of the ear on the sides. The front should not hang below the students eye brows. Fad style haircuts/colors, braided or tied in a “tail” on any part of the head is prohibited. Beards and mustache are not allowed. Students must be clean-shaven at all times.

FEMALE: Hair will be neatly groomed and not present a ragged and untidy appearance. Hair will be worn pulled back away from the face in a pony-tail fashion with a hair restraining device. Hair restraining devices are limited to rubber bands and elastic hair bands. Beads or similar ornamental items are not authorized. Fad style haircuts or “hair-do’s” are not authorized.

NOTE: Eyebrow and scalp sculpting are not permitted. No fad color hair dyes will be permitted, (nor multi-color hair and or weave) as stated in the LISD Student Handbook. All dress code rules are subject to discretion of administrator.

DRESS CODE VIOLATION

1st Violation - 48 points

2nd Violation - 72 points until student is in total compliance, and any additional violation of dress code that may occur.

B. TATTOOS

Tattoos of any kind are not permitted at the DAEP. Students with existing tattoos, temporary tattoos, or marks of any kind will be required to keep them covered at all times. These marks must be covered upon arriving to school. **Covering will not be provided by the DAEP Campus or staff members. This is solely your responsibility. Any student who willingly gets a tattoo after enrolling in DAEP will not be eligible for EE (Exceeds Expectation), for the remainder of the placement.**

C. COSMETICS

Students are not allowed to wear cosmetics (makeup) while enrolled in the DAEP.

D. FINGERNAILS

False fingernails are not permitted. Fingernail polish is not permitted. All students will keep fingernails clean and neatly trimmed.

E. WEARING OF JEWELRY - *Will be taken up*

The wearing of jewelry is not authorized. However, medical alert bracelets are authorized with proper documentation. Earrings are not allowed for either male or female students. Tongue rings, lip rings, eyebrow rings or any other ring that pierces the body are prohibited and will be confiscated. The student’s parent may retrieve these items from the office at any time, or the student may retrieve these items at dismissal time on the last day of assignment to the DAEP.

F. CLOTHING

Pants: Students are to wear tan colored khaki **pants** (only). Pants must fit student according to size of waist and length. Pants must be worn properly at the waist, not below as to hang from the buttock. Baggy pants, khaki colored jeans, cargo type pants and cuffed pants, stretch pants, leggings will not be permitted. Front and Back pant pockets must be able to be turned completely out for security check purposes. All students are required to wear a belt (daily). **The belt should be leather type, black or brown in color, no decoration or designs, with the buckle no larger than the size of a credit card.** Student must wear appropriate under garments at all times. **The student cannot wear short pants or any other type pants underneath his/her khaki pants. Sewing pockets closed is unacceptable.**

Shirts: Students are to wear a white polo collar type shirt with **NO emblems and no more than 4 buttons.** Students shirts must be properly tucked in at all times. If students wear a garment underneath his/her polo shirt, the undershirt must be white in color with no writing on the undershirt. Only one shirt may be worn under the regular school shirt. As the temperature requires, the student will be allowed to wear a jacket, or head attire, but all jackets and head covering will be searched and must be surrendered at the door at check in time.

Shoes: Only low quarter shoes may be worn. Shoes must be all white or all black, including body and soles of shoes. No two or three tone shoes or shoes with graphic designs will be allowed. Regular boots, high tops, 3/4 top tennis shoes, or polo type shoes/boots are not allowed. Caps, hats, or bandannas or any other hair covering devise are not allowed to be brought or worn to school.

PT Attire: Solid grey t-shirt and black athletic shorts or pants. **(No Leggings, tights, or compression pants are not permitted)** Any other color will result in loss of dress code points.

NOTE: Any student who comes to school consistently in violation of the dress code may be sent home at the discretion of the campus administrator and will receive an unexcused absence for the day, which may lead to a compulsory attendance violation.

DRESS CODE IS NOT OPTIONAL, IT IS MANDATORY.

STUDENT CONTRACT

In order to attend the LISD Alternative Education School, I agree to the following expectations:
(Check each item to verify understanding and agreement)

- I will be on time.
- I will follow the rules, policies, and procedures of the LISD Alternative Education School.
- I will come to school daily unless physically ill.
- I will attend and participate in individual and group counseling; and daily PT.
- I will do my class and/or homework assignments.
- I will ask for assistance when needed.
- I agree to searches by the Administrators, if necessary.
- I have received a copy of the rules and requirements and will be prepared the first day of attendance.
- I understand that failure to comply with any of the above expectations may result in expulsion from the LISD Alternative Education School.
- I understand that I can be disciplined for any misconduct which violates the school rules of LISD Alternative Education School when the misconduct occurs anywhere on District property, or anywhere any LISD School is a participant.
- I understand that I am not to be on any other District campus where LISD Schools are a participant while in the Disciplinary Alternative Education School, this includes before and after school. Trespassing charges will be filed on a student who violates this procedure.
- I understand that I am to bring no personal belongings to school, example, phone, keys, games, jewelry, etc.**
- I understand that I am only allowed to bring lunch money on campus. Any other money will automatically be credited to my lunch account.
- Understand that any violation of the law may lead to expulsion or other discipline according to State and Board Policy FOC and FOD (Legal).
- I understand that students who return to DAEP will receive a minimum placement of 45 days

TEAR ALONG LINE AND RETURN SIGNED PAGE

Student Signature

Date

Parent/Guardian Signature

Date

Administrator Signature

Date

PARENT/GUARDIAN CONTRACT

Student's Name _____

It has been recommended by the Administration from _____ (home campus), that your child be placed in the LISD Alternative Education School. The purpose of this program is to provide an education alternative for:

- Students who may present a clear, present and continuing danger of physical harm to himself or to other individuals.
- Students who have engaged in serious or persistent misbehavior that threatens to impair the educational efficiency of the school.
- Students whose behavior violates specific, published standards of school district's student code of conduct.

(INITIAL/CHECK EACH ITEM TO VERIFY UNDERSTANDING AND AGREEMENT)

- _____ My child will follow the rules, policies and procedures of the LISD Alternative Education School.
- _____ I will be familiar with and support the teachers and administrators in enforcing the rules, policies and procedures of the LISD Alternative Education School.
- _____ I will come to school for conferences with teachers and/or administrators when required.
- _____ If requested by the LISD Campus administrator, I will come and pick up my child for immediate removal from school.
- _____ I understand that my child may purchase a regular school lunch and no food or beverage are to be brought to school.
- _____ I understand that if I seek private counseling rather than the counseling service offered by the LISD Alternative Education School, it is my responsibility to arrange and pay for the counseling.
- _____ I understand that when my child is tardy, I will sign him/her into the front office where the DAEP is located. Every 10 tardies will result in an additional day of placement at DAEP.
- _____ I understand and consent to the use of the behavior management program in place in the LISD Alternative Education School, including time-outs.
- _____ I consent to the use of restraint with my child if he/she presents a danger to him/herself or others.
- _____ I understand that my child can be disciplined for any misconduct which violates the school rules and when that misconduct occurs anywhere on District property.
- _____ I understand my child has been assigned to the LISD Alternative Education School at Livingston ISD as a result of disciplinary infractions which occurred at my child's home school, or as mandated by Senate Bill I.
- _____ I understand that the administration's recommendation is for placement of my child in the LISD Alternative Education School at Livingston ISD. I agree that my child should remain in DAEP until he/she has completed the appropriate level of the discipline system and has earned the right to return to their home school.
- _____ I understand that my child is not allowed to participate in any activity, be on any other District campus, or be at any function in or out of town where LISD students are participating while in the LISD Alternative Education School. I understand that my child can be written a citation for trespassing or additional days assigned for this infraction/offense, including before and after school.
- _____ I understand that any violation of the law may lead to expulsion or other discipline according to State and Local Board Policy FOC and FOD (Legal).
- _____ I understand that failure to comply with any of the above may result in my child's expulsion.
- _____ I understand that students who return to DAEP will receive a minimum placement of 45 days.
- _____ I understand that my child may be video taped for security purposes.
- _____ I understand that my child will be required to participate in the Daily PT Activities. Failure to do so will result in loss of credit for the day.

Parent/Guardian #1 Signature

Date

Parent/Guardian #2 Signature

Date

Administrator Signature

Date

STUDENT EMERGENCY CARE CARD

Student name

Last _____ First _____ MI _____

Address: _____ Zip: _____

To the parent/guardian: To serve your child in case of sudden illness, it is necessary for you to furnish the following information for emergency calls. Also notify school if address or phone numbers change.

Father: _____ Cell Phone: _____

Mother: _____ Cell Phone: _____

Home Phone: _____ Work Phone: _____

List two relatives/friends who will assume temporary care of your child in the event you cannot be reached:

Name _____

Phone # _____ Relationship _____

Name _____

Phone # _____ Relationship _____

Physician _____ Phone # _____

I, the undersigned, do hereby authorize officials of LISD Alternative Education School to contact directly the persons named above, and do authorize the named physician to render such treatment as may be necessary in an emergency, for the health of said child.

Date _____

Signature of parent/guardian

PERMISSION TO DISPENSE PRESCRIPTION MEDICATION(S)

I, _____, give permission for _____
to take the following medication:

Only Prescription Medication will be given to students.

- 1.
- 2.
- 3.

This medication should be taken at _____

Date _____

Signature of parent/guardian

NOTE: ALL MEDICATION MUST BE TURNED IN TO THE OFFICE BY PARENTS IN ORIGINAL CONTAINERS WITH PHYSICIAN APPROVAL AND INSTRUCTIONS FOR DISPENSING.

TEAR ALONG LINE AND RETURN SIGNED PAGE

I give my permission for my child to walk home, if not picked up, at the designated time.

Parent/Guardian

DAEP Students are NOT ALLOWED to wait at the SHECO Electric Company for parent pickup.

ACKNOWLEDGEMENT OF RECEIPT OF HANDBOOK

I acknowledge that I have received the LISD Alternative School Student Handbook and agree and consent to comply with the rules and regulations printed in the student handbook.

Student Signature

Date

Parent/Guardian Signature

Date

THIS HANDBOOK IS TO BE USED IN CONJUNCTION WITH THE STUDENT'S ORIGINATING SCHOOL DISTRICT'S HANDBOOK.

STUDENT ASSIGNMENT CONTRACT

The following guidelines have been established to assure your success while enrolled at DAEP.
Please read and return with parent signature.

- Course assignment sheet must be presented with completed assignments
- Teacher must initial and date each assignment
- If worksheet is skipped, student is given the opportunity to go back and complete
 - If student chooses not to, student will be required to initial assignment saying they chose not to complete the assignment and a grade of zero will be assigned without the opportunity to make up or redo at a later date.
- Minimum of 2 worksheets per module per period per day
- Must work entire period on assigned class
- Completed assignments will be turned in at the end of each period

COMPUTER ELECTIVES OR LISD ACADEMY STUDENTS

- Student must fill out Computer Elective Assignment Sheet daily
- (Teacher and or substitutes) must initial at the end of each period.
Teachers must also sign before students submit completed assignment to home campus teacher.

Student Signature

Date

Parent Signature

Date



First Day of School August 21, 2017
 LISD Graduation Saturday June 2, 2018

IMPORTANT DATES

Independence Day July 4
 Labor Day September 4
 Columbus Day October 9
 Thanksgiving Break November 20-24
 Christmas Break December 22 - January 5
 Martin Luther King Jr. Day January 15
 Spring Break March 12-16
 Good Friday March 30
 Memorial Day May 28

NINE WEEK DATES

1st Nine Weeks August 21 - October 13
 2nd Nine Weeks October 16 - December 21
 3rd Nine Weeks January 9 - March 9
 4th Nine Weeks March 19 - May 17

FLEX CALENDAR DATES

May 21 - June 1

ANGELINA DUAL CREDIT STUDENTS

Fall Semester is August 28 - December 13
 Spring Semester is January 16 - May 10

STAFF DAYS

- * August 11 - Summer Flex Day
- * September 4 - Summer Flex Day
- * October 9 - PD for K-8th grade staff
- * June 2 - PD for 9-12 grade staff

LEGEND

- PD Professional Development (Students do not attend school)
- Holiday
- ◐ Early Release
- ★ EOC/STAAR Testing
- ✍ Flex School Day
- ✓ UIL Grade Check

AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*High School EOC May 7-11 *STAAR 3-8 May 14-18

JUNE

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

